

**AGENDA OF A REGULAR MEETING - NATIONAL CITY CITY COUNCIL/
COMMUNITY DEVELOPMENT COMMISSION – HOUSING AUTHORITY OF
THE CITY OF NATIONAL CITY**



**COUNCIL CHAMBERS
CIVIC CENTER
1243 NATIONAL CITY BOULEVARD
NATIONAL CITY, CALIFORNIA
TUESDAY, APRIL 4, 2017 – 6:00 PM**

RON MORRISON
Mayor

ALBERT MENDIVIL
Vice Mayor

JERRY CANO
Councilmember

MONA RIOS
Councilmember

ALEJANDRA SOTELO-SOLIS
Councilmember

ORDER OF BUSINESS: Public sessions of all Regular Meetings of the City Council / Community Development Commission - Housing Authority (hereafter referred to as Elected Body) begin at 6:00 p.m. on the first and third Tuesday of each month. Public Hearings begin at 6:00 p.m. unless otherwise noted. Closed Sessions begin at 5:00 p.m. or such other time as noted. If a workshop is scheduled, the subject and time of the workshop will appear on the agenda. The Mayor and Council members also sit as the Chairperson and Members of the Board of the Community Development Commission (CDC).

REPORTS: All open session agenda items and reports as well as all documents and writings distributed to the Elected Body less than 72 hours prior to the meeting, are available for review at the entry to the Council Chambers. Regular Meetings of the Elected Body are webcast and archived on the City's website www.nationalcityca.gov.

PUBLIC COMMENTS: Prior to the Business portion of the agenda, the Elected Body will receive public comments regarding any matters within the jurisdiction of the City and/or the Community Development Commission. Members of the public may also address any item on the agenda at the time the item is considered by the Elected Body. Persons who wish to address the Elected Body are requested to fill out a "Request to Speak" form available at the entrance to the City Council Chambers, and turn in the completed form to the City Clerk. The Mayor or Chairperson will separately call for testimony of those persons who have turned in a "Request to Speak" form. If you wish to speak, please step to the podium at the appropriate time and state your name and address (optional) for the record. The time limit established for public testimony is three minutes per speaker unless a different time limit is announced. Speakers are encouraged to be brief. The Mayor or Chairperson may limit the length of comments due to the number of persons wishing to speak or if comments become repetitious or irrelevant.

**1243 National City Blvd.
National City
619-336-4240**

**Meeting agendas and
minutes available on web**

WWW.NATIONALCITYCA.GOV

WRITTEN AGENDA: With limited exceptions, the Elected Body may take action only upon items appearing on the written agenda. Items not appearing on the agenda must be brought back on a subsequent agenda unless they are of a demonstrated emergency or urgent nature, and the need to take action on such items arose after the agenda was posted.

CONSENT CALENDAR: Consent calendar items involve matters which are of a routine or noncontroversial nature. All consent items are adopted by approval of a single motion by the City Council. Prior to such approval, any item may be removed from the consent portion of

the agenda and separately considered, upon request of a Councilmember, a staff member, or a member of the public.

Upon request, this agenda can be made available in appropriate alternative formats to persons with a disability in compliance with the Americans with Disabilities Act. Please contact the City Clerk's Office at (619) 336-4228 to request a disability-related modification or accommodation. Notification 24-hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Spanish audio interpretation is provided during Elected Body Meetings. Audio headphones are available in the lobby at the beginning of the meeting.

Audio interpretación en español se proporciona durante sesiones del Consejo Municipal. Los audífonos están disponibles en el pasillo al principio de la junta.

COUNCIL REQUESTS THAT ALL CELL PHONES AND PAGERS BE TURNED OFF DURING CITY COUNCIL MEETINGS.

OPEN TO THE PUBLIC

A. CITY COUNCIL

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENTS (THREE-MINUTE TIME LIMIT)

PROCLAMATIONS

1. [Proclaiming the month of April, 2017 as "Fair Housing Month"](#)

AWARDS AND RECOGNITIONS

PRESENTATIONS

INTERVIEWS / APPOINTMENTS

CONSENT CALENDAR

2. [Motion of the City Council of the City of National City approving the waiving of the reading of the text of the Ordinances considered at this meeting and providing that such Ordinances shall be introduced and/or adopted after a reading of the title only. \(City Clerk\)](#)
3. [Approval of the Minutes of the Regular Meeting of the City Council and Community Development Commission - Housing Authority of the City of National City of _____ . \(City Clerk\)](#)
4. [Resolution of the City Council of the City of National City, 1\) awarding a contract to Tri-Group Construction and Development, Inc. in the not-to-exceed amount of \\$915,818.00 for the 18th Street Pedestrian and Bicycle Enhancements Project, CIP No. 16-10; 2\) authorizing a 15% contingency in the amount of \\$137,372.70 for any unforeseen changes; 3\) authorizing the Mayor to execute the contract; and 4\) establishing appropriation of revenues and expenditures for \\$1,025,000.00 in State Active Transportation Grant funds for the project. \(Engineering/Public Works\)](#)
5. [Resolution of the City Council of the City of National City authorizing the appropriation of \\$110,000 in the Plaza Boulevard Widening CIP expenditure account from Transportation Development Impact Fee \(TDIF\)](#)

fund balance for construction of the Plaza Boulevard Widening Project. (Engineering/Public Works)

6. Resolution of the City Council of the City of National City authorizing the City Manager to execute a Compensation Agreement with the affected Taxing Entities pertaining to the sale of a 1.07-acre parcel of vacant land located at 1640 East Plaza Blvd. in National City retained by the City of National City for future development pursuant to the Revised Long Range Property Management Plan. (Housing and Economic Development)
7. Resolution of the City Council of the City of National City authorizing the acceptance of the lowest, responsive, responsible bid, for the Build Out of (1) 2017 Chevrolet Suburban, for the Fire Department from Johnson Equipment of Perris, in the amount of \$32,325.40. (Finance)
8. Resolution of the City Council of the City of National City approving and authorizing the issuance of a Written Report pertaining to a Moratorium Ordinance prohibiting the issuance of Massage Technician Permits or licenses for a period of 45 days, and prohibiting new massage establishments from locating within the City for a period of 45 days. (City Attorney)
9. Resolution of the City Council of the City of National City authorizing installation of a blue curb disabled persons parking space with sign in front of the residence at 411 T Avenue (TSC No. 2017-07). (Engineering/Public Works)
10. Resolution of the City Council of the City of National City authorizing installation of a blue curb disabled persons parking space with sign in front of the residence at 1336 Harding Avenue (TSC No. 2017-08). (Engineering/Public Works)
11. Resolution of the City Council of the City of National City authorizing installation of a blue curb disabled persons parking space with sign on W. 18th Street, west of the crosswalk, in front of Kimball Elementary School (TSC No. 2017-10). (Engineering/Public Works)
12. Investment transactions for the month ended January 31, 2017. (Finance)
13. Warrant Register #32 for the period of 02/01/17 through 02/07/17 in the amount of \$1,954,554.52. (Finance)
14. Warrant Register #33 for the period of 02/08/17 through 02/14/17 in the amount of \$1,740,252.31. (Finance)
15. Warrant Register #34 for the period of 02/15/17 through 02/21/17 in the amount of \$473,307.79. (Finance)

PUBLIC HEARINGS

16. [Public Hearing of the City Council of the City of National City to consider amending the previously adopted Transportation Development Impact Fee \(TDIF\) schedule and annual adjustment to the TDIF, pursuant to National City Municipal Code Section 4.52.100 and consistent with Government Code Section 66017, proposing to increase the TDIF by 2%, as required by SANDAG, resulting in the fee adjusting from \\$2,357 per new residential dwelling unit to \\$2,405 per unit beginning July 1, 2017. \(Engineering/Public Works\)](#)

ORDINANCES FOR INTRODUCTION

ORDINANCES FOR ADOPTION

17. [An Ordinance of the City Council of the City of National City amending Title 11 of the National City Municipal Code by amending Chapter 11.70 regulating taxicab and other for-hire vehicles through adoption of San Diego Metropolitan Transit System \(MTS\) codified Ordinance No. 11. \(City Attorney\)](#)

NON CONSENT RESOLUTIONS

18. [Resolution of the City Council of the City of National City amending the previously adopted Transportation Development Impact Fee \(TDIF\) schedule and annual adjustment to the TDIF, pursuant to National City Municipal Code Section 4.52.100 and consistent with Government Code section 66017, approving an increase in the TDIF by 2%, as required by SANDAG, resulting in the fee adjusting from \\$2,357 per new residential dwelling unit to \\$2,405 per unit beginning July 1, 2017. \(Engineering/Public Works\)](#)

NEW BUSINESS

19. [Temporary Use Permit – 9th Annual Rock the Bay Triathlon sponsored by GranFondo Cycling Tours on August 17, 2017 from 6:30 a.m. to 10:00 a.m. with no waiver of fees. \(Neighborhood Services\)](#)
20. [Temporary Use Permit – Halloween retail tent store hosted by Halloween Express at Westfield Plaza Bonita Mall from August 31, 2017 thru November 4, 2017 with no waiver of fees. \(Neighborhood Services\)](#)
21. [A Request to Initiate a Street Vacation of a portion of undeveloped "M" Avenue between East 16th Street and East 14th Street \(Applicant: Ralph Gonzales\) \(Case File No. 2017-04 SC\) \(Planning\)](#)
22. City Council discussion and direction on Assembly Bill (AB) 805 (Gonzalez-Fletcher). (City Manager)

23. [Continued discussion on establishing a policy for selection of the Vice-Mayor. \(City Manager\)](#)

B. COMMUNITY DEVELOPMENT COMMISSION-HOUSING AUTHORITY

PUBLIC HEARINGS- HOUSING AUTHORITY

24. [Public Hearing - Community Development Commission - Housing Authority of the City of National City \(HACNC\), Streamlined Annual Plan for Public Housing Agency \(PHA\) Plan for Fiscal Year 2017-2018, and authorizing submittal of the Plan to the U.S. Department of Housing and Urban Development \(HUD\). \(Housing & Economic Development\)](#)

CONSENT RESOLUTIONS- HOUSING AUTHORITY

NON CONSENT RESOLUTIONS- HOUSING AUTHORITY

25. [Resolution of the Community Development Commission - Housing Authority of the City of National City \(HACNC\), approving the Streamlined Annual Public Housing Agency \(PHA\) Plan for Fiscal Year 2017-2018, and authorizing submittal of the Plan to the U.S. Department of Housing and Urban Development \(HUD\). \(Housing & Economic Development\)](#)
26. [Resolution of the Community Development Commission - Housing Authority of the City of National City \(HACNC\), approving the revisions to the Housing Choice Voucher Program's Administrative Plan, and authorizing submittal of the Plan to the U.S. Department of Housing and Urban Development \(HUD\). \(Housing & Economic Development\)](#)

NEW BUSINESS- HOUSING AUTHORITY

C. REPORTS

STAFF REPORTS

MAYOR AND CITY COUNCIL

CLOSED SESSION REPORT

ADJOURNMENT

Regular Meeting of the National City City Council/Community Development Commission - Housing Authority of the City of National City - Tuesday - April 18, 2017 - 6:00 p.m. - Council Chambers - National City, California

BUDGET SCHEDULE - FISCAL YEAR 2018

Budget Workshop - April 25, 2017 - 4:00 p.m.
Budget Hearing - June 6, 2017 - 6:00 p.m.

CITY COUNCIL SUMMER LEGISLATIVE RECESS

July 4, 2017 - City Council Meeting - Suspended
July 18, 2017 - City Council Meeting - Suspended

The following page(s) contain the backup material for Agenda Item: Proclaiming the month of April, 2017 as "Fair Housing Month"



Proclamation

← CALIFORNIA →
NATIONAL CITY
1887
INCORPORATION

WHEREAS, April marks the anniversary of the passage of the Fair Housing Act of 1968, which sought to eliminate discrimination in housing opportunities and to affirmatively further housing choices for all Americans; and

WHEREAS, CSA has addressed the ongoing struggle for dignity and equal housing opportunities for all; and

WHEREAS, vigorous local efforts to combat discrimination have been effectively eradicating such practices; and

WHEREAS, affirmatively furthering strong collaborations, community outreach, and education of Fair Housing rights between CSA San Diego County and the City of National City has led to broader awareness of fair housing law among the most vulnerable populations.

NOW, THEREFORE, BE IT RESOLVED,

I, Ron Morrison, Mayor of the City of National City, by virtue of the authority vested in me by the City of National City, hereunto set my hand and affix the official seal and together with the City Council do hereby proclaim the month of April, 2017 as:

FAIR HOUSING MONTH

As the Mayor of the City of National City in the pursuit of the shared goal and responsibility of providing equal housing opportunities for all men and women in the City of National City I, hereby urge all citizens of National City to take a moment to join us in the national celebration of Fair Housing Month!


Jerry Cano
Vice Mayor


Mona Rios
Councilmember


Ron Morrison
Mayor


Albert Mendivil
Councilmember


Alejandra Sotelo
Councilmember

The following page(s) contain the backup material for Agenda Item: Motion of the City Council of the City of National City approving the waiving of the reading of the text of the Ordinances considered at this meeting and providing that such Ordinances shall be introduced and/or adopted after a reading of the title only. (City Clerk)

Item # ____

04/04/17

**MOTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL
CITY APPROVING THE WAIVING OF THE READING OF THE
TEXT OF THE ORDINANCES CONSIDERED AT THIS MEETING
AND PROVIDING THAT SUCH ORDINANCES SHALL BE
INTRODUCED AND/OR ADOPTED AFTER A READING
OF THE TITLE ONLY.**

(City Clerk)

The following page(s) contain the backup material for Agenda Item: Approval of the Minutes of the Regular Meeting of the City Council and Community Development Commission - Housing Authority of the City of National City of _____. (City Clerk)

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City, 1) awarding a contract to Tri-Group Construction and Development, Inc. in the not-to-exceed amount of \$915,818.00 for the 18th Street Pedestrian and Bicycle Enhancements Project, CIP No. 16-10;

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO.

ITEM TITLE:

Resolution of the City Council of the City of National City, 1) awarding a contract to Tri-Group Construction and Development, Inc. in the not-to-exceed amount of \$915,818.00 for the 18th Street Pedestrian and Bicycle Enhancements Project, CIP No. 16-10; 2) authorizing a 15% contingency in the amount of \$137,372.70 for any unforeseen changes; 3) authorizing the Mayor to execute the contract; and 4) establishing appropriation of revenues and expenditures for \$1,025,000.00 in State Active Transportation Grant funds for the project.

PREPARED BY: Jose Lopez, Junior Engineer - Civil

DEPARTMENT: Engineering/Public Works

PHONE: 619-336-4312

APPROVED BY:

EXPLANATION:

See attached.



FINANCIAL STATEMENT:

APPROVED:



Finance

APPROVED:

MIS

ACCOUNT NO.

Revenue Account

296-06575-3463

Contract Award

296-409-500-598-6575 (18th St Bicycle and Pedestrian Enhancements CIP): \$915,818.00

15% Contingency

296-409-500-598-6575 (18th St Bicycle and Pedestrian Enhancements CIP): \$59,182.00

001-409-500-598-6035 (Street Resurfacing CIP): \$78,190.70

ENVIRONMENTAL REVIEW:

A CEQA Notice of Exemption for the project was executed and filed with the County Recorder's Office in January 2015.

ORDINANCE: INTRODUCTION: ☐

FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Adopt Resolution awarding a contract to Tri-Group Construction and Development, Inc. in the not-to-exceed amount of \$915,818.00 for the 18th Street Pedestrian and Bicycle Enhancements Project, CIP No. 16-10.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

1. Explanation
2. Bid Opening Summary
3. Three Lowest Bidders Summary
4. Grant Award Letter
5. Resolution

EXPLANATION

The 18th Street Pedestrian and Bicycle Enhancements Project, CIP No. 16-10, will provide approximately 0.75 miles of Class III bicycle facilities from Palm Avenue to Granger Avenue, completing a large east-west system gap consistent with the City's Bicycle Master Plan. The project will resurface this segment of E. 18th Street to provide a smooth roadway surface for bicyclists, while also addressing the deteriorating pavement. Additionally, the project includes the installation of traffic calming curb extensions, and lighting and landscape improvements at the intersection of 18th Street and Lanoitan Avenue. Per requests from the community, red curbs will be added near Las Palmas Park to help enhance sight distance and sidewalk panels will be replaced in key locations to provide American with Disabilities Act (ADA) access along the corridor. The project will also connect with ten bus stops along the 18th Street corridor.

On September 27, 2014, City staff received an Active Transportation Program (ATP) grant award in the amount of \$1,225,000. The letter is attached for reference.

On August 18, 2015, per Resolution number 2015-120, City Council executed Program Supplement Agreement No. N38 with the State of California Department of Transportation for the 18th Street Bicycle and Pedestrian Enhancements Project to allow for reimbursement of eligible project expenditures through the State ATP.

On February 16, 2017, the bid solicitation was posted on PlanetBids, a free public electronic bidding system for contractors. On February 17, 2017 and February 24, 2017, the bid solicitation was advertised in local newspapers.

On March 14, 2017, five (5) sealed bids were received by the 11:00 a.m. deadline, opened and publicly disclosed. Bid results were made available by the end of business day on March 14, 2017. Tri-Group Construction and Development, Inc. was the apparent lowest bidder with a total bid amount of \$1,097,538 as the basis of award. Upon review of all documents submitted Tri-Group Construction and Development, Inc.'s bid was deemed responsive, and they are the lowest responsible bidder qualified to perform the work as described in the project specifications.

Therefore staff recommends awarding a contract to Tri-Group Construction and Development, Inc. in the not-to-exceed amount of \$915,818.00 which includes the following:

- Base Bid in the amount of \$679,909:
 - Roadway rehabilitation, traffic calming curb extensions at E. 18th Street and Lanoitan Avenue, lighting and electrical, landscaping, and signing and striping.
- Additive Bid Line Items 27-30 in the amount of \$235,910:
 - ADA and pedestrian improvements along E. 18th Street between "I" Avenue and Granger Avenue and LED Enhanced School Crosswalk Warning Sign systems.

Staff also recommends authorizing a 15% contingency in the amount of \$137,372.70 to address any unforeseen conditions that may arise.

Staff is also requesting that City Council appropriate the remaining \$1,025,000 of grant funds to the expenditure account for 18th Street Bicycle and Pedestrian Enhancements CIP to fund construction activities for the project.

Attached are the bid opening summary sheet and a line item summary of the three lowest bidders for reference.

Construction is estimated to be completed in Fall 2017.



BID OPENING RESULTS

NAME: 18th STREET PEDESTRIAN & BICYCLE ENHANCEMENTS
CIP NO: 16-10
DATE: Tuesday, March 14, 2017
TIME: 11:00 A.M.
ESTIMATE: \$1,292,000
PROJECT ENGINEER: Kuna Muthusamy, P.E.

NO.	BIDDER'S NAME	BID AMOUNT*	ADDENDA #1, 2, 3 Acknowledged?	BID SECURITY - BOND
1.	Tri-Group Construction and Development, Inc.	\$1,097,538	Yes	Bond
2.	Palm Engineering Construction Company, Inc.	\$1,227,997**	Yes	Bond
3.	L.B. Civil Construction, Inc.	\$1,264,072	Yes	Bond
4.	Just Construction, Inc.	\$1,292,000	Yes	Bond
5.	C.S. Legacy Construction, Inc.	\$1,520,238	Yes	Bond

* If an additive, alternate or additive/alternate bid items are called for in the Contract Documents, the sum of the base bid and all additive, alternate and additive/alternate bids, if any, shall be used to determine the lowest responsive bid.

** Final bid amount changed based on review of "Quantity x Unit Price" for individual line items of work.

Bid Results for Project 18th Street Pedestrian and Bicycle Enhancements Project, CIP No. 16-10

				Tri Group Construction and Development, Inc.		Palm Engineering Construction Company, Inc.		L.B. Civil Construction, Inc.	
Item No.	Description	Unit	Qty.	Unit Price	Extension (Quantity x Unit Price)	Unit Price	Extension (Quantity x Unit Price)	Unit Price	Extension (Quantity x Unit Price)
Base Bid									
1	Mobilization / Demobilization	LS	1	\$30,000.00	\$30,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00
2	Surveying and Construction Staking	LS	1	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
3	Water Pollution Control	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00
4	Traffic Control and Pedestrian Control	LS	1	\$30,000.00	\$30,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
5	Clearing and Grubbing	LS	1	\$74,000.00	\$74,000.00	\$20,000.00	\$20,000.00	\$70,000.00	\$70,000.00
6	Unclassified Excavation	LS	1	\$20,000.00	\$20,000.00	\$50,000.00	\$50,000.00	\$40,000.00	\$40,000.00
7	Removal, Disposal, and Replacement of Unsuitable Material	CY	350	\$75.00	\$26,250.00	\$110.00	\$38,500.00	\$90.00	\$31,500.00
8	Furnish and Construct Class II Aggregate Base	TON	750	\$45.00	\$33,750.00	\$40.00	\$30,000.00	\$50.00	\$37,500.00
9	Furnish and Install RS380i Mirafi Woven Geosynthetic, or approved equal	SY	1,455	\$5.00	\$7,275.00	\$6.50	\$9,457.50	\$4.00	\$5,820.00
10	Furnish and Construct Asphalt Concrete Pavement	TON	411	\$150.00	\$61,650.00	\$170.00	\$69,870.00	\$165.00	\$67,815.00
11	Furnish and Install Stress-Relieving Fabric	SF	2,421	\$3.00	\$7,263.00	\$4.50	\$10,894.50	\$4.50	\$10,894.50

				Tri Group Construction and Development, Inc.		Palm Engineering Construction Company, Inc		L.B. Civil Construction, Inc.	
Item No.	Description	Unit	Qty.	Unit Price	Extension (Quantity x Unit Price)	Unit Price	Extension (Quantity x Unit Price)	Unit Price	Extension (Quantity x Unit Price)
12	1.5" Asphalt Mill and Overlay	SY	15,400	\$8.00	\$123,200.00	\$9.70	\$149,380.00	\$9.00	\$138,600.00
13	Furnish and Install Biofilter Unit	EA	2	\$2,500.00	\$5,000.00	\$22,500.00	\$45,000.00	\$30,000.00	\$60,000.00
14	Construct 4" PCC Sidewalk per SDRSD G-7, G-9, G-10, G-11	SF	10,630	\$9.00	\$95,670.00	\$6.00	\$63,780.00	\$7.00	\$74,410.00
15	Construct Curb Ramp (All Types)	EA	8	\$3,000.00	\$24,000.00	\$3,200.00	\$25,600.00	\$2,500.00	\$20,000.00
16	Construct 6" Concrete Driveway (all types)	SF	1,870	\$9.00	\$16,830.00	\$8.00	\$14,960.00	\$12.00	\$22,440.00
17	Construct 6" Curb and Gutter per SDRSD G-1	LF	380	\$35.00	\$13,300.00	\$30.00	\$11,400.00	\$70.00	\$26,600.00
18	Construct Concrete Ribbon Gutter Per Plans	SF	310	\$12.00	\$3,720.00	\$8.00	\$2,480.00	\$20.00	\$6,200.00
19	Construct Cross Gutter per SDRSD G-12	SF	575	\$12.00	\$6,900.00	\$12.00	\$6,900.00	\$22.00	\$12,650.00
20	Install Sidewalk Underdrain Pipe per SDRSD D-27	EA	1	\$1,000.00	\$1,000.00	\$300.00	\$300.00	\$1,100.00	\$1,100.00
21	Furnish and Install Lighting and Electrical	LS	1	\$29,000.00	\$29,000.00	\$30,000.00	\$30,000.00	\$26,000.00	\$26,000.00
22	Furnish and Install Landscaping	LS	1	\$5,000.00	\$5,000.00	\$12,000.00	\$12,000.00	\$37,000.00	\$37,000.00
23	Furnish and Install Stabilized Decomposed Granite	TON	17	\$300.00	\$5,100.00	\$300.00	\$5,100.00	\$270.00	\$4,590.00

				Tri Group Construction and Development, Inc.		Palm Engineering Construction Company, Inc.		L.B. Civil Construction, Inc.	
Item No.	Description	Unit	Qty.	Unit Price	Extension (Quantity x Unit Price)	Unit Price	Extension (Quantity x Unit Price)	Unit Price	Extension (Quantity x Unit Price)
24	180 Day Landscape Maintenance Period	LS	1	\$5,000.00	\$5,000.00	\$3,600.00	\$3,600.00	\$6,500.00	\$6,500.00
25	Furnish and Install Signing and Striping	LS	1	\$31,000.00	\$31,000.00	\$66,000.00	\$66,000.00	\$32,000.00	\$32,000.00
26	Field Orders	ALLOW	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
				Subtotal	\$679,908.00		\$795,222.00		\$866,619.50
Additive Bid									
27	Furnish and Install AC LED Enhanced School Warning Sign System	EA	3	\$14,000.00	\$42,000.00	\$17,250.00	\$51,750.00	\$14,000.00	\$42,000.00
28	Remove Existing Curb Ramp and Construct Curb Ramp (All Types)	EA	38	\$3,500.00	\$133,000.00	\$3,500.00	\$133,000.00	\$3,100.00	\$117,800.00
29	Remove Existing Sidewalk and Construct 4" PCC Sidewalk per SDRSD G-7, G-9, G-10, G-11	SF	4,215	\$10.00	\$42,150.00	\$8.00	\$33,720.00	\$9.50	\$40,042.50
30	Remove Existing Curb and Gutter and Construct Curb and Gutter per SDRSD G-2 (Match Existing Curb Height)	LF	469	\$40.00	\$18,760.00	\$35.00	\$16,415.00	\$70.00	\$32,830.00
				Subtotal	\$235,910.00		\$234,885.00		\$232,672.50
Additive Alternate Bid									
31	Slurry Seal, Type 2	SY	15,400	\$3.60	\$55,440.00	\$4.50	\$69,300.00	\$3.70	\$56,980.00
32	3/8" Asphalt Rubber Aggregate Membrane (ARAM)	SY	15,400	\$8.20	\$126,280.00	\$8.35	\$128,590.00	\$7.00	\$107,800.00
				Subtotal	\$181,720.00		\$197,890.00		\$164,780.00
Grand Total					\$1,097,538.00		\$1,227,997.00		\$1,264,072.00

				Tri Group Construction and Development, Inc.		Palm Engineering Construction Company, Inc.		L.B. Civil Construction, Inc.	
Item No.	Description	Unit	Qty.	Unit Price	Extension (Quantity x Unit Price)	Unit Price	Extension (Quantity x Unit Price)	Unit Price	Extension (Quantity x Unit Price)

Summary of Award						
	Base Bid	\$679,908.00		\$795,222.00		\$866,619.50
	Additive Bid (Line items 27-30)	\$235,910.00		\$234,885.00		\$232,672.50
	Grand Total Awarded	\$915,818.00		\$1,030,107.00		\$1,099,292.00

DEPARTMENT OF TRANSPORTATION

OFFICE OF THE DIRECTOR
P.O. BOX 942873, MS-49
SACRAMENTO, CA 94273-0001
PHONE (916) 654-6130
FAX (916) 653-5776
TTY 711
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2014 OCT -8 P 4: 15

September 27, 2014

Mr. Kuna Muthusamy
Assistant Director, PW & Engineering
City of National City
1243 National City Blvd
National City, CA 91950

Dear Mr. Muthusamy:

Congratulations! I am pleased to inform you that your project shown below has been awarded from Cycle 1 of the Active Transportation Program (ATP). Please be aware that your project may include ineligible items that will not be eligible for reimbursement.

Project Name	ATP Award Amount (\$1,000s)	14-15 Award \$ (\$1,000s)	15-16 Award \$ (\$1,000s)
18th St Bicycle and Ped Enhancements	\$1,225	200	1,025

Requests for state-only funding must be submitted to the California Department of Transportation (Caltrans) ATP Program Manager no later than October 30, 2014, for consideration. Projects that have been awarded less than \$1M in ATP funds will have priority. The request form can be found in the Interim Active Transportation Program Guidelines, Chapter 22 of the Local Assistance Program Guidelines
<http://www.dot.ca.gov/hq/LocalPrograms/atp/index.html>.

The ATP is a reimbursement program. Therefore, work cannot commence on your project until:

1. It is programmed in the current Federal Statewide Transportation Improvement Program (FSTIP),
2. Receives an allocation from the California Transportation Commission (CTC),
3. If federally funded, receives an authorization to proceed from the Federal Highways Administration.

Mr. Muthusamy
September 27, 2014
Page 2

The next step is to contact your District Local Assistance Engineer (DLAE) who can assist you in the programming, allocation, and authorization processes.

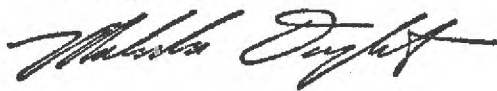
The ATP is intended to fund projects, such as yours, that will encourage increased use of active modes of transportation. Caltrans is very much aware of the nexus of transportation safety and health, and is committed to continue funding projects that will make a difference in California.

Please go to the Local Assistance ATP web page:
<http://www.dot.ca.gov/hq/LocalPrograms/atp/index.html> at the end of September for upcoming ATP webinar dates.

If your project already has its environmental documentation; and it has not been submitted to the CTC, go to <http://www.ctc.ca.gov/programs/enviro.htm> for instructions on that process.

If you have any questions about your project or the ATP please contact Teresa McWilliam, ATP Program Manager at 916-653-0328 or Teresa.mcwilliam@dot.ca.gov.

Sincerely,



Malcolm Dougherty
Director

c: Laurel Janssen, Deputy Director, California Transportation Commission

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City authorizing the appropriation of \$110,000 in the Plaza Boulevard Widening CIP expenditure account from Transportation Development Impact Fee (TDIF) fund balance for construction of the Plaza Boul

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO.

ITEM TITLE:

Resolution of the City Council of the City of National City authorizing the appropriation of \$110,000 in the Plaza Boulevard Widening CIP expenditure account from Transportation Development Impact Fee (TDIF) fund balance for construction of the Plaza Boulevard Widening Project.

PREPARED BY: Stephen Manganiello

PHONE: 619-336-4382

DEPARTMENT: Engineering/Public Works

APPROVED BY:

EXPLANATION:

See attached.



FINANCIAL STATEMENT:

ACCOUNT NO.

325-409-500-598-6569 (Plaza Blvd Widening)

APPROVED:



Finance

APPROVED:

MIS

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: INTRODUCTION: ☐ FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Adopt Resolution authorizing the appropriation of \$110,000 in the Plaza Boulevard Widening CIP expenditure account from TDIF fund balance for construction of the Plaza Boulevard Widening Project.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

1. Explanation
2. Resolution

EXPLANATION

On February 2, 2016, through adoption of Resolution No. 2016-15, City Council awarded a contract to Dick Miller, Inc. in the not-to-exceed amount of \$1,894,498.10 for the Plaza Boulevard Widening "N" Avenue to I-805 project, CIP No. 16-01, and authorized a 15% contingency in the amount of \$284,174.72 for any unforeseen changes. The contract is funded through Transportation Development Impact Fees (TDIF), Capital Outlay and General Fund.

TDIF funds are designated exclusively for the Plaza Boulevard Widening project. Therefore, staff is requesting that City Council authorize the appropriation of \$110,000 in the Plaza Boulevard Widening CIP expenditure account from TDIF fund balance to fund remaining construction activities for the project, thereby reducing the impact to the General Fund.

The project is scheduled to be completed in May 2017.

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City authorizing the City Manager to execute a Compensation Agreement with the affected Taxing Entities pertaining to the sale of a 1.07-acre parcel of vacant land located at 1640 East Plaza Blvd. in

CITY OF NATIONAL CITY, CALIFORNIA COUNCIL AGENDA STATEMENT

MEETING DATE: April 4, 2017

AGENDA ITEM NO. |

ITEM TITLE:

Resolution of the City Council of the City of National City authorizing the City Manager to execute a Compensation Agreement with the affected Taxing Entities pertaining to the sale of a 1.07-acre parcel of vacant land located at 1640 East Plaza Blvd. in National City retained by the City of National City for future development pursuant to the Revised Long Range Property Management Plan. |

PREPARED BY: Greg Rose, Property Agent |

DEPARTMENT: Housing & Economic Dev. |

PHONE: 619-336-4266 |

APPROVED BY: _____

EXPLANATION:

The sale of the property located at 1640 East Plaza Blvd. was approved by the Council on August 16, 2016. Pursuant to Health and Safety Code Section 34188, upon the sale of any Future Development Parcel, the City shall remit the hereinafter defined "Net Unrestricted Sales Proceeds" for such Future Development Parcels among the affected taxing entities on a pro rata basis in proportion to each entity's respective share of the property tax base. All of the affected taxing agencies have approved the Compensation Agreement as to form. A list of the affected taxing entities is included as Exhibit "A" to the Compensation Agreement.

The sales price of the property is \$870,000.00, with \$14,034.00 being deducted for holding cost incurred by the City for marketing and managing the property. When the sale is finalized, the net sale proceeds of \$855,966.00 will then be distributed to the taxing entities based on each entity's proportional share of base property tax for the parcel. According to County Auditor and Controller records, the City's proportional share for the parcel is 17.992456%, resulting in \$154,009.25 in estimated revenue.

FINANCIAL STATEMENT:

APPROVED: _____ **Finance**

ACCOUNT NO. |

APPROVED: _____ **MIS**

\$14,034.00 to 001-45462-3636 Refunds and Reimbursements
\$154,009.25 to 001-45462-3019 Sale of Property- Residual Balance Distribution |

ENVIRONMENTAL REVIEW:

This is not a project and, therefore, is not subject to environmental review. |

ORDINANCE: **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

STAFF RECOMMENDATION:

Adopt the Resolution. |

BOARD / COMMISSION RECOMMENDATION:

Not applicable. |

ATTACHMENTS:

1. Compensation Agreement

**COMPENSATION AGREEMENT REGARDING LONG RANGE
PROPERTY MANAGEMENT PLAN PROPERTY RETAINED BY
THE CITY OF NATIONAL CITY FOR FUTURE DEVELOPMENT
(1640 East Plaza Blvd., National City,
CA APN # 557-410-20)**

This Compensation Agreement (“Agreement”), dated as of _____, 2016 (“Effective Date”), is entered into by and among the City of National City (“City”), the County of San Diego, the National School District, the Sweetwater Union High School District, Southwestern College, San Diego County Office of Education, and the San Diego County Water Authority (collectively referred to as “Taxing Entities”), on the basis of the following facts, understandings, and intentions of the parties:

RECITALS

- A. Assembly Bill 26X, as amended by AB 1484, SB 107, and other statutes, together, being referenced below as the “Dissolution Act” dissolved redevelopment agencies and required successor agencies to wind down redevelopment agencies’ affairs.
- B. Pursuant to the Dissolution Act, all real property owned by the dissolved National City Redevelopment Agency was transferred to the control of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency (“Successor Agency”).
- C. Health and Safety Code Section 34191.5(b) requires a successor agency to prepare a long- range property management plan (“LRPMP”) that addresses the disposition and use of the real properties of the former redevelopment agency within six months of receiving a “finding of completion”.
- D. Health and Safety Code Section 34191.5(b) also requires the Successor Agency to submit the LRPMP to its Oversight Board and the California Department of Finance (“DOF”) for approval.
- E. On December 30, 2015, DOF approved a revised LRPMP which was prepared by the Successor Agency (“Revised LRPMP”).
- F. DOF’s letter to the Successor Agency approving the Revised LRPMP provides that “[p]ursuant to HSC section 34191.3(a) the approved LRPMP shall govern, and supersede all other provisions relating to, the disposition and use of all the real property assets of the former redevelopment agency.”

- G. The Revised LRPMP provides that eighteen (18) County Assessor parcels will be transferred to and retained by the City for future development (each individually a "Future Development Parcel"). One Future Development Parcel is that certain real property located at 1640 East Plaza Blvd., National City, California, APN #557-410-20 ("Property").
- H. The City has entered into that certain Real Property Purchase and Sale Agreement and Joint Escrow Instructions dated as of _____, 2016 ("Purchase Agreement"), pursuant to which the City will sell the Property to Palm Plaza Associates, LLC, a California limited liability company ("Buyer"), in accordance with the terms and conditions of the Purchase Agreement.
- I. The Purchase Agreement provides that Buyer shall pay City Eight Hundred Seventy Thousand and No/100 Dollars (\$870,000) as the purchase price for the Property, which is the fair market value of the Property as of February 29, 2016, pursuant to that certain appraisal report conducted by Kent Carpenter of Hilco Valuation Services.
- J. The Revised LRPMP provides that in connection with the Property, the City shall enter into a compensation agreement with the affected taxing entities. This Agreement is the compensation agreement referenced in the Revised LRPMP with respect to the Property.
- K. Health and Safety Code Section 34180(f) provides that if a city wishes to retain any properties or other assets for future redevelopment activities, funded from its own funds and under its own auspices, it must reach a compensation agreement with other taxing entities to provide payments to them in proportion to their shares of the base property tax, as determined pursuant to Section 34188, for the value of the property retained.
- L. The parties recognize that real property is unique, and accordingly, agree that the provisions of this Agreement shall not establish a precedent with respect to properties to be disposed of in the future by the City of National City.

NOW, THEREFORE, the parties agree as follows:

Section 1. Allocation of Sale Proceeds from Sale of Property.

The parties agree that pursuant to the Purchase Agreement, the City will distribute \$855,966.00 (\$870,000 less \$14,034 in agreed upon costs) be distributed within 30 days after the close of escrow to the Taxing Entities in proportion to each agency's share of the base property tax as determined pursuant to Health and Safety Code Section 34188 and by the County's Auditor and Controller as set forth below:

IMPACTED TAXING ENTITIES	FUND IMPACT RATIOS
Fund Name	
COUNTY OF SAN DIEGO (County General)	0.14987258
NATIONAL SCHOOL DISTRICT	0.28818591
SWEETWATER UNION HIGH SCHOOL DISTRICT	0.17633424
SOUTHWESTERN COLLEGE	0.04751464
SAN DIEGO COUNTY OFFICE OF EDUCATION	0.02115793
EDUCATIONAL REVENUE AUGMENTATION FUND	0.13306690
CITY OF NATIONAL CITY	0.17992456
SAN DIEGO COUNTY WATER AUTHORITY	0.00394326
TOTAL	1.00000000

Agreed Upon Costs for Sale of the Property

Estimated Escrow Fees/ Closing Costs	\$5,934
Public Notice	\$700
Economic Opportunity Report	\$0 – Paid
Appraisal Report	\$0 – Paid
Estimated Maintenance Costs	\$2,000
Estimated Management Costs	\$2,900
Estimated Legal Fees	\$2,500
TOTAL ESTIMATED COSTS	\$14,034

Section 2. Condition Precedent.

Any duty imposed on the City by this Agreement is based upon the consummation of the sale of the Property in accordance with the Purchase Agreement. No representations or assurances are made by the City as to when, if ever, the sale will be consummated.

Section 3. Effective Date and Term.

This Agreement shall be effective from the Effective Date specified above and shall remain in effect until the provisions of Section 1 above are fully performed or the Purchase

Version 4 (9-13-16) (KBB edits)

Agreement is terminated, whichever occurs first.

Notwithstanding any other provision of this Agreement or the Revised LRPMP, a party may terminate this Agreement upon written notice to the other parties if a court order, legislation, or DOF policy reverses the requirement or need for this Agreement (an “Early Termination”). An Early Termination shall become effective five (5) days after the terminating party delivers the required notice to the other parties in accordance with this Agreement. Upon effectiveness of an Early Termination, no party shall have any further rights or obligations under this Agreement. An Early Termination shall not be permissible if the net sale proceeds from the sale of the Property have already been distributed in accordance with this Agreement. Notwithstanding any other provision contained herein, once the City makes a payment to a taxing entity, the payment is irrevocable.

Section 4. Miscellaneous Provisions.

a. Notices. All notices, statements, or other communications made pursuant to this Agreement to another party or parties shall be in writing and addressed to the applicable party at the address listed on Exhibit A, which is attached hereto and incorporated herein by this reference. All such notices shall be sent by: (1) personal delivery, in which case notice is effective upon delivery; (2) certified or registered mail, return receipt requested, in which case notice shall be deemed delivered on receipt if delivery is confirmed by a return receipt; or (3) nationally recognized overnight courier, with charges prepaid or charged to the sender’s account, in which case notice is effective on delivery if delivery is confirmed by the delivery service. Any party may change its address for notice purposes by written notice to the other parties prepared and delivered in accordance with the provisions of this Section.

b. No Third Party Beneficiaries. No person or entity other than the parties and their successors and assigns shall have any right under this Agreement.

c. State Law; Venue. This Agreement, and the rights and obligations of the parties hereto, shall be construed and enforced in accordance with the laws of the State of California. Any action to enforce or interpret this Agreement shall be filed and heard in the Superior Court of San Diego County, California or in the Federal District Court for the Southern District of California.

d. Entire Agreement; Amendment. This Agreement constitutes the entire and integrated agreement of the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be modified only in writing and only if signed by all of the parties hereto.

e. Counterparts. This Agreement may be executed in counterparts, each of which

Version 4 (9-13-16) (KBB edits)

shall be deemed an original, but all of which together shall constitute one and the same agreement. The signature page of any counterpart may be detached therefrom without impairing the legal effect of the signature(s) thereon, provided such signature page is attached to any other counterpart identical thereto having additional signature pages executed by the other parties. Any executed counterpart of this Agreement shall be deemed as binding as if an originally signed counterpart was delivered.

f. Costs. The parties shall each bear their own costs, expert fees, attorneys' fees and other fees incurred in connection with this Agreement, including, without limitation if any legal action is brought by any party because of a breach of this Agreement or to enforce a provision of this Agreement.

g. No Partnership. Nothing contained in this Agreement shall be construed to constitute any party as a partner, employee, joint venturer, or agent of any other party.

h. Headings; Interpretation. The section headings and captions used herein are solely for convenience and shall not be used to interpret this Agreement. The parties agree that this Agreement shall not be construed as if prepared by one of the parties, but rather according to its fair meaning as a whole, as if all parties had prepared it.

i. Severability. If any term, provision, or condition of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall continue in full force and effect.

j. Action or Approval. Whenever action and/or approval by the City is required under this Agreement, the City Manager or his or her designee may act on and/or approve such matter, or unless the City Manager determines in his or her discretion that such action or approval requires referral to the City Council for consideration.

[remainder of page left intentionally blank]

[signatures on following pages]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the dates set forth in the opening paragraph of this Agreement.

CITY OF NATIONAL CITY

By: _____
Name: Leslie Deese
Title: City Manager

ATTEST:

By: _____
Name: Mike Dalla
Title: City Clerk

APPROVED AS TO FORM:

By: _____
Name: George Eiser
Title: Interim City Attorney

KANE, BALLMER & BERKMAN

By: _____
Name: Susan Y. Apy
Title: Special Counsel

[remainder of page left intentionally blank]

[signatures on following pages]

COUNTY OF SAN DIEGO

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

APPROVED AS TO FORM:

By: _____
Name: _____
Title: _____

[remainder of page left intentionally blank]

[signatures on following pages]

NATIONAL SCHOOL DISTRICT

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

APPROVED AS TO FORM:

By: _____
Name: _____
Title: _____

[remainder of page left intentionally blank]

[signatures on following pages]

SWEETWATER UNION HIGH SCHOOL
DISTRICT

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

APPROVED AS TO FORM:

By: _____
Name: _____
Title: _____

[remainder of page left intentionally blank]

[signatures on following pages]

SOUTHWESTERN COLLEGE

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

APPROVED AS TO FORM:

By: _____
Name: _____
Title: _____

[remainder of page left intentionally blank]

[signatures on following pages]

SAN DIEGO COUNTY OFFICE OF EDUCATION

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

APPROVED AS TO FORM:

By: _____
Name: _____
Title: _____

[remainder of page left intentionally blank]

[signatures on following page]

SAN DIEGO COUNTY WATER AUTHORITY

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

APPROVED AS TO FORM:

By: _____
Name: _____
Title: _____

EXHIBIT A

LIST OF NOTICE ADDRESSES OF PARTIES

City of National City: City of National City
1243 National City Boulevard
National City, California 91950
Attention: Leslie Deese, City Manager

With a Copy to: City of National City
Office of the City Attorney
1243 National City Boulevard
National City, California 91950
Attention: George Eiser, City Attorney

County of San Diego: County of San Diego
1600 Pacific Highway
Room ____
San Diego, CA 92101
Attn: Brian Hagerty, Group Finance Director

National School District: National School District
1500 N Avenue
National City, CA 91950
Attn: Christopher Carson, Asst. Superintendent of
Business Services

Sweetwater Union High School District:
Sweetwater Union High School District
1130 Fifth Ave
Chula Vista, CA 91911
Attn: Karen Michel, Chief Financial Officer

Southwestern College: Southwestern College
900 Otay Lake Road
Chula Vista, CA 91910
Attn: Janel Ruiz

San Diego County Office of Education:
San Diego County Office of Education
6401 Linda Vista Road
San Diego, CA 92111
Attn: Bill Dos Santos, Senior Director

San Diego County Water Authority:
San Diego County Water Authority
4677 Overland Avenue
San Diego, CA 92122
Attn: Christopher [REDACTED], Controller

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City authorizing the acceptance of the lowest, responsive, responsible bid, for the Build Out of (1) 2017 Chevrolet Suburban, for the Fire Department from Johnson Equipment of Perris, in the amount of

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO.

ITEM TITLE:

Resolution of the City Council of the City of National City authorizing the acceptance of the lowest, responsive, responsible bid, for the Build Out of (1) 2017 Chevrolet Suburban, for the Fire Department from Johnson Equipment of Perris, in the amount of \$32,325.40.

PREPARED BY: Debbie Lunt

DEPARTMENT: Finance

PHONE: 336-4582

APPROVED BY: 

EXPLANATION:

Request for Bid #GS1617-5 was issued for the Build Out of one (1) 2017 Chevrolet Suburban, or equal, for the Fire Department. Bids were mailed to seven (7) vendors, netting two (2) responses. Bids were opened and publicly read on March 9, 2017, with no vendors present for the opening.

The purpose of the vehicle is as follows:

(1) 2017 Chevrolet Suburban (Fire) – Battalion Chief Vehicle

FINANCIAL STATEMENT:

APPROVED:  Finance

ACCOUNT NO.

APPROVED: _____ MIS

Funds are appropriated in account number 644-412-125-511-0000 - \$32,325.40

ENVIRONMENTAL REVIEW:

This is not a project and, therefore, not subject to environmental review.

ORDINANCE: INTRODUCTION: ☐

FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Adopt the Resolution, accepting the bid and authorizing the purchase.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

1. Resolution
2. Bid Abstract

	Build Out of Chevy						
BIDDER:	Suburban	Other	SUB	8.75%Tax	PYMT TERMS	TOTAL	
Johnson Equipment Perris, CA	\$21,834.85	\$8,580.00	\$30,414.85	\$1,910.55	Net 30	\$32,325.40	AWARD
Joe D Mobile Chula Vista, CA	\$51,283.88	\$8,255.00	\$59,538.88	\$4,404.21	Net 30	\$63,943.09	
AEP California Santee, CA	No Response						
Adamson Police Prod Los Alamitos, CA	No Response						
CommLine Inc. Gardena, CA	No Response						
Lehr Auto Electric Anaheim, CA	No Response						
Northstar Electronics Downey, CA	No Response						

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City approving and authorizing the issuance of a Written Report pertaining to a Moratorium Ordinance prohibiting the issuance of Massage Technician Permits or licenses for a period of 45 days, and pro

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO. |

ITEM TITLE: Resolution of the City Council of the City of National City approving and authorizing the issuance of a Written Report pertaining to a Moratorium Ordinance prohibiting the issuance of Massage Technician Permits or licenses for a period of 45 days, and prohibiting new massage establishments from locating within the City for a period of 45 days.

PREPARED BY: George H. Eiser, III

DEPARTMENT: City Attorney

PHONE: Ext. 4221

APPROVED BY: 

EXPLANATION:

On March 7, 2017, the City Council enacted interim Ordinance No. 2017-2433 as an urgency ordinance, to take effect immediately, imposing a 45-day moratorium prohibiting the issuance of massage technician permits or licenses, and prohibiting new massage establishments from locating within the City. The moratorium will expire on April 21, 2017, unless extended. An item will be placed on the April 18 Council agenda proposing that the moratorium be extended for 10 month and 15 days.

Section 65858(d) of the Government Code provides that 10 days prior to the expiration of an interim ordinance, the City Council shall issue a written report describing the measures taken to alleviate the condition that led to adoption of the ordinance.

A report is attached which complies with the requirements of Section 65858(d). Briefly stated, the report discusses the current state of massage establishments in the City, and the need to revise the City's regulations pertaining to such establishments.

The proposed resolution would approve and authorize issuance of this report.

FINANCIAL STATEMENT:

APPROVED: _____ **Finance**

ACCOUNT NO. |

APPROVED: _____ **MIS**

N/A

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

STAFF RECOMMENDATION:

Approve and authorize the issuance of report.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

Proposed Resolution
Report (Government Code Section 65858(d))

RESOLUTION NO. 2017 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY
APPROVING AND AUTHORIZING ISSUANCE OF A WRITTEN REPORT
PERTAINING TO A MORATORIUM ORDINANCE PROHIBITING THE ISSUANCE
OF MASSAGE TECHNICIAN PERMITS OR LICENSES FOR A PERIOD OF
45 DAYS, AND PROHIBITING NEW MASSAGE ESTABLISHMENTS
FROM LOCATING WITHIN THE CITY FOR A PERIOD OF 45 DAYS

WHEREAS, at the City Council meeting of March 7, 2017, the City Council enacted Ordinance No. 2017-2433, “An Interim Ordinance of the City Council of the City of National City Adopted Pursuant to Government Code Section 65858 as an Urgency Measure to take effect immediately, enacting a moratorium prohibiting the issuance of massage technician permits or licenses, and prohibiting new massage establishments from locating within the City of National City for a period of 45 days”; and

WHEREAS, the moratorium enacted pursuant to Ordinance No. 2017-2433 will expire on April 27, 2017, subject to extension by action of the City Council; and

WHEREAS, Section 65858(d) of the Government Code provides that 10 days prior to the expiration of the interim ordinance or any extension, the legislative body shall issue a written report describing the measures taken to alleviate the condition which led to the adoption of the ordinance; and

WHEREAS, a Report satisfying the requirements of Government Code Section 65858(d) is attached hereto as Exhibit “A” and incorporated herein by reference; and

WHEREAS, issuance of the Report by the City Council is a necessary action for the Council to be able to consider a further extension of the moratorium.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of National City hereby finds and determines that the Report attached hereto as Exhibit “A” satisfies the requirements of Government Code Section 65858(d), and hereby approves and authorizes issuance of said Report.

PASSED and ADOPTED this 4th day of April, 2017.

Ron Morrison, Mayor

ATTEST:

Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

George H. Eiser, III
Interim City Attorney

REPORT

MORATORIUM ORDINANCE PROHIBITING THE ISSUANCE OF MASSAGE TECHNICIAN PERMITS OR LICENSES FOR A PERIOD OF 45 DAYS, AND PROHIBITING NEW MASSAGE ESTABLISHMENTS FROM LOCATING WITHIN THE CITY FOR A PERIOD OF 45 DAYS

(Government Code Section 65858(d))

On March 7, 2017, the City Council enacted Ordinance No. 2017-2433 as an urgency ordinance, to take effect immediately, imposing a 45-day moratorium prohibiting the issuance of massage technician permits or licenses, and prohibiting new massage establishments from locating within the City. Since the enactment of that Ordinance, the City has taken the following actions to alleviate the condition that led to the adoption of the ordinance:

1. Review and Amendment of Current National City Municipal Code regulations: The City Attorney's Office has begun revising Chapters 10.70 (Police Regulated Business Regulations), 10.79 (Massage Establishments), and 18.30 (Adult Oriented Businesses). This includes an initial meeting with the Planning Department, Neighborhood Services, and Police, to discuss properly zoning massage establishments and establishing a Conditional Use Permit requirement. The City's Land Use Code, Chapter 18.30 currently designates a massage establishment as an "adult-oriented business" which is now prohibited under state law.
2. Inventoried Existing Massage Establishments: Three massage businesses were found to be operating illegally due to prostitution related arrests. The City Attorney worked with the Police Department and Neighborhood Services to take the necessary steps to ensure they immediately closed down and vacated the premises. The City Attorney has been working with the relevant property owners and tenants including attorneys hired to represent them to work towards this goal. Notices of Violation including notices of permit revocations were drafted and sent to all relevant parties. The notices included correcting any outstanding code violations at the properties. The three illegal businesses have shut down and vacated the premises. Additionally, the City's Finance Department researched business license records and determined that there currently are three massage establishments operating legally with the appropriate licenses and permits within the City. There is an unenclosed business located within Plaza Bonita consisting of four chairs on which customers may receive a massage, but this business would not come within the definition of "massage parlor" in Chapter 18.30. However, the business falls under the definition of "massage establishment" under Chapter 10.79 thus would require a police permit. It has been determined that this business has a business license to do foot reflexology. Amendments to the Municipal Code will be recommended in the near future to clarify any distinctions between different types of massage related businesses as well as establish a clear procedure for opening a massage related business.
3. Review of Inquires/Pending Permit Applications: Since the moratorium has passed, there has been one inquiry to the City's Finance Department about a license or permit for a new massage establishment. There were two permits pending police approval at the time the ordinance was passed on March 7, 2017. Letters were drafted and sent to these applicants informing them of the new ordinance, that their applications for a permit to operate a massage business would no longer be processed, and finally, that a new ordinance was forthcoming.

Summary

The moratorium was originally enacted due to the need for the City to revise its regulations pertaining to massage technician permits and massage establishments so that it is in accordance with State law. City staff is preparing a new ordinance which includes revisions in three different chapters of the National City Municipal Code. This includes a revision in the City's land use code which will trigger Planning Commission approval. In addition, after the moratorium passed, City staff took the appropriate steps necessary to ensure the illegal massage businesses shut down immediately and vacated the premises. City staff is also continuing to inventory all remaining massage businesses and has reviewed and addressed any outstanding permit applications. City staff needs additional time to finish drafting a comprehensive ordinance pertaining to massage related establishments.

EXHIBIT A

(Resolution No. 2017-____)

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City authorizing installation of a blue curb disabled persons parking space with sign in front of the residence at 411 T Avenue (TSC No. 2017-07). (Engineering/Public Works)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 04, 2017

AGENDA ITEM NO.

ITEM TITLE:

Resolution of the City Council of the City of National City authorizing installation of a blue curb disabled persons parking space with sign in front of the residence at 411 "T" Avenue (TSC No. 2017-07).

PREPARED BY: Luca Zappiello, Civil Engineering Tech

PHONE: 619-336-4360

DEPARTMENT: Engineering/Public Works

APPROVED BY: _____

EXPLANATION:

See attached.



FINANCIAL STATEMENT:

ACCOUNT NO.

N/A

APPROVED: _____ **Finance**

APPROVED: _____ **MIS**

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: INTRODUCTION: ☐ FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Adopt Resolution authorizing installation of a blue curb disabled persons parking space with sign in front of the residence at 411 "T" Avenue.

BOARD / COMMISSION RECOMMENDATION:

At their meeting on March 08, 2017, the Traffic Safety Committee unanimously recommended installation of a blue curb disabled persons parking space with sign in front of the residence at 411 "T" Avenue..

ATTACHMENTS:

1. Explanation w/ Location Map
2. Staff Report to the Traffic Safety Committee on March 08, 2017 (TSC No. 2017-07)
3. Resolution

EXPLANATION

Mr. Al Lutz, resident of 411 "T" Avenue, has requested a blue curb disabled persons parking space in front of his residence. The resident possesses a valid disabled persons placard from the California Department of Motor Vehicles.

Mr. Lutz's daughter, Mrs. Hannelore Inman, stated that three disabled persons live at the residence. Mrs. Inman stated she has a van and has to deploy a ramp from the rear of the van in order to transport her brother who uses a wheelchair. Mrs. Inman stated that since the garage roof is very low, she cannot fully open the rear hatch door and deploy the ramp to provide access for her brother.

Mrs. Inman stated that a blue curb disabled persons parking space would allow her to park the van in front of her house and safely deploy the wheelchair ramp from the rear of the vehicle to provide access for her brother.

Staff visited the site and observed that Mr. Lutz's residence has a driveway and garage. With Mrs. Inman permission and supervision, staff measured the driveway. The driveway is 26 feet long by 16 feet wide. The slope of the driveway is approximately 3%. Staff also measured the amount of available parking in front of the residence. The length of curb in front of the residence is approximately 40 feet, which allows for two parking spaces.

This item was presented to the Traffic Safety Committee (TSC) on March 8, 2017. Mrs. Inman was in attendance and spoke in support of the blue curb disabled persons parking space. Staff's initial recommendation was to deny the request, since the garage appeared to be large enough to accommodate parking for a disabled person. However, based on testimony provided by Mrs. Inman at the TSC Meeting, staff acknowledged that the height of the garage is insufficient, as it does not allow Mrs. Inman to fully open the rear hatch door of her van and deploy the wheelchair ramp to provide access for her brother.

Based on Mrs. Inman's testimony, the TSC voted unanimously to approve installation of a blue curb disabled persons parking space with sign in front of the residence at 411 "T" Avenue.

The applicant was informed that handicap parking spaces do not constitute "personal reserved parking" and that any person with valid "disabled persons" license plates or placards may park in handicap spaces.

If approved by City Council, all work will be performed by City Public Works.

Location Map with Proposed Enhancements (TSC Item: 2017-07)



**NATIONAL CITY TRAFFIC SAFETY COMMITTEE
AGENDA REPORT FOR MARCH 08, 2017**

ITEM NO. 2017-07

ITEM TITLE: **REQUEST FOR INSTALLATION OF A BLUE CURB DISABLED PERSONS PARKING SPACE WITH SIGNAGE IN FRONT OF THE RESIDENCE AT 411 "T" AVENUE**

PREPARED BY: Luca Zappiello, Civil Engineering Technician

DISCUSSION:

Mr. Al Lutz, resident of 411 "T" Avenue, has requested a blue curb disabled persons parking space in front of his residence. The resident possesses a valid disabled persons placard from the California Department of Motor Vehicles.

Mr. Lutz's daughter, Mrs. Hannelore Inman, stated that three handicapped people live at the residence. Mrs. Inman also stated that she has a camper-van and has to place a rear ramp at the base of the trunk in order to assist her brother who uses a wheelchair into the vehicle. Mrs. Inman also stated that since the garage roof is very low, she cannot open the trunk door all the way, making it difficult for her to assist her brother into the vehicle. Furthermore, Mrs. Inman stated that it is very challenging for her to install a ramp in the back of the camper-van from the driveway because the driveway is slanted which makes installation of the ramp unsafe. Mrs. Inman also stated that a blue curb disabled persons parking space would allow her to park the camper-van in front of her house, providing easier access and installation of the ramp to accommodate her brother in the vehicle.

Staff visited the site and observed that Mr. Lutz's residence has a driveway and garage. With Mrs. Inman permission and supervision, staff measured the driveway. The driveway is 26 long by 16 feet wide. The slope of the driveway is approximately 3%. The garage is large enough to accommodate a vehicle with a disabled driver or passenger.

Staff also measured the amount of available parking in front of the residence. The length of curb in front of the residence is approximately 40 feet, which allows for two parking spaces. The slope of "T" Avenue in front of the residence is approximately 6%.

The City Council has adopted a policy which is used to evaluate requests for disabled persons parking spaces. The City Council Disabled Persons Parking Policy requirements for "Special Hardship" cases are as follows:

1. Applicant (or guardian) must be in possession of valid license plates or placard for "disabled persons" or "disabled veterans". *This condition is met.*
2. The proposed disabled parking space must be in front (or side if on a corner lot) of the applicant's (or guardian's) place of residence. *This condition is met.*

3. The residence must not have useable off-street parking available or an off-street space available that may be converted into disabled parking. *This condition is not met, since the applicant has a garage that can accommodate a vehicle with a disabled driver or passenger.*

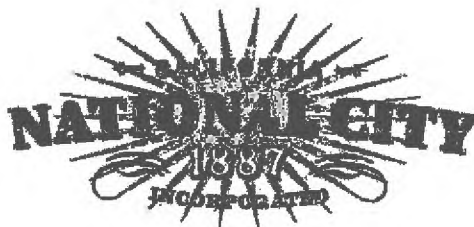
STAFF RECOMMENDATION:

Since only two of the three conditions of the City Council Disabled Persons Parking Policy for "Special Hardship" cases are met, staff does not recommend installation of a blue curb disabled persons parking space with signage at 411 "T" Avenue. Furthermore, staff does not recommend installation of a blue curb space since the slope of the street is approximately 6%. In order to accommodate a vehicle with a disabled driver or passenger, the slope must be 2% or less.

EXHIBITS:

1. Disabled Persons Parking Request Form and Placard
2. Public Notice
3. Location Map
4. Photos
5. City Council Disabled Persons Parking Policy

2017-07



PUBLIC REQUEST FORM

Contact Information

Name:	<u>AL LUTZ, BERTHA LUTZ, GERARD LUTZ (3)</u>	
Address:	<u>411 T^h AVE NATIONAL CITY, CA 91350</u>	
Phone:	_____	Email: _____

Request Information

Location:	<u>411 T^h AVENUE NATIONAL CITY, CA 91350</u>	
Request:	<u>BLUE CURB DISABLED PERSONS PARKING SPACE</u>	

Attachments:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Description: <u>DISABLED PERSON PLACARD.</u>

Internal Use Only:

Request Received By:	<u>JOSE LOPEZ</u>	Date:	<u>12/01/2016</u>
Received via:	<input checked="" type="checkbox"/> Counter/In-Person <input type="checkbox"/> Telephone <input type="checkbox"/> Email <input type="checkbox"/> Fax <input type="checkbox"/> Referral: _____		
Assigned To:	<u>LUCA ZAPPALLO</u>		
Notes:	_____		

REQUEST FOR BLUE CURB DISABLED PERSONS PARKING SPACE

NAME OF DISABLED PERSON: AL LUTZ, BERTHA LUTZ, GERHARD LUTZ (3)

NAME OF REPRESENTATIVE FOR DISABLED PERSON (if different from above):

ANNELONE R INMAN

ADDRESS: 411 S T AVE NATIONAL CITY, CA 91950

EMAIL: _____

PHONE NUMBER: _____

Please answer the following questions, which will assist Engineering staff, the Traffic Safety Committee, and your City Council in determining if you are qualified to have a blue curb disabled persons parking space placed in front of your residence. Please be informed that all blue curb parking spaces are considered public parking. Therefore, any registered vehicle in possession of a disabled persons placard or license plate is legally allowed to park in the blue curb space for up to 72 continuous hours.

- 1) Do you possess a valid disabled person's placard issued by the California Department of Motor Vehicles (DMV)? ☒ YES ☐ NO

If YES, please include a copy of the placard, which contains your name, address, placard number, and expiration date.

- 2) Does your residence have a garage? ☒ YES ☐ NO

If YES, is the garage large enough to park a vehicle (minimum of 20' x 12')? ☒ YES ☐ NO

- 3) Does your residence have a driveway? ☒ YES ☐ NO

If YES, a) is the driveway large enough to park a vehicle? (minimum of 20' x 12') ☒ YES ☐ NO

b) Is the driveway level? YES ☒ NO

c) Is the driveway sloped/inclined? ☒ YES ☐ NO

- 4) Please write any additional comments here (optional).

WE ARE REQUESTING A BLUE CURB BECAUSE AL LUTZ IS
AND ACCESS IS LIMITED IN
DRIVEWAY AND GARAGE BECAUSE OF HIS AND INCLINED
DRIVEWAY. WITH 3 HANDICAPPED PEOPLE IT IS VERY HARD TO
MANEUVER IN AND OUT

EXPIRES: 06/30/2017

*** DISABLED PERSON PLACARD ***

DATE ISSUED:

MO/YR: WS

DT FEES RECVD:

AMT DUE. : NONE
AMT RECVD - CASH :
- CHCK :
- CRDT :

CO: 37

H00 613 33 00000000 0006 CS H00 050115 N1

DEPARTMENT OF MOTOR VEHICLES PLACARD IDENTIFICATION CARD

PLACARD#: -----
EXPIRES: 06/30/2017
DOB: _____
ISSUED: _____
TYPE: N1

PLACARD HOLDER: LUTZ AL
411 S T AVE

NATIONAL CITY
CA 91950

PURCHASE OF FUEL (BUSINESS & PROFESSIONS CODE 13660):
STATE LAW REQUIRES SERVICE STATIONS TO REFUEL A DISABLED PERSON'S VEHICLE
AT SELF-SERVICE RATES, EXCEPT SELF-SERVICE FACILITIES WITH ONLY ONE CASHIER

WHEN YOUR PLACARD IS PROPERLY DISPLAYED, YOU MAY PARK IN/ON:
 *DISABLED PERSON PARKING SPACES (BLUE ZONES) *STREET METERED ZONES WITHOUT
 PAYING *GREEN ZONES WITHOUT RESTRICTIONS TO TIME LIMITS *STREET WHERE
 PREFERENTIAL PARKING PRIVILEGES ARE GIVEN TO RESIDENTS AND MERCHANTS.

YOU MAY NOT PARK IN/ON: *RED ZONES *TOW AWAY ZONES *WHITE OR YELLOW ZONES
*SPACES MARKED BY CROSSHATCH LINES NEXT TO DISABLED PERSON PARKING SPACES

IT IS CONSIDERED MISUSE: *TO DISPLAY A PLACARD UNLESS THE DISABLED OWNER IS BEING TRANSPORTED *TO DISPLAY A PLACARD WHICH HAS BEEN CANCELLED OR REVOKED *TO LOAN YOUR PLACARD TO ANYONE, INCLUDING FAMILY MEMBERS. (SEE 2. MISDEMEANOR (SECTION 4461VC) AND CAN RESULT IN CANCELLATION OF



March 02, 2017

Resident/Property Owner

Subject: TRAFFIC SAFETY COMMITTEE (TSC) ITEM NO. 2017-07

REQUEST FOR INSTALLATION OF A BLUE CURB DISABLED PERSONS
PARKING SPACE WITH SIGNAGE IN FRONT OF THE RESIDENCE AT 411 "T"
AVENUE.

Dear Sir/Madame:

The City of National City would like to invite you to our next public Traffic Safety Committee Meeting scheduled for **Wednesday, March 8, 2017, at 2:00 P.M.** in the 2nd Floor Large Conference Room of the Civic Center Building, 1243 National City Boulevard, to discuss the above-referenced item.

If you have any questions, comments, and/or concerns, please contact the Engineering Department at 619-336-4380 and reference Traffic Safety Committee Item Number 2017-07.

Sincerely,

Stephen Manganiello
City Engineer

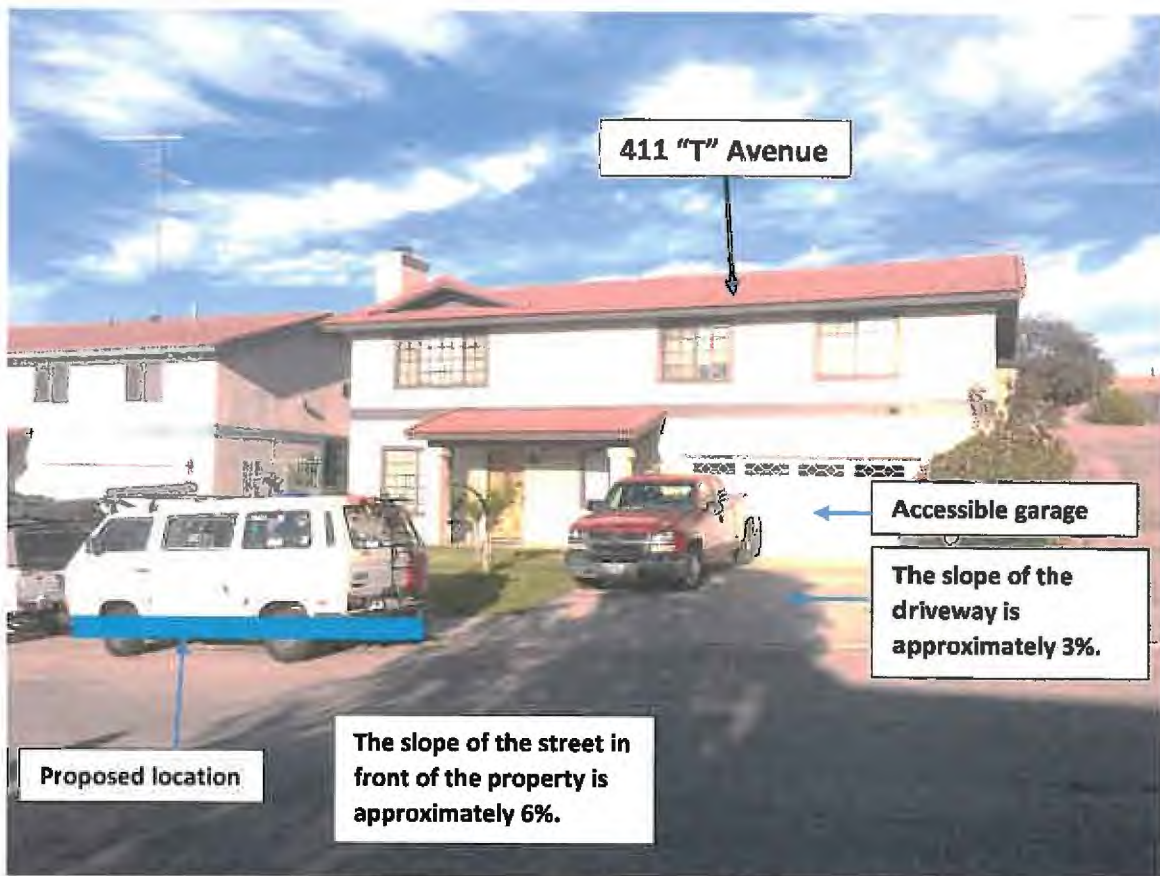
SM:lz

2017-07

1234 National City Boulevard, National City, CA 91950-6530
(619) 336-4380 Fax (619) 336-4397 engineering@nationalcityca.gov

Location Map with Propsoed Enhancements (TSC Item: 2017-07)





Location of proposed blue curb disabled persons parking space in front of 411 "T" Avenue (looking east)



Location of proposed blue curb disabled persons parking space in front of 411 "T" Avenue (looking north)

DISABLED PERSONS PARKING POLICY

The purpose of a disabled persons parking zone is to provide designated parking spaces at major points of assembly for the exclusive use of physically disabled persons whose vehicle displays a distinguishing license plate as authorized by the California Department of Motor Vehicles.

The City Council may upon recommendation of the City Engineer, designate specially marked and posted on-street parking spaces for disabled persons pursuant to California Vehicle Code 21101, et seq. at the following facilities:

1. Government buildings serving the public such as administration buildings, public employment offices, public libraries, police stations, etc.
2. Hospitals and convalescent homes with more than 75-bed capacity.
3. Medical facilities and doctors' offices staffed by a maximum of five practitioners. Zones shall be located to serve a maximum number of facilities on one block.
4. Community service facilities such as senior citizens service centers, etc.
5. Accredited vocational training and educational facilities where no off-street parking is provided for disabled persons.
6. Employment offices for major enterprises employing more than 200 persons.
7. Public recreational facilities including municipal swimming pools, recreation halls, museums, etc.
8. Public theaters, auditoriums, meeting halls, arenas, stadiums with more than 300 seating capacity.
9. Other places of assembly such as schools and churches.
10. Commercial and/or office building(s) with an aggregate of more than 50,000 square feet of usable floor space. Zone shall be located to serve a maximum number of facilities on one block.
11. Hotels catering to daily guests, maintaining a ground floor lobby and a switchboard that is operated 24 hours per day.

12. A hotel or apartment house catering to weekly or monthly guests and containing more than 30 separate living units.

In addition, disabled persons parking spaces may be provided within all publicly owned, leased or controlled off-street parking facilities as specified in the General Requirements.

General Requirements

Each disabled persons parking space shall be indicated by blue paint and a sign (white on blue) showing the international symbol of accessibility (a profile view of a wheelchair with occupant).

Where installed under the above criteria the total number of disabled persons curb parking spaces will be limited to 3% of the total number of on-street parking spaces available in the area and shall be distributed uniformly within the area.

Disabled persons parking will not be installed at locations with a full-time parking prohibition. When a disabled persons parking zone is installed where a part-time parking prohibition is in effect, the disabled persons parking zone will have the same time restrictions as the part-time parking prohibition.

The cost of installing disabled persons parking will be assumed by the City on public streets and public off-street parking facilities.

In establishing on-street parking facilities for the disabled there shall be a reasonable determination made that the need is of an on-going nature. The intent is to prevent the proliferation of special parking stalls that may be installed for a short-term purpose but later are seldom used. Unjustified installation of such parking stalls unnecessarily increases the City's maintenance and operations costs, reduce available on-street parking for the general public, and detract from the overall effectiveness of the disabled persons parking program.

Special Hardship Cases

It is not the intention of the City to provide personal reserved parking on the public right-of-way, especially in residential areas. However, exceptions may be made, in special hardship cases, provided all of the following conditions exists:

- (1) Applicant (or guardian) must be in possession of valid license plates for "disabled persons" or "disabled veterans."
- (2) The proposed disabled parking space must be in front of the applicant's (or guardian's) place of residence.

- (3) Subject residence must not have useable off-street parking available or off-street space available that may be converted into disabled parking.

NOTE: It must be emphasized that such parking spaces do not constitute "personal reserved parking" and that any person with valid "disabled persons" license plates may park in the above stalls.

Jha:p

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City authorizing installation of a blue curb disabled persons parking space with sign in front of the residence at 1336 Harding Avenue (TSC No. 2017-08). (Engineering/Public Works)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO.

ITEM TITLE:

Resolution of the City Council of the City of National City authorizing installation of a blue curb disabled persons parking space with sign in front of the residence at 1336 Harding Avenue (TSC No. 2017-08).

PREPARED BY: Luca Zappiello, Civil Engineering Tech

PHONE: 619-336-4360

DEPARTMENT: Engineering/Public Works

APPROVED BY:

EXPLANATION:

See attached.



FINANCIAL STATEMENT:

ACCOUNT NO.

N/A

APPROVED: _____

Finance

APPROVED: _____

MIS

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: INTRODUCTION: ☐ FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Adopt Resolution authorizing installation of a blue curb disabled persons parking space with sign in front of the residence at 1336 Harding Avenue.

BOARD / COMMISSION RECOMMENDATION:

At their meeting on March 08, 2017, the Traffic Safety Committee unanimously approved the staff recommendation to install a blue curb disabled persons parking space with sign in front of 1336 Harding Avenue.

ATTACHMENTS:

1. Explanation w/ Location Map
2. Staff Report to the Traffic Safety Committee on March 08, 2017 (TSC No. 2017-08)
3. Resolution

EXPLANATION

Mrs. Carol Martinez, resident of 1336 Harding Avenue, has requested a blue curb disabled persons parking space in front of her residence. The resident possesses a valid disabled persons placard from the California Department of Motor Vehicles. Mrs. Martinez stated that since the house is on a corner, she prefers to have a blue curb disabled persons parking space on Harding Avenue instead of W. 14th Street.

Staff visited the site and observed that Mrs. Martinez's residence does not have a driveway or garage. The residence is located on the northwest corner of W. 14th Street and Harding Avenue. Staff measured the curb on the west side of Harding Avenue and determined that the curb allows for 145 feet of unrestricted parking for up to ten (10) angle parking spaces. The slope of the street is negligible.

During the summer of 2017, the City of National City will start a public improvement project to construct a new roundabout with crosswalks at the intersection of W. 14th Street and Harding Avenue. The new public improvement project will require the removal of the first angle parking space in front of the residence on the west side of Harding Avenue. Therefore, the staff recommends installation of a blue curb disabled persons parking space at the location of the second angle parking space on the west side of Harding Avenue (see attached map and photos).

The City Council has adopted a policy which is used to evaluate requests for disabled persons parking spaces. The City Council Disabled Persons Parking Policy requirements for "Special Hardship" cases are as follows:

1. Applicant (or guardian) must be in possession of valid license plates or placard for "disabled persons" or "disabled veterans". *This condition is met.*
2. The proposed disabled parking space must be in front (or side if on a corner lot) of the applicant's (or guardian's) place of residence. *This condition is met.*
3. The residence must not have useable off-street parking available or an off-street space available that may be converted into disabled parking. *This condition is met.*

The item was presented to the Traffic Safety Committee on March 8, 2017. The applicant was in attendance and spoke in support of the item. The Traffic Safety Committee unanimously approved the staff recommendation to install a blue curb disabled persons parking space with signage at 1336 Harding Avenue.

The applicant was informed that handicap parking spaces do not constitute "personal reserved parking" and that any person with valid "disabled persons" license plates or placards may park in handicap spaces.

If approved by City Council, all work will be performed by City Public Works.

Location Map with Recommended Enhancements (TSC Item: 2017-08)



**NATIONAL CITY TRAFFIC SAFETY COMMITTEE
AGENDA REPORT FOR MARCH 08, 2017**

ITEM NO. 2017-08

ITEM TITLE: **REQUEST FOR INSTALLATION OF A BLUE CURB DISABLED PERSONS PARKING SPACE WITH SIGNAGE IN FRONT OF THE RESIDENCE AT 1336 HARDING AVENUE**

PREPARED BY: Luca Zappiello, Civil Engineering Technician

DISCUSSION:

Mrs. Carol Martinez, resident of 1336 Harding Avenue, has requested a blue curb disabled persons parking space in front of her residence. The resident possesses a valid disabled persons placard from the California Department of Motor Vehicles. Mrs. Martinez stated that since the house is on a corner, she prefers to have a blue curb disabled persons parking space on Harding Avenue instead of W. 14th Street.

Staff visited the site and observed that Mrs. Martinez's residence does not have a driveway or garage. The residence is located on a corner on the north side of W. 14th Street and the west side of Harding Avenue. Staff measured the curb on the west side of Harding Avenue and determined that the curb allows for 145 feet of unrestricted parking for up to ten (10) angle parking spaces. The slope of the street is negligible.

During the summer of 2017, the City of National City will start a public improvement project to create a new roundabout with crosswalks at the intersection of W. 14th Street and Harding Avenue. The new public improvement project will require the removal of the first angle parking space in front of the residence on the west side of Harding Avenue. Therefore, the staff recommends installation of a blue curb disabled persons parking space at the location of the second angle parking space on the west side of Harding Avenue (see attached map and photos).

The City Council has adopted a policy which is used to evaluate requests for disabled persons parking spaces. The City Council Disabled Persons Parking Policy requirements for "Special Hardship" cases are as follows:

1. Applicant (or guardian) must be in possession of valid license plates or placard for "disabled persons" or "disabled veterans". *This condition is met.*
2. The proposed disabled parking space must be in front (or side if on a corner lot) of the applicant's (or guardian's) place of residence. *This condition is met.*
3. The residence must not have useable off-street parking available or an off-street space available that may be converted into disabled parking. *This condition is met.*

STAFF RECOMMENDATION:

Since all three conditions of the City Council Disabled Persons Parking Policy for “Special Hardship” cases are met, staff recommend the installation of a blue curb disabled persons parking space with signage at 1336 Harding Avenue.

EXHIBITS:

1. Disabled Persons Parking Request Form and Placard
2. Public Notice
3. Location Map
4. Photos
5. Project Exhibit
6. City Council Disabled Persons Parking Policy

2017-08

REQUEST FOR BLUE CURB DISABLED PERSONS PARKING SPACE

NAME OF DISABLED PERSON:

Carol Martiney

NAME OF REPRESENTATIVE FOR DISABLED PERSON (if different from above):

ADDRESS:

1336 Harding Ave NC

EMAIL:

PHONE NUMBER:

Please answer the following questions, which will assist Engineering staff, the Traffic Safety Committee, and your City Council in determining if you are qualified to have a blue curb disabled persons parking space placed in front of your residence. Please be informed that all blue curb parking spaces are considered public parking. Therefore, any registered vehicle in possession of a disabled persons placard or license plate is legally allowed to park in the blue curb space for up to 72 continuous hours.

- 1) Do you possess a valid disabled person's placard issued by the California Department of Motor Vehicles (DMV)?



YES



NO

If YES, please include a copy of the placard, which contains your name, address, placard number, and expiration date.

- 2) Does your residence have a garage?



YES



NO

If YES, is the garage large enough to park a vehicle (minimum of 20' x 12')



YES



NO

- 3) Does your residence have a driveway?



YES



NO

If YES, a) Is the driveway large enough to park a vehicle? (minimum of 20' x 12')



YES



NO

b) Is the driveway level?



YES



NO

c) Is the driveway sloped/inclined?



YES



NO

- 4) Please write any additional comments here (optional).

one was there. And removed



A Public Service Agency

DEPARTMENT OF MOTOR VEHICLES

DISABLED PERSON PLACARD IDENTIFICATION CARD/RECEIPT

PLACARD NUMBER: 1
EXPIRES: 06/30/2017
DATE ISSUED: 1

This identification card or facsimile copy is to be carried by the placard owner. Present it to any peace officer upon demand. Immediately notify DMV by mail of any change of address. When parking, hang the placard from the rear view mirror, remove it from the mirror when driving.

TYPE: N1

TV: 92

CO: 37

DOB: 1

ISSUED TO

MARTINEZ CAROL DAYLENE
8627 PROSPECT AVE

SANTEE

CA 92071

When your placard is properly displayed,
you may park in or on:

- * Disabled person parking spaces (blue zones)
- * Street metered zones without paying.
- * Green zones without restrictions to time limits.
- * Streets where preferential parking privileges are given to residents and merchants.

You may not park in or on:

- Red, Yellow, White or Tow Away Zones.
- Cross-hatched marked spaces next to disabled person parking spaces.

It is considered misuse to:

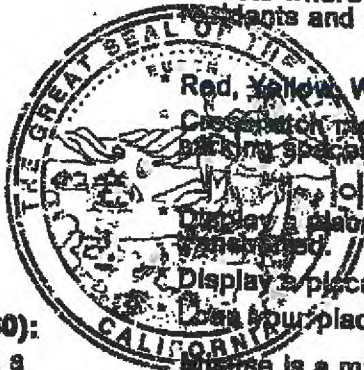
- Display a placard unless the disabled owner is being transported.
- Display a placard which has been cancelled or revoked.
- Lend your placard to anyone, including family members.

Misuse is a misdemeanor (section 4461VC) and can result in cancellation or revocation of the placard, loss of parking privileges, and/or fines.

Purchase of fuel

(Business & Professions Code 13660):

State law requires service stations to refuel a disabled person's vehicle at self-service rates, except self-service facilities with only one cashier.



805
DPP000 Rev/4/1

REMOVE FROM MIRROR BEFORE DRIVING VEHICLE

CALIFORNIA



WARNING: The illegal use of a disabled parking placard could result in a maximum fine of \$4,200.*

PARKING PLACARD



DISABLED PERSON

EXPIRES JUNE 30

2017

PURCHASE OF FUEL (Business & Professions Code 13866)
State law requires service stations to refuel a disabled person's vehicle at self-service rates, except at service facilities with only one employee on duty.



March 02, 2017

Resident/Property Owner

Subject: TRAFFIC SAFETY COMMITTEE (TSC) ITEM NO. 2017-08

REQUEST FOR INSTALLATION OF A BLUE CURB DISABLED PERSONS
PARKING SPACE WITH SIGNAGE IN FRONT OF THE RESIDENCE AT 1336
HARDING AVENUE.

Dear Sir/Madame:

The City of National City would like to invite you to our next public Traffic Safety Committee Meeting scheduled for **Wednesday, March 8, 2017, at 2:00 P.M.** in the 2nd Floor Large Conference Room of the Civic Center Building, 1243 National City Boulevard, to discuss the above-referenced item.

If you have any questions, comments, and/or concerns, please contact the Engineering Department at 619-336-4380 and reference Traffic Safety Committee Item Number 2017-08.

Sincerely,

Stephen Manganiello
City Engineer

SM:lz

2017-08

1234 National City Boulevard, National City, CA 91950-6530
(619) 336-4380 Fax (619) 336-4397 engineering@nationalcityca.gov

Location Map with Recommended Enhancements (TSC Item: 2017-08)

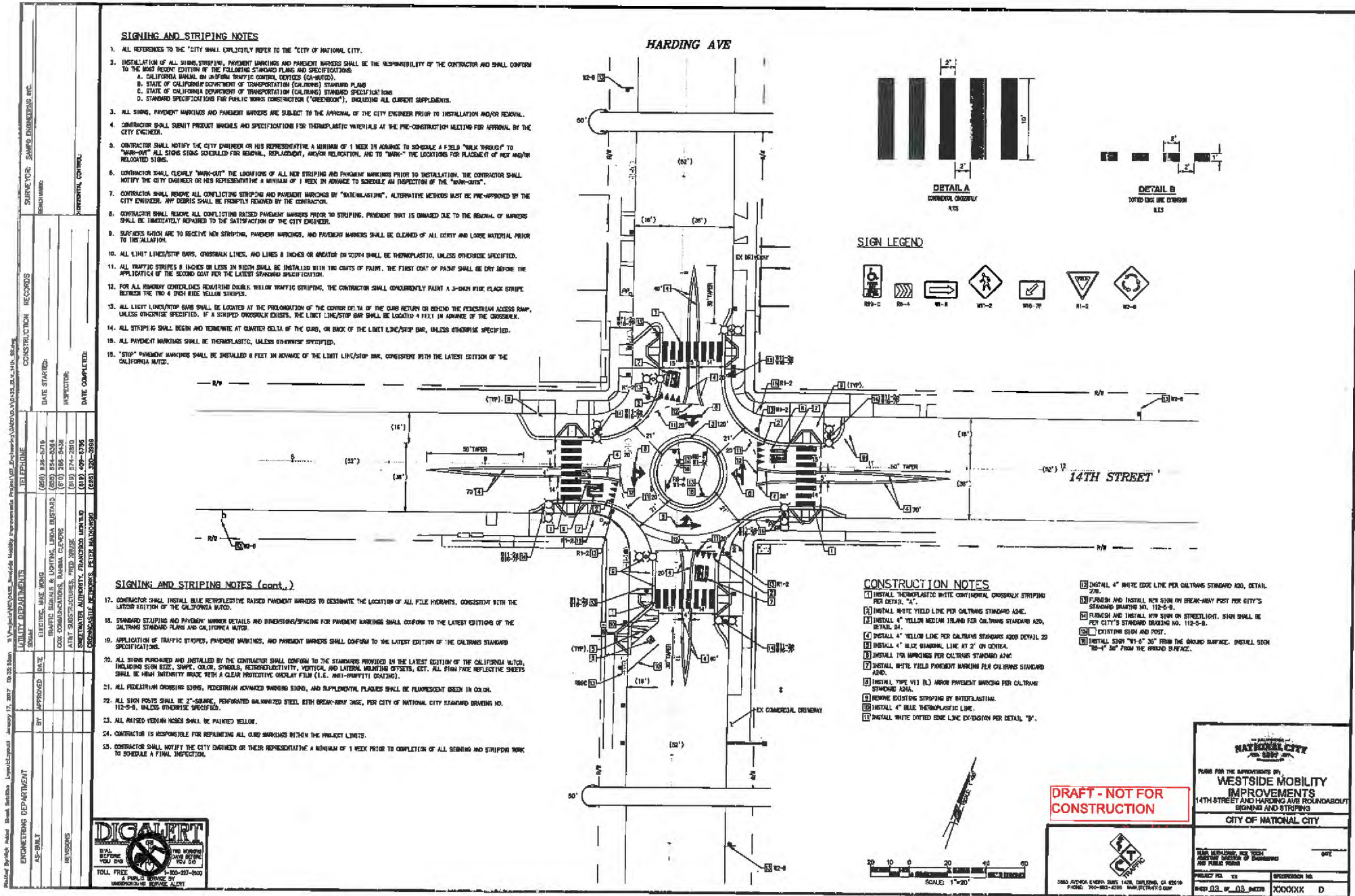




Location of proposed blue curb disabled persons parking space in front of 1336 Harding Avenue (looking southwest)



Location of proposed blue curb disabled persons parking space in front of 1336 Harding Avenue (looking northwest)



DISABLED PERSONS PARKING POLICY

The purpose of a disabled persons parking zone is to provide designated parking spaces at major points of assembly for the exclusive use of physically disabled persons whose vehicle displays a distinguishing license plate as authorized by the California Department of Motor Vehicles.

The City Council may upon recommendation of the City Engineer, designate specially marked and posted on-street parking spaces for disabled persons pursuant to California Vehicle Code 21101, et seq. at the following facilities:

1. Government buildings serving the public such as administration buildings, public employment offices, public libraries, police stations, etc.
2. Hospitals and convalescent homes with more than 75-bed capacity.
3. Medical facilities and doctors' offices staffed by a maximum of five practitioners. Zones shall be located to serve a maximum number of facilities on one block.
4. Community service facilities such as senior citizens service centers, etc.
5. Accredited vocational training and educational facilities where no off-street parking is provided for disabled persons.
6. Employment offices for major enterprises employing more than 200 persons.
7. Public recreational facilities including municipal swimming pools, recreation halls, museums, etc.
8. Public theaters, auditoriums, meeting halls, arenas, stadiums with more than 300 seating capacity.
9. Other places of assembly such as schools and churches.
10. Commercial and/or office building(s) with an aggregate of more than 50,000 square feet of usable floor space. Zone shall be located to serve a maximum number of facilities on one block.
11. Hotels catering to daily guests, maintaining a ground floor lobby and a switchboard that is operated 24 hours per day.

12. A hotel or apartment house catering to weekly or monthly guests and containing more than 30 separate living units.

In addition, disabled persons parking spaces may be provided within all publicly owned, leased or controlled off-street parking facilities as specified in the General Requirements.

General Requirements

Each disabled persons parking space shall be indicated by blue paint and a sign (white on blue) showing the international symbol of accessibility (a profile view of a wheelchair with occupant).

Where installed under the above criteria the total number of disabled persons curb parking spaces will be limited to 3% of the total number of on-street parking spaces available in the area and shall be distributed uniformly within the area.

Disabled persons parking will not be installed at locations with a full-time parking prohibition. When a disabled persons parking zone is installed where a part-time parking prohibition is in effect, the disabled persons parking zone will have the same time restrictions as the part-time parking prohibition.

The cost of installing disabled persons parking will be assumed by the City on public streets and public off-street parking facilities.

In establishing on-street parking facilities for the disabled there shall be a reasonable determination made that the need is of an on-going nature. The intent is to prevent the proliferation of special parking stalls that may be installed for a short-term purpose but later are seldom used. Unjustified installation of such parking stalls unnecessarily increases the City's maintenance and operations costs, reduce available on-street parking for the general public, and detract from the overall effectiveness of the disabled persons parking program.

Special Hardship Cases

It is not the intention of the City to provide personal reserved parking on the public right-of-way, especially in residential areas. However, exceptions may be made, in special hardship cases, provided all of the following conditions exists:

- (1) Applicant (or guardian) must be in possession of valid license plates for "disabled persons" or "disabled veterans."
- (2) The proposed disabled parking space must be in front of the applicant's (or guardian's) place of residence.

- (3) Subject residence must not have useable off-street parking available or off-street space available that may be converted into disabled parking.

NOTE: It must be emphasized that such parking spaces do not constitute "personal reserved parking" and that any person with valid "disabled persons" license plates may park in the above stalls.

Jha:p

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City authorizing installation of a blue curb disabled persons parking space with sign on W. 18th Street, west of the crosswalk, in front of Kimball Elementary School (TSC No. 2017-10). (Engineering/Pu

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 04, 2017

AGENDA ITEM NO.

ITEM TITLE:

Resolution of the City Council of the City of National City authorizing installation of a blue curb disabled persons parking space with sign on W. 18th Street, west of the crosswalk, in front of Kimball Elementary School (TSC No. 2017-10).

PREPARED BY: Luca Zappiello, Civil Engineering Tech

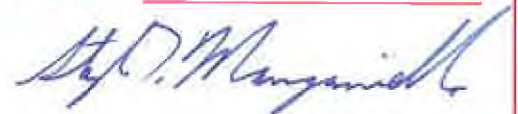
PHONE: 619-336-4360

DEPARTMENT: Engineering/Public Works

APPROVED BY: _____

EXPLANATION:

See attached.



FINANCIAL STATEMENT:

ACCOUNT NO.

N/A

APPROVED: _____ **Finance**

APPROVED: _____ **MIS**

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: INTRODUCTION: ☐ **FINAL ADOPTION:** ☐

STAFF RECOMMENDATION:

Adopt Resolution authorizing installation of a blue curb disabled persons parking space with sign on W. 18th Street, west of the crosswalk, in front of Kimball Elementary School.

BOARD / COMMISSION RECOMMENDATION:

At their meeting on March 8, 2017, the Traffic Safety Committee unanimously approved the staff recommendation to install a blue curb disabled persons parking space with sign on W. 18th Street in front of Kimball Elementary.

ATTACHMENTS:

1. Explanation w/ Location Map
2. Staff Report to the Traffic Safety Committee on March 08, 2017 (TSC No. 2017-10)
3. Resolution

EXPLANATION

Mr. Raul G. Martinez, Director of Maintenance and Operations - Facilities for National School District, has requested a blue curb disabled persons parking space on W. 18th Street, west of the school crosswalk, in front of Kimball Elementary School, on behalf of disabled parents and guardians due to lack of disabled parking in front of the school.

City Engineering staff visited the site and observed that Kimball Elementary School does not have any blue curb disabled parking spaces on W. 18th Street. The only two parking spaces for disabled persons are provided in the school's private parking lot located off of Hoover Avenue. This parking lot remains locked during school hours for safety. Staff measured the curb on W. 18th Street, west of the crosswalk, in front of Kimball Elementary School. There is approximately 200 feet of curb currently signed for 3-minute Passenger Loading, Monday to Friday from 7:00 AM to 9:00 AM and 1:00 PM to 4:00 PM, which allows for up to eleven (11) parking spaces. The slope of the street is negligible.

The City Council Disabled Persons Parking Policy allows for the designation of on-street parking spaces for disabled persons adjacent to public facilities such as schools, churches and libraries.

This item was presented to the Traffic Safety Committee on March 8, 2017. Mr. Raul G. Martinez was in attendance and spoke in support of the blue curb disabled persons parking space. He confirmed his earlier statements.

The Traffic Safety Committee unanimously approved staff's recommendation to install a blue curb disabled persons parking space with sign on W. 18th Street, west of the crosswalk, in front of Kimball Elementary.

If approved by City Council, all work will be performed by City Public Works.

Location Map with Proposed Enhancements (TSC Item: 2017-10)



**NATIONAL CITY TRAFFIC SAFETY COMMITTEE
AGENDA REPORT FOR MARCH 08, 2017**

ITEM NO. 2017-10

ITEM TITLE: REQUEST FOR INSTALLATION OF A BLUE CURB DISABLED PERSONS PARKING SPACE WITH SIGNAGE ON W. 18TH STREET, WEST OF THE CROSSWALK IN FRONT OF KIMBALL ELEMENTARY SCHOOL

PREPARED BY: Luca Zappiello, Civil Engineering Technician

DISCUSSION:

Mr. Raul G. Martinez, Director of Maintenance and Operations - Facilities for National School District, has requested a blue curb disabled persons parking space on W. 18th Street, west of the crosswalk in front of Kimball Elementary, on behalf of disabled parents and guardians due to lack of disabled parking in front of the school.

City Engineering staff visited the site and observed that Kimball Elementary School does not have any blue curb disabled parking spaces on W. 18th Street. The only two parking spaces for disabled persons are provided in the school's private parking lot located between W. 18th Street and Hoover Avenue. This parking lot remains locked during school hours for safety. Staff measured the curb on W. 18th Street, west of the crosswalk in front of Kimball Elementary School. There is approximately 200 feet of curb currently signed for 3-minute Passenger Loading, Monday to Friday from 7:00 AM to 9:00 AM and 1:00 PM to 4:00 PM, which allows for up to eleven (11) parking spaces. The slope of the street is negligible.

The City Council Disabled Persons Parking Policy allows for the designation of on-street parking spaces for disabled persons adjacent to public facilities such as schools, churches and libraries.

It shall be noted that handicap parking spaces do not constitute "personal reserved parking" and that any person with valid "disabled persons" license plates or placards may park in handicap spaces.

STAFF RECOMMENDATION:

Staff recommends installation of a blue curb disabled persons parking space with signage at W. 18th street, west of the crosswalk in front of Kimball Elementary School, consistent with the provisions of the City Council Disabled Persons Parking Policy.

EXHIBITS:

1. Correspondence
2. Location Map
3. Photos
4. City Council Disabled Persons Parking Policy



*Raul Martinez, Director of Maintenance & Operations, Facilities
1400 N Avenue
National City, CA 91950*

February 2, 2017

Mr. Zappiello, Civil Engineering Technician
Engineering Division
City of National City
Engineering and Public Works Department

Re: Kimball Elementary
302 W. 18th Street, National City
Disabled Parking on West 18th Street

Dear Mr. Zappiello,

Recently, National School District has received concerns from parents/guardians at Kimball Elementary for the lack of disabled parking in front of the school site on West 18th Street.

In an effort to comply with accessibility compliance to the facility, National School District is requesting from the City of National City, a blue curb on West 18th Street, West of the crosswalk in front of Kimball Elementary. This blue curb would facilitate disabled parking for parents/guardians to the facility.

Please advise as to what the District's next steps would be to address this concern.

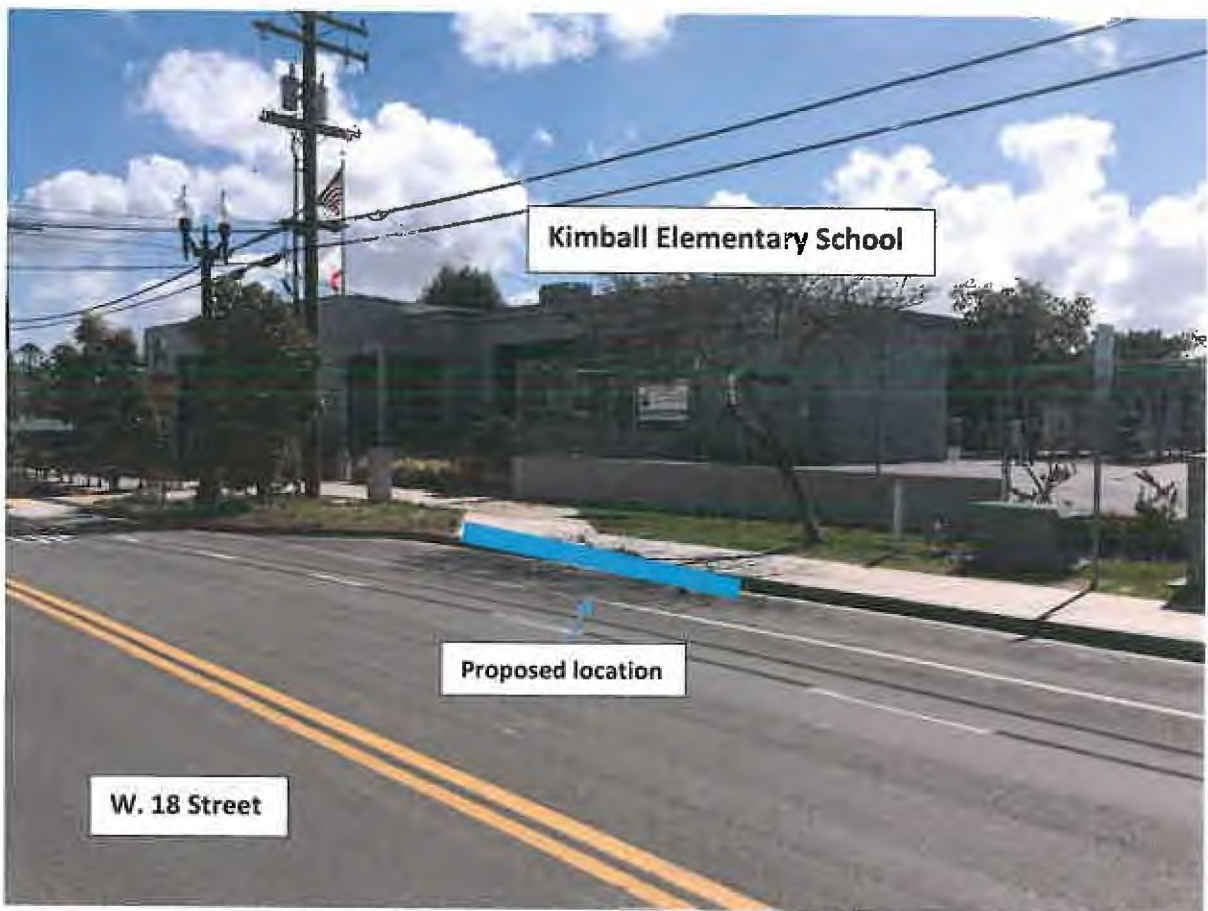
Sincerely



Raul G. Martinez

Location Map with Proposed Enhancements (TSC Item: 2017-10)





Location of proposed blue curb disabled persons parking space in front of Kimball Elementary School (looking southeast)



Location of proposed blue curb disabled persons parking space in front of Kimball Elementary School (looking west)

DISABLED PERSONS PARKING POLICY

The purpose of a disabled persons parking zone is to provide designated parking spaces at major points of assembly for the exclusive use of physically disabled persons whose vehicle displays a distinguishing license plate as authorized by the California Department of Motor Vehicles.

The City Council may upon recommendation of the City Engineer, designate specially marked and posted on-street parking spaces for disabled persons pursuant to California Vehicle Code 21101, et seq. at the following facilities:

1. Government buildings serving the public such as administration buildings, public employment offices, public libraries, police stations, etc.
2. Hospitals and convalescent homes with more than 75-bed capacity.
3. Medical facilities and doctors' offices staffed by a maximum of five practitioners. Zones shall be located to serve a maximum number of facilities on one block.
4. Community service facilities such as senior citizens service centers, etc.
5. Accredited vocational training and educational facilities where no off-street parking is provided for disabled persons.
6. Employment offices for major enterprises employing more than 200 persons.
7. Public recreational facilities including municipal swimming pools, recreation halls, museums, etc.
8. Public theaters, auditoriums, meeting halls, arenas, stadiums with more than 300 seating capacity.
9. Other places of assembly such as schools and churches.
10. Commercial and/or office building(s) with an aggregate of more than 50,000 square feet of usable floor space. Zone shall be located to serve a maximum number of facilities on one block.
11. Hotels catering to daily guests, maintaining a ground floor lobby and a switchboard that is operated 24 hours per day.

12. A hotel or apartment house catering to weekly or monthly guests and containing more than 30 separate living units.

In addition, disabled persons parking spaces may be provided within all publicly owned, leased or controlled off-street parking facilities as specified in the General Requirements.

General Requirements

Each disabled persons parking space shall be indicated by blue paint and a sign (white on blue) showing the international symbol of accessibility (a profile view of a wheelchair with occupant).

Where installed under the above criteria the total number of disabled persons curb parking spaces will be limited to 3% of the total number of on-street parking spaces available in the area and shall be distributed uniformly within the area.

Disabled persons parking will not be installed at locations with a full-time parking prohibition. When a disabled persons parking zone is installed where a part-time parking prohibition is in effect, the disabled persons parking zone will have the same time restrictions as the part-time parking prohibition.

The cost of installing disabled persons parking will be assumed by the City on public streets and public off-street parking facilities.

In establishing on-street parking facilities for the disabled there shall be a reasonable determination made that the need is of an on-going nature. The intent is to prevent the proliferation of special parking stalls that may be installed for a short-term purpose but later are seldom used. Unjustified installation of such parking stalls unnecessarily increases the City's maintenance and operations costs, reduce available on-street parking for the general public, and detract from the overall effectiveness of the disabled persons parking program.

Special Hardship Cases

It is not the intention of the City to provide personal reserved parking on the public right-of-way, especially in residential areas. However, exceptions may be made, in special hardship cases, provided all of the following conditions exists:

- (1) Applicant (or guardian) must be in possession of valid license plates for "disabled persons" or "disabled veterans."
- (2) The proposed disabled parking space must be in front of the applicant's (or guardian's) place of residence.

- (3) Subject residence must not have useable off-street parking available or off-street space available that may be converted into disabled parking.

NOTE: It must be emphasized that such parking spaces do not constitute "personal reserved parking" and that any person with valid "disabled persons" license plates may park in the above stalls.

Jha:p

The following page(s) contain the backup material for Agenda Item: Investment transactions for the month ended January 31, 2017. (Finance)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO.

ITEM TITLE:

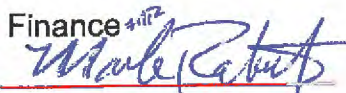
Investment transactions for the month ended January 31, 2017.

PREPARED BY: Ronald Gutlay

PHONE: 619-336-4346

DEPARTMENT: Finance

APPROVED BY:



EXPLANATION:

In accordance with California Government Code Section 53646 and City of National City's investment policy section XIIA, a monthly report shall be submitted to the legislative body accounting for transactions made during the reporting period.


The attached listing reflects investment transactions of the City of National City's investment portfolio for the month ending January 31, 2017.

FINANCIAL STATEMENT:

ACCOUNT NO.

NA

APPROVED:



Finance

APPROVED:

MIS

ENVIRONMENTAL REVIEW:

This is not a project and, therefore, not subject to environmental review.

ORDINANCE:

INTRODUCTION:

☐

FINAL ADOPTION:

☐

STAFF RECOMMENDATION:

Accept and file the Investment Transaction Ledger for the month ended January 31, 2017.

BOARD / COMMISSION RECOMMENDATION:

NA

ATTACHMENTS:

Investment Transaction Ledger



Transaction Ledger

12/31/16 Thru 1/31/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/01/2017	60934N807	2,300.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.15 %	2,300.00	0.00	2,300.00	0.00
Purchase	01/04/2017	60934N807	1.20	Federated Investors Govt Oblig Fund Inst.	1.000	0.15 %	1.20	0.00	1.20	0.00
Purchase	01/12/2017	60934N807	1,837.50	Federated Investors Govt Oblig Fund Inst.	1.000	0.15 %	1,837.50	0.00	1,837.50	0.00
Purchase	01/15/2017	60934N807	3,600.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.15 %	3,600.00	0.00	3,600.00	0.00
Purchase	01/15/2017	90LAIF\$00	49,175.55	Local Agency Investment Fund State Pool	1.000	0.67 %	49,175.55	0.00	49,175.55	0.00
Purchase	01/16/2017	60934N807	2,025.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.15 %	2,025.00	0.00	2,025.00	0.00
Purchase	01/20/2017	60934N807	2,531.25	Federated Investors Govt Oblig Fund Inst.	1.000	0.15 %	2,531.25	0.00	2,531.25	0.00
Purchase	01/30/2017	60934N807	2,500.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.15 %	2,500.00	0.00	2,500.00	0.00
Purchase	01/30/2017	60934N807	400,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.15 %	400,000.00	0.00	400,000.00	0.00
Purchase	01/31/2017	084670BL1	285,000.00	Berkshire Hathaway Note 2.1% Due 8/14/2019	100.988	1.70 %	287,815.80	2,776.38	290,592.18	0.00
Purchase	01/31/2017	3135G0N82	440,000.00	FNMA Note 1.25% Due 8/17/2021	96.692	2.02 %	425,444.80	2,475.00	427,919.80	0.00
Purchase	01/31/2017	60934N807	285,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.19 %	285,000.00	0.00	285,000.00	0.00
Purchase	01/31/2017	60934N807	10,326.25	Federated Investors Govt Oblig Fund Inst.	1.000	0.19 %	10,326.25	0.00	10,326.25	0.00
Subtotal			1,484,296.75				1,472,557.35	5,251.38	1,477,808.73	0.00
Security Contribution	01/20/2017	90LAIF\$00	6,000,000.00	Local Agency Investment Fund State Pool	1.000		6,000,000.00	0.00	6,000,000.00	0.00
Security Contribution	01/31/2017	90SDCP\$00	28,000.00	County of San Diego Pooled Investment Pool	1.000		28,000.00	0.00	28,000.00	0.00
Subtotal			6,028,000.00				6,028,000.00	0.00	6,028,000.00	0.00
Short Sale	01/31/2017	60934N807	-718,511.98	Federated Investors Govt Oblig Fund Inst.	1.000		-718,511.98	0.00	-718,511.98	0.00
Subtotal			-718,511.98				-718,511.98	0.00	-718,511.98	0.00
TOTAL ACQUISITIONS			6,793,784.77				6,782,045.37	5,251.38	6,787,296.75	0.00
DISPOSITIONS										
Closing Purchase	01/31/2017	60934N807	-718,511.98	Federated Investors Govt Oblig Fund Inst.	1.000		-718,511.98	0.00	-718,511.98	0.00
Subtotal			-718,511.98				-718,511.98	0.00	-718,511.98	0.00



Transaction Ledger

12/31/16 Thru 1/31/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Sale	01/31/2017	60934N807	718,511.98	Federated Investors Govt Oblig Fund Inst.	1.000	0.19 %	718,511.98	0.00	718,511.93	0.00
	Subtotal		718,511.98				718,511.98	0.00	718,511.93	0.00
Maturity	01/30/2017	3135G0GY3	400,000.00	FNMA Note 1.25% Due 1/30/2017	100.000		400,000.00	0.00	400,000.00	-9,328.00
Maturity	01/31/2017	084670BD9	285,000.00	Berkshire Hathaway Note 1.9% Due 1/31/2017	100.000		285,000.00	0.00	285,000.00	-6,429.60
	Subtotal		685,000.00				685,000.00	0.00	685,000.00	-15,757.60
Security Withdrawal	01/09/2017	60934N807	1,676.70	Federated Investors Govt Oblig Fund Inst.	1.000		1,676.70	0.00	1,676.70	0.00
	Subtotal		1,676.70				1,676.70	0.00	1,676.70	0.00
TOTAL DISPOSITIONS			686,676.70				686,676.70	0.00	686,676.70	-15,757.60

OTHER TRANSACTIONS										
Interest	01/01/2017	3133EFW52	400,000.00	FFCB Note 1.15% Due 7/1/2019	0.000		2,300.00	0.00	2,300.00	0.00
Interest	01/12/2017	3137EADN6	490,000.00	FHLMC Note 0.75% Due 1/12/2018	0.000		1,837.50	0.00	1,837.50	0.00
Interest	01/15/2017	912828S43	435,000.00	US Treasury Note 0.75% Due 7/15/2019	0.000		1,631.25	0.00	1,631.25	0.00
Interest	01/15/2017	912828XK1	450,000.00	US Treasury Note 0.875% Due 7/15/2018	0.000		1,968.75	0.00	1,968.75	0.00
Interest	01/16/2017	94974BFG0	270,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.000		2,025.00	0.00	2,025.00	0.00
Interest	01/20/2017	3135G0E33	450,000.00	FNMA Note 1.125% Due 7/20/2018	0.000		2,531.25	0.00	2,531.25	0.00
Interest	01/30/2017	3135G0GY3	400,000.00	FNMA Note 1.25% Due 1/30/2017	0.000		2,500.00	0.00	2,500.00	0.00
Interest	01/31/2017	084670BD9	285,000.00	Berkshire Hathaway Note 1.9% Due 1/31/2017	0.000		2,707.50	0.00	2,707.50	0.00
Interest	01/31/2017	912828SD3	400,000.00	US Treasury Note 1.25% Due 1/31/2019	0.000		2,500.00	0.00	2,500.00	0.00
Interest	01/31/2017	912828TH3	400,000.00	US Treasury Note 0.875% Due 7/31/2019	0.000		1,750.00	0.00	1,750.00	0.00



Transaction Ledger

12/31/16 Thru 1/31/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	01/31/2017	912828UL2	490,000.00	US Treasury Note 1.375% Due 1/31/2020	0.000		3,368.75	0.00	3,368.75	0.00
	Subtotal		4,470,000.00				25,120.00	0.00	25,120.00	0.00
Dividend	01/04/2017	60934N807	24,618.61	Federated Investors Govt Oblig Fund Inst.	0.000		1.20	0.00	1.20	0.00
Dividend	01/15/2017	90LAIF\$00	2,679,332,096.56	Local Agency Investment Fund State Pool	0.000		49,175.55	0.00	49,175.55	0.00
	Subtotal		2,679,356,715.17				49,176.75	0.00	49,176.75	0.00
TOTAL OTHER TRANSACTIONS			2,683,826,715.17				74,296.75	0.00	74,296.75	0.00

The following page(s) contain the backup material for Agenda Item: Warrant Register #32 for the period of 02/01/17 through 02/07/17 in the amount of \$1,954,554.52.
(Finance)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO. |

ITEM TITLE:

Warrant Register #32 for the period of 02/01/17 through 02/07/17 in the amount of \$1,954,554.52.
(Finance)

PREPARED BY: K. Apalategui

DEPARTMENT: Finance

PHONE: 619-336-4572

APPROVED BY: _____

EXPLANATION:

Per Government Section Code 37208, attached are the warrants issued for the period of 02/01/17 through 02/07/17.

Consistent with Department of Finance, listed below are all payments above \$50,000.

<u>Vendor</u>	<u>Check/Wire</u>	<u>Amount</u>	<u>Explanation</u>
Health Net Inc	327307	81,187.02	Health Ins R1192A / Feb 2017
Kaiser Foundation HP	327316	175,657.75	Ins Active Grp#104220-002/Feb 2017
Admisure Inc	968556	55,183.74	W/C Acct Replenishment / Dec 2016
Admisure Inc	968565	88,227.47	W/C Acct Replenishment / Jan 2016
Public Emp Ret System	2072017	410,520.70	Service Period 01/17/17 – 01/30/17

FINANCIAL STATEMENT:

APPROVED: _____ **Finance**

ACCOUNT NO.

APPROVED: _____ **MIS**

Warrant total \$1,954,554.52.

ENVIRONMENTAL REVIEW:

This is not a project and, therefore, not subject to environmental review.

ORDINANCE: **INTRODUCTION:** ☐

FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Ratify warrants totaling \$1,954,554.52.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

Warrant Register #32



WARRANT REGISTER #32
2/7/2017

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
REGIONAL TRAINING CENTER	SDRTC COURSE / NSD	327247	2/7/17	150.00
REGIONAL TRAINING CENTER	SDRTC COURSE / NSD	327248	2/7/17	150.00
ESCALANTE, L	TRANSLATION SERVICES / CITY CLERK'S OFFICE	327249	2/7/17	110.00
SWRCB	ANNUAL PERMIT FEE / PW	327250	2/7/17	33,642.00
A ONE JANITORIAL SUPPLY	DISSOLVE- SEWER AND LIFT STATION	327251	2/7/17	134.04
ACEDO, I	RETIREE HEALTH BENEFITS / FEB 2017	327252	2/7/17	160.00
AFLAC	ACCT BDM36 / FEB 2017	327253	2/7/17	689.92
AIRGAS WEST	MOP# 45714 PARK SUPPLIES / PW	327254	2/7/17	196.95
AMINPOUR & ASSOCIATES APC	LIABILITY CLAIM COSTS	327255	2/7/17	17,266.86
ANDERSON, E	RETIREE HEALTH BENEFITS / FEB 2017	327256	2/7/17	110.00
AUSTIN DOORS	REPAIR ROLL UP DOOR	327257	2/7/17	877.50
BEARD, P	RETIREE HEALTH BENEFITS / FEB 2017	327258	2/7/17	70.00
BECK, L	RETIREE HEALTH BENEFITS / FEB 2017	327259	2/7/17	140.00
BISHOP, R	RETIREE HEALTH BENEFITS / FEB 2017	327260	2/7/17	110.00
BJ'S RENTALS	BOOM TOWABLE GENIE - RENTAL	327261	2/7/17	850.00
BOEGLER, C	RETIREE HEALTH BENEFITS / FEB 2017	327262	2/7/17	260.00
BOOT WORLD	MOP#64096 WEARING APPAREL	327263	2/7/17	375.00
BOYD JR, P	RETIREE HEALTH BENEFITS / FEB 2017	327264	2/7/17	145.00
BSN SPORTS	GYM EQUIPMENT / CSD	327265	2/7/17	1,299.21
BULL, P	RETIREE HEALTH BENEFITS / FEB 2017	327266	2/7/17	580.00
C A P F	FIRE LTD / FEB 2017	327267	2/7/17	931.00
CAL UNIFORMS INC	STATION UNIFORMS / FIRE	327268	2/7/17	1,195.86
CALIFORNIA LAW ENFORCEMENT	PD LTD / FEB 2017	327269	2/7/17	2,058.00
CARRILLO, R	RETIREE HEALTH BENEFITS / FEB 2017	327270	2/7/17	290.00
CITY OF LEMON GROVE	LIABILITY CLAIM COSTS	327271	2/7/17	1,378.96
CLF WAREHOUSE	MOP#80331 AUTO PARTS / PW	327272	2/7/17	614.10
COLE, L	RETIREE HEALTH BENEFITS / FEB 2017	327273	2/7/17	165.00
CONDON, D	RETIREE HEALTH BENEFITS / FEB 2017	327274	2/7/17	280.00
CORPUZ, T	RETIREE HEALTH BENEFITS / FEB 2017	327275	2/7/17	140.00
COUNTY OF SAN DIEGO	SHARE OF PC REVENUE - DEC 2016	327276	2/7/17	8,999.50
DANESHFAR, Z	RETIREE HEALTH BENEFITS / FEB 2017	327277	2/7/17	250.00
DANIELS TIRE SERVICE	TIRES FOR CITY FLEET FOR FY 2017	327278	2/7/17	3,974.09
DAY, J	EDUCATION REIMBURSEMENT	327279	2/7/17	700.21
DELTA DENTAL	DENTAL INS PREMIER / FEB 2017	327280	2/7/17	15,443.08
DELTA DENTAL	COBRA PREMIER INS / DEC 2016	327281	2/7/17	45.22
DELTA DENTAL INSURANCE CO	PMI DENTAL INS / FEB 2017	327282	2/7/17	2,954.82
DELTA DENTAL INSURANCE CO	COBRA DENTAL INS PMI / DEC 2016	327283	2/7/17	55.44
DEPARTMENT OF HEALTH	LIABILITY CLAIM COSTS	327284	2/7/17	2,233.14
DESROCHERS, P	RETIREE HEALTH BENEFITS / FEB 2017	327285	2/7/17	110.00
DI CERCHIO, A	RETIREE HEALTH BENEFITS / FEB 2017	327286	2/7/17	70.00
DILLARD, S	RETIREE HEALTH BENEFITS / FEB 2017	327287	2/7/17	480.00
DREDGE, J	RETIREE HEALTH BENEFITS / FEB 2017	327288	2/7/17	250.00
DURAN, D	ADV SUBS / SPECIAL WEAPON & TACTICS TRAINING	327289	2/7/17	1,945.50
EISER III, G	RETIREE HEALTH BENEFITS / FEB 2017	327290	2/7/17	250.00
FABINSKI, D	RETIREE HEALTH BENEFITS / FEB 2017	327291	2/7/17	220.00
FIFIELD, K	RETIREE HEALTH BENEFITS / FEB 2017	327292	2/7/17	540.00
FIRST AID STORE	FIRST AID SUPPLIES FOR CASA DE SALUD	327293	2/7/17	114.41
GARCIA, A	SUPERVISOR TR BARCIA PD	327294	2/7/17	80.00
GELSKEY, K	RETIREE HEALT EB 2017	327295	2/7/17	115.00



WARRANT REGISTER #32

2/7/2017

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
GIBBS JR, R	RETIREE HEALTH BENEFITS / FEB 2017	327296	2/7/17	120.00
GONZALES, M	RETIREE HEALTH BENEFITS / FEB 2017	327297	2/7/17	480.00
GRAINGER	MOP#65179 SUPPLIES / PW	327298	2/7/17	440.84
HAMEL, K	MEDIC FEE REIMBURSEMENT	327299	2/7/17	217.00
HANDY METAL MART	TOOLS / PARKS DIVISION	327300	2/7/17	158.24
HANSON, E	RETIREE HEALTH BENEFITS / FEB 2017	327301	2/7/17	135.00
HARLAN, M	RETIREE HEALTH BENEFITS / FEB 2017	327302	2/7/17	500.00
HAUG, S	RETIREE HEALTH BENEFITS / FEB 2017	327303	2/7/17	120.00
HEALTH NET	FULL NETWORK 57135A / FEB 2017	327304	2/7/17	5,760.93
HEALTH NET	INSURANCE N5992A / FEB 2017	327305	2/7/17	2,253.95
HEALTH NET	INSURANCE N5992F / FEB 2017	327306	2/7/17	684.12
HEALTH NET INC	HEALTH INS R1192A / FEB 2017	327307	2/7/17	81,187.02
HERNANDEZ, R	RETIREE HEALTH BENEFITS / FEB 2017	327308	2/7/17	400.00
HODGES, B	RETIREE HEALTH BENEFITS / FEB 2017	327309	2/7/17	200.00
HONDO, E	RETIREE HEALTH BENEFITS / FEB 2017	327310	2/7/17	110.00
HONEYWELL INTERNATIONAL INC	INV 52739 / 52738 HVAC MAINTENANCE	327311	2/7/17	1,953.37
IBARRA, J	RETIREE HEALTH BENEFITS / FEB 2017	327312	2/7/17	780.00
JAMES, R	RETIREE HEALTH BENEFITS / FEB 2017	327313	2/7/17	140.00
JJJ ENTERPRISES	ALARM MONITORING AND FIRE INSPECTIONS	327314	2/7/17	1,490.00
JUNIEL, R	RETIREE HEALTH BENEFITS / FEB 2017	327315	2/7/17	50.00
KAISER FOUNDATION HEALTH PLANS	INS ACTIVE GRP #104220-0002/ FEB 2017	327316	2/7/17	175,657.75
KAISER FOUNDATION HEALTH PLANS	RETIREE INS / FEB 2017	327317	2/7/17	20,095.61
KAISER FOUNDATION HEALTH PLANS	RETIREE INS / FEB 2017	327318	2/7/17	7,296.40
KAISER FOUNDATION HEALTH PLANS	HD HSA INS / FEB 2017	327319	2/7/17	4,782.98
KAISER FOUNDATION HEALTH PLANS	RETIREE INS COBRA / DEC 2016	327320	2/7/17	1,574.88
KALANKIEWICZ, C	ADV SUBS / SPECIAL WEAPON & TACTICS TRAINING	327321	2/7/17	1,945.50
KIMBLE, R	RETIREE HEALTH BENEFITS / FEB 2017	327322	2/7/17	300.00
KONE	ELEVATOR MAINTENANCE AT VARIOUS	327323	2/7/17	3,195.00
KONICA MINOLTA	COPIER EQUIPMENT LEASE	327324	2/7/17	6,225.42
LANDA, A	RETIREE HEALTH BENEFITS / FEB 2017	327325	2/7/17	155.00
LEON, L	RETIREE HEALTH BENEFITS / FEB 2017	327326	2/7/17	500.00
LIMFUECO, M	RETIREE HEALTH BENEFITS / FEB 2017	327327	2/7/17	160.00
LUTH AND TURLEY INC.	LIABILITY CLAIM COSTS	327328	2/7/17	19,525.83
MASON'S SAW	MOP# 45729 PARK EQUIPMENT / PW	327329	2/7/17	1,228.13
MATIENZO, M	RETIREE HEALTH BENEFITS / FEB 2017	327330	2/7/17	100.00
MC CABE, T	RETIREE HEALTH BENEFITS / FEB 2017	327331	2/7/17	280.00
MC GUIRE, D	MEDIC FEE REIMBURSEMENT	327332	2/7/17	217.00
MEDIFIT COMMUNITY SERVICES LLC	DEC 2016 MANAGEMENT FEE	327333	2/7/17	26,010.23
MEDINA, R	RETIREE HEALTH BENEFITS / FEB 2017	327334	2/7/17	105.00
MELLADO DESIGNS	TSHIRTS FOR COMMUNITY SERVICES STAFF	327335	2/7/17	638.10
METRO FIRE & SAFETY	SEMI ANNUAL SERVICE	327336	2/7/17	191.03
METRO FIRE & SAFETY	FIRE EXTINGUISHER VALVE STEM-	327337	2/7/17	2,310.45
MINER, D	RETIREE HEALTH BENEFITS / FEB 2017	327338	2/7/17	580.00
MYERS, B	RETIREE HEALTH BENEFITS / FEB 2017	327339	2/7/17	140.00
NATIONAL CITY CAR WASH	MOP#72454 AUTO PARTS / PW	327340	2/7/17	589.99
NATIONAL CITY CHAMBER	NC TOURISM MARKETING - NOV 2016	327341	2/7/17	23,458.24
NATIONAL CITY TROPHY	MOP#66556 SUPPLIES / PW	327342	2/7/17	54.38
NOTEWARE, D	RETIREE HEALTH BENEFITS / FEB 2017	327343	2/7/17	120.00
O'REILLY AUTO PARTS	MOP#75877 AUT	327344	2/7/17	229.13



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<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
ORIENTAL TRADING COMP LLC	SPECIAL EVENT SUPPLIES FOR A KIMBALL HOLIDAY	327345	2/7/17	659.34
ORKIN	CITY WIDE PEST CONTROL SERVICE / PW	327346	2/7/17	416.50
PAUU JR, P	RETIREE HEALTH BENEFITS / FEB 2017	327347	2/7/17	340.00
PEASE JR, D	RETIREE HEALTH BENEFITS / FEB 2017	327348	2/7/17	140.00
PENSKE FORD	MOP#49078 AUTO SUPPLIES / PW	327349	2/7/17	27.32
PETERS, S	RETIREE HEALTH BENEFITS / FEB 2017	327350	2/7/17	290.00
POST, R	RETIREE HEALTH BENEFITS / FEB 2017	327351	2/7/17	280.00
POWERSTRIDE BATTERY CO INC	MOP# 67839 AUTO SUPPLIES / PW	327352	2/7/17	163.07
PRO BUILD	MOP#45707 SUPPLIES / PW	327353	2/7/17	2,201.88
PRO GEAR	AUTO SUPPLIES /PW	327354	2/7/17	800.17
PRO STREET LIGHTING INC	WINDOW TINT / PW	327355	2/7/17	80.00
PRUDENTIAL OVERALL SUPPLY	MOP#45742 LAUNDRY / PW	327356	2/7/17	787.50
PUBLIC EMP RETIREMENT SYSTEM	RBF INV FOR RETIREE	327357	2/7/17	1,261.68
QUAL CHEM CORPORATION	SOLVENT FOR SEWER LINE	327358	2/7/17	812.98
RAY, S	RETIREE HEALTH BENEFITS / FEB 2017	327359	2/7/17	190.00
RELIANCE STANDARD	VOLUNTARY LIFE INS / FEB 2017	327360	2/7/17	2,972.85
ROADONE	MOP#75948 AUTO SUPPLIES / PW	327361	2/7/17	240.00
ROARK, L	RETIREE HEALTH BENEFITS / FEB 2017	327362	2/7/17	135.00
RUIZ, J	RETIREE HEALTH BENEFITS / FEB 2017	327363	2/7/17	310.00
SAN DIEGO BMW MOTORCYCLES	BATTERY GEL R11	327364	2/7/17	1,295.29
SDG&E	STREETS DIVISION GAS & ELECTRIC CHARGES	327365	2/7/17	215.05
SERVATIUS, J	RETIREE HEALTH BENEFITS / FEB 2017	327366	2/7/17	340.00
SHORT, C	RETIREE HEALTH BENEFITS / FEB 2017	327367	2/7/17	300.00
SMART & FINAL	MOP 45704. SUPPLIES / FIRE	327368	2/7/17	219.40
SMART SOURCE OF CALIFORNIA LLC	PRINTING OF ADOPTED BUDGET BOOK FY17	327369	2/7/17	3,432.21
SMITH, J	RETIREE HEALTH BENEFITS / FEB 2017	327370	2/7/17	320.00
SOUTH BAY MOTORSPORTS	R & M CITY VEHICLES AS NEEDED FOR FY	327371	2/7/17	1,405.85
SOUTHWEST SIGNAL SERVICE	TRAFFIC SIGNAL MAINTENANCE FOR THE MONTH	327372	2/7/17	24,985.87
STAPLES BUSINESS ADVANTAGE	MOP# 45704 SUPPLIES / PW	327373	2/7/17	406.75
STEVENSON, S	WELLNESS PROGRAM - WALKING SPREE USA	327374	2/7/17	15.00
STEWART, W	RETIREE HEALTH BENEFITS / FEB 2017	327375	2/7/17	200.00
STRASEN, W	RETIREE HEALTH BENEFITS / FEB 2017	327376	2/7/17	135.00
SWEETWATER AUTHORITY	PARKS DIVISION WATER BILL FY 2017	327377	2/7/17	1,469.43
T MAN TRAFFIC SUPPLY	TRAFFIC SUPPLIES - PRE MARK	327378	2/7/17	4,010.92
THE LINCOLN NATIONAL LIFE INS	LIFE & AD&D, STD, LTD INS / FEB 2017	327379	2/7/17	9,966.75
TIPTON, B	RETIREE HEALTH BENEFITS / FEB 2017	327380	2/7/17	250.00
TOPECO PRODUCTS	MOP# 63849 SUPPLIES / PW	327381	2/7/17	102.48
U S BANK	SPECIAL EVENT SUPPLIES FOR A KIMBALL HOLIDAY	327382	2/7/17	3,838.70
U S BANK	MONTHLY CREDIT CARD STATEMENT - JANUARY	327383	2/7/17	474.94
U S HEALTHWORKS	MEDICAL SERVICES	327384	2/7/17	1,815.00
VALLEY INDUSTRIAL SPECIALTIES	MOP#46453 SUPPLIES / PW	327385	2/7/17	51.03
VERRY, L	RETIREE HEALTH BENEFITS / FEB 2017	327386	2/7/17	280.00
VILLAGOMEZ, J	RETIREE HEALTH BENEFITS / FEB 2017	327387	2/7/17	480.00
WAXIE SANITARY SUPPLY	DOGGIE WASTE BAG BLACK	327388	2/7/17	165.21
WESTFLEX INDUSTRIAL	MOP#63850 SUPPLIES / PW	327389	2/7/17	499.49
WHITE, J	RETIREE HEALTH BENEFITS / FEB 2017	327390	2/7/17	230.00
WILLY'S ELECTRONIC SUPPLY	MOP#45763 SUPPLIES / PW	327391	2/7/17	71.78
ZENGOTA, V	RETIREE HEAL	327392	2/7/17	300.00



WARRANT REGISTER #32
2/7/2017

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
ZUMAR INDUSTRIES INC	STREET NAME SIGNS	327393	2/7/17	194.05
WIRED PAYMENTS				
ADMINSURE INC	W/C ACCT REPLENISHMENT - DECEMBER 2016	968556	2/2/17	55,183.74
ADMINSURE INC	W/C ACCT REPLENISHMENT - JANUARY 2017	968565	2/2/17	88,227.47
PUBLIC EMP RETIREMENT SYSTEM	SERVICE PERIOD 01/17/17 - 01/30/17	2072017	2/7/17	410,520.70
SECTION 8 HAPS				
	Start Date	End Date		
	2/1/2017	2/7/2017		832,997.79
GRAND TOTAL				<u>\$ 1,954,554.52</u>

Certification

IN ACCORDANCE WITH SECTION 37202, 37208, 372059 OF THE GOVERNMENT CODE, WE HEREBY CERTIFY TO THE ACCURACY OF THE DEMANDS LISTED ABOVE AND TO THE AVAILABILITY OF FUNDS FOR THE PAYMENT THEREOF AND FURTHER THAT THE ABOVE CLAIMS AND DEMANDS HAVE BEEN AUDITED AS REQUIRED BY LAW.

MARK ROBERTS, FINANCE

LESLIE DEESE, CITY MANAGER

FINANCE COMMITTEE

RONALD J. MORRISON, MAYOR-CHAIRMAN

ALBERT MENDIVIL, VICE-MAYOR

ALEJANDRA SOTELO-SOLIS, MEMBER

MONA RIOS, MEMBER

JERRY CANO, MEMBER

I HEREBY CERTIFY THAT THE FOREGOING CLAIMS AND DEMANDS WERE APPROVED AND THE CITY TREASURER IS AUTHORIZED TO ISSUE SAID WARRANTS IN PAYMENT THEREOF BY THE CITY COUNCIL ON THE 4th OF APRIL, 2017.

AYES _____

NAYS _____

ABSENT _____

The following page(s) contain the backup material for Agenda Item: Warrant Register #33 for the period of 02/08/17 through 02/14/17 in the amount of \$1,740,252.31.
(Finance)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO. _____

ITEM TITLE:

Warrant Register #33 for the period of 02/08/17 through 02/14/17 in the amount of \$1,740,252.31.
(Finance)

PREPARED BY: K. Apalategui

DEPARTMENT: Finance

PHONE: 619-336-4572

APPROVED BY: _____

EXPLANATION:

Per Government Section Code 37208, attached are the warrants issued for the period of 02/08/17 through 02/14/17.

Consistent with Department of Finance, listed below are all payments above \$50,000.

<u>Vendor</u>	<u>Check/Wire</u>	<u>Amount</u>	<u>Explanation</u>
City of Chula Vista	327410	112,224.33	Animal Care Centers Fees / PD
Firematic Supply Co	327426	169,658.92	Firematic 2016 Ford F550 Type#6 Patrol
Ringer Associates Southwest	897639	200,000.00	Liability Claim Cost Feb 2017

FINANCIAL STATEMENT:

APPROVED: _____ **Finance**

ACCOUNT NO.

APPROVED: _____ **MIS**

Warrant total \$1,740,252.31.

ENVIRONMENTAL REVIEW:

This is not a project and, therefore, not subject to environmental review.

ORDINANCE: **INTRODUCTION:** ☐

FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Ratify warrants totaling \$1,740,252.31.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

Warrant Register #33



WARRANT REGISTER #33
2/14/2017

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
AAIR PURIFICATION SYSTEMS	AMBULANCE GRABBE	327394	2/14/17	555.08
ABLE PATROL & GUARD	SECURITY GUARD SERVICES FOR THE LIBRARY	327395	2/14/17	2,805.90
ALL FRESH PRODUCTS	FOOD / NUTRITION CENTER	327396	2/14/17	1,432.70
AMAZON	BOOKS / LIBRARY	327397	2/14/17	119.01
AT&T	AT&T SERVICES / DECEMBER 2017	327398	2/14/17	7,197.84
AT&T	AT&T SERVICES / JANUARY 2017	327399	2/14/17	38.18
AT&T MOBILITY	AT&T SERVICES / JANUARY 2017	327400	2/14/17	168.20
AT&T MOBILITY	AT&T SERVICES / JANUARY 2017	327401	2/14/17	69.88
AZTEC APPLIANCE	CITY WIDE APPLIANCE PURCHASES / PW	327402	2/14/17	2,046.17
BAKER & TAYLOR	BOOKS / LIBRARY	327403	2/14/17	88.55
BJ'S RENTALS	SPECIAL EVENT SUPPLIES FOR A KIMBALL HOLIDAY	327404	2/14/17	1,019.10
BLACK, N	EDUCATION REIMBURSEMENT	327405	2/14/17	147.00
BOGLE, J	EDUCATION REIMBURSEMENT	327406	2/14/17	450.00
BOOT WORLD	MOP#64096 WEARING APPAREL / PW	327407	2/14/17	116.35
BROADWAY AUTO GLASS	WINDSHIELD GREEN TINT / PW	327408	2/14/17	249.30
BRODART CO	BOOKS / LIBRARY	327409	2/14/17	933.31
CITY OF CHULA VISTA	ANIMAL CARE CENTER FEES / PD	327410	2/14/17	112,224.33
CITY OF SAN DIEGO	MUNICIPAL SEWER TRANSPORTATION	327412	2/14/17	968.89
CITY OF TUSTIN	MEMBERSHIPS & SUBSCRIPTIONS	327413	2/14/17	1,500.00
CLAIMS MANAGEMENT ASSOCIATES	PROFESSIONAL SERVICES - JANUARY	327414	2/14/17	5,760.00
COMMERCIAL AQUATIC SERVICE INC	PURCHASE OF CHEMICAL POOL SUPPLIES / PW	327415	2/14/17	775.48
COUNTY OF SAN DIEGO	RCS - JANUARY 2017	327416	2/14/17	8,250.00
COX COMMUNICATIONS	COX SERVICES / FEBRUARY 2017	327417	2/14/17	4,044.38
DALEY & HEFT LLP	LIABILITY CLAIM COSTS	327418	2/14/17	1,015.00
DAY WIRELESS SYSTEMS	PORTABLE RADIO ANTENNA / PW	327419	2/14/17	467.80
DICK MILLER INC	PLAZA BLVD. & 14TH ST. IMPROV. PROJECT	327420	2/14/17	34,893.50
DONNOE & ASSOCIATES INC	PROMOTIONAL ACTIVITIES	327421	2/14/17	396.00
ECOLAB	SUPPLIES/CHEMICALS FOR DISHWASHER	327422	2/14/17	187.32
ENTERPRISE FLEET MANAGEMENT	ENTERPRISE FLEET LEASE	327423	2/14/17	14,485.57
EXPRESS PIPE AND SUPPLY CO INC	CITY WIDE PLUMBING PARTS & MATERIALS / PW	327424	2/14/17	386.11
FIRE ETC	DUO SAFETY LADDER	327425	2/14/17	382.80
FIREMATIC SUPPLY CO INC	FIREMATIC 2016 FORD F550 TYPE #6 PATROL	327426	2/14/17	169,658.92
THE RETIREMENT CONCIERGE	HEALTH PRESENTATION / LIBRARY	327427	2/14/17	150.00
GEOSYNTEC CONSULTANTS INC	EDUCATION VILLAGE PROJECT	327428	2/14/17	1,067.86
GOVCONNECTION INC	PRINTERS / MIS	327429	2/14/17	1,496.60
NEOGOV	GOVERNMENTJOBS.COM SUBSCRIPTION / MIS	327430	2/14/17	1,250.00
GRAINGER	HAND DRYER FOR CITY PARKS	327431	2/14/17	7,673.25
GRANICUS INC	GRANICUS FEBRUARY 2017	327432	2/14/17	1,477.35
GRASS ROOTS PRESS	BOOKS - LITERACY COLLECTION	327433	2/14/17	109.33
GTC SYSTEMS INC	TECHNICAL STAFFING DIVISION / MIS	327434	2/14/17	14,647.50
HARRIS & ASSOCIATES	GROUP 2 SEWER PROJECT	327435	2/14/17	380.00
HUB CONSTRUCTION SPECIALTIES	TOOL SET FOR STREETS	327436	2/14/17	449.08
INNOVATIVE CONSTRUCTION	T&A #90173 REFUND	327437	2/14/17	981.00
IRON MOUNTAIN	RECORDS MANAGEMENT & DOCUMENT STORAGE	327438	2/14/17	167.21
LACAL EQUIPMENT INC	ADJUSTABLE DRAG ARM / PW	327439	2/14/17	351.06
LASER SAVER INC	MOP 04840 LASERSAVER TONER	327440	2/14/17	1,555.19
MAXILOM, L	REIMB/ FRAMED PRESIDENT D. TRUMP PHOTO	327441	2/14/17	18.78
MCGRAW HILL EDUCATION	MATERIAL FOR	327442	2/14/17	1,191.20
METRO FIRE & SAFETY	PRESSURE SEA	327443	2/14/17	689.66



WARRANT REGISTER #33
2/14/2017

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
MICRONICHE INC	PROFESSIONAL SERVICES	327444	2/14/17	900.00
MIDWEST TAPE	DVD'S / LIBRARY	327445	2/14/17	316.27
MILE OF CARS ASSOCIATION	NBS GOVT - LANDSCAPE MAINTENANCE DISTRICT	327446	2/14/17	12,704.26
MUNICIPAL CODE CORPORATION	MUNICODE SUBSCRIPTION	327447	2/14/17	1,142.43
NEW READERS PRESS	SUBSCRIPTION RENEWAL / LIBRARY	327448	2/14/17	213.40
OLIVER PRODUCTS	PACKAGING FOR HOME DELIVERED MEALS	327449	2/14/17	1,664.00
O'REILLY AUTO PARTS	MOP#75877 AUTO SUPPLIES / PW	327450	2/14/17	260.26
PACIFIC TELEMAGEMENT SERVICE	PAYPHONE SERVICES / MIS	327451	2/14/17	78.00
PADRE JANITORIAL SUPPLIES	JANITORIAL SUPPLIES / NUTRITION	327452	2/14/17	39.14
PARTS AUTHORITY METRO LLC	BRAKE PADS CERAMIC / PW	327453	2/14/17	88.56
PENSKE FORD	MOP#49078 AUTO SUPPLIES / PW	327454	2/14/17	504.41
PLANETBIDS INC	PLANETBIDS SUBSCRIPTION / MIS	327455	2/14/17	4,110.98
PRO BUILD	MOP#45707 SUPPLIES / PW	327456	2/14/17	656.91
PRUDENTIAL OVERALL SUPPLY	MOP#45742 LAUNDRY SERVICES / PW	327457	2/14/17	350.29
SAN DIEGO FRICTION PRODUCTS	MOP#80333 AUTO SUPPLIES / PW	327458	2/14/17	221.19
SDG&E	FACILITIES DIVISION GAS & ELECTRIC UTILITIES	327459	2/14/17	14,980.92
SEAPORT MEAT COMPANY	MEAT / NUTRITION CENTER	327460	2/14/17	857.08
SEECCLICKFIX INC	SEECCLICKFIX ANNUAL RENEWAL / MIS	327461	2/14/17	15,132.00
SIGNA DIGITAL SOLUTIONS	PLOTTER INK REPLACEMENT	327462	2/14/17	532.64
SMART & FINAL	MOP 45707 PD SUPPLIES	327463	2/14/17	71.54
SPARKLETT'S	WATER SERVICE / MAYOR AND COUNCIL / JAN 2017	327464	2/14/17	102.11
STAPLES BUSINESS ADVANTAGE	MOP / OFFICE SUPPLIES / SEC 8	327465	2/14/17	1,099.56
SWEETWATER AUTHORITY	SWEETWATER AUTHORITY - 500 E PLAZA BLVD.	327466	2/14/17	27.54
SYSCO SAN DIEGO INC	FOOD / NUTRITION CENTER	327467	2/14/17	2,062.00
TAB PRODUCTS CO	OFFICE SUPPLIES - FILE FOLDERS	327468	2/14/17	273.01
TARGETSOLUTIONS LEARNING	TARGET SOLUTIONS SUBSCRIPTION / FIRE	327469	2/14/17	3,360.00
THE HOME DEPOT CREDIT SERVICES	AIRMOVER W/WHLS & HANDLE / PW	327470	2/14/17	450.40
THE LAW OFFICES OF EDWARD KOTKIN	OVERSIGHT BOARD / S A	327471	2/14/17	405.95
THE SHOPPER INC	DVD PROCESSING SUPPLIES / LIBRARY	327472	2/14/17	506.08
U S BANK	US BANK / CREDIT EXPENSES CMO	327473	2/14/17	194.98
U S HEALTHWORKS	MEDICAL SERVICES	327474	2/14/17	60.00
U S POSTMASTER	POSTAGE FOR OVERDUE NOTICES / LIBRARY	327475	2/14/17	98.00
VERIZON WIRELESS	VERIZON JANUARY 2017	327476	2/14/17	13,493.01
WHITAKER BROTHERS	WIDMER T-LED-3, DATE TIME STAMPER	327477	2/14/17	846.51
WILLY'S ELECTRONIC SUPPLY	MOP 00351 WILLY'S ELECTRONICS SUPPLIES	327478	2/14/17	255.15

A/P Total 484,546.32

WIRED PAYMENTS

RINGLER ASSOCIATES SOUTHWEST	LIABILITY CLAIM COSTS FEB 2017	897639	2/14/17	200,000.00
ARCO BUSINESS SOLUTIONS	FUEL FOR CITY FLEET JAN 2017	904560	2/14/17	24,488.00
EDD	UNEMPLOYMENT INS 10/01/16 - 12/31/16	2142017	2/14/17	4,788.00

PAYROLL

Pay period	Start Date	End Date	Check Date	
30	1/31/2017	2/13/2017	2/22/2017	1,026,429.99

GRAND TOTAL**\$ 1,740,252.31**

Certification

IN ACCORDANCE WITH SECTION 37202, 37208, 372059 OF THE GOVERNMENT CODE, WE HEREBY CERTIFY TO THE ACCURACY OF THE DEMANDS LISTED ABOVE AND TO THE AVAILABILITY OF FUNDS FOR THE PAYMENT THEREOF AND FURTHER THAT THE ABOVE CLAIMS AND DEMANDS HAVE BEEN AUDITED AS REQUIRED BY LAW.

MARK ROBERTS, FINANCE

LESLIE DEESE, CITY MANAGER

FINANCE COMMITTEE

RONALD J. MORRISON, MAYOR-CHAIRMAN

ALBERT MENDIVIL, VICE-MAYOR

ALEJANDRA SOTELO-SOLIS, MEMBER

MONA RIOS, MEMBER

JERRY CANO, MEMBER

I HEREBY CERTIFY THAT THE FOREGOING CLAIMS AND DEMANDS WERE APPROVED AND THE CITY TREASURER IS AUTHORIZED TO ISSUE SAID WARRANTS IN PAYMENT THEREOF BY THE CITY COUNCIL ON THE 4th OF APRIL, 2017.

AYES _____

NAYS _____

ABSENT _____

The following page(s) contain the backup material for Agenda Item: Warrant Register #34 for the period of 02/15/17 through 02/21/17 in the amount of \$473,307.79. (Finance)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO. |

ITEM TITLE:

Warrant Register #34 for the period of 02/15/17 through 02/21/17 in the amount of \$473,307.79.
(Finance)

PREPARED BY: K. Apalategui

DEPARTMENT: Finance

PHONE: 619-336-4572

APPROVED BY: _____

EXPLANATION:

Per Government Section Code 37208, attached are the warrants issued for the period of 02/15/17 through 02/21/17.

Consistent with Department of Finance, listed below are all payments above \$50,000.

<u>Vendor</u>	<u>Check/Wire</u>	<u>Amount</u>	<u>Explanation</u>
STC Traffic Inc	327529	130,350.60	NVRS & License for City Cameras
South Bay Community Svcs	327573	58,975.00	Home / Tenant Based Rental Assist Program

FINANCIAL STATEMENT:

APPROVED: _____ **Finance**

ACCOUNT NO.

APPROVED: _____ **MIS**

Warrant total \$473,307.79.

ENVIRONMENTAL REVIEW:

This is not a project and, therefore, not subject to environmental review.

ORDINANCE: **INTRODUCTION:** ☐

FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Ratify warrants totaling \$473,307.79.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

Warrant Register #34



WARRANT REGISTER #34
2/21/2017

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
ACEVEDO, M	DIR DEPT RETURNED/UNABLE TO LOCATE ACC	327479	2/21/17	2,362.36
AIR POLLUTION CONTROL DISTRICT	AIR POLLUTION CONTROL FEES/MORGAN TOWER	327480	2/21/17	665.00
AIRGAS WEST	MOP#45714 SUPPLIES / PW	327481	2/21/17	178.09
ALIGNMENT EXPRESS	AUTO ALIGNMENT / PW	327482	2/21/17	2,746.35
ALL THE KINGS FLAGS	FLAGS FOR FIRE APPARATUS	327483	2/21/17	108.64
ATKINS NORTH AMERICA INC	NATIONAL CITY ALLEY DESIGN SERVICES PROJECT	327484	2/21/17	24,862.50
BSE ENGINEERING INC	POLICE STATION UPGRADES PROJECT	327485	2/21/17	5,239.51
CALIFORNIA ELECTRIC SUPPLY	MOP#45754 SUPPLIES / PW	327486	2/21/17	50.75
CHILDREN'S HOSPITAL	SAFE ROUTES TO SCHOOL PROGRAM	327487	2/21/17	26,589.60
CITY OF SAN DIEGO	METRO IND WASTEWATER CNTRL	327488	2/21/17	11,338.89
CLEAN HARBORS	HAZARDOUS WASTE CONTRACT SERVICES	327489	2/21/17	439.62
CLF WAREHOUSE	MOP#80331 AUTO SUPPLIES / PW	327490	2/21/17	303.57
COUNTY OF SAN DIEGO	FY 16-17 STORMWATER SHARED COSTS	327491	2/21/17	22,634.00
DANIELS TIRE SERVICE	MOP# 76986 TIRES / PW	327492	2/21/17	38.30
DATA TICKET INC	DATA TICKET APPEALS & ON-LINE ACCESS / NSD	327493	2/21/17	1,617.95
DISCOUNT SPECIALTY CHEMICALS	HAND WIPE SANITIZER	327494	2/21/17	185.15
D-MAX ENGINEERING	PARADISE CREEK/KIMBALL PARK PROJECT	327495	2/21/17	13,057.01
E2 MANAGE TECH INC	NATIONAL CITY 2020 HOOVER PROJECT	327496	2/21/17	4,220.47
FIRE ETC	BARRIER TAPE, ODOR ELIMINATOR	327497	2/21/17	464.91
GRAINGER	MOP# 65179 SUPPLIES / PW	327498	2/21/17	1,044.07
GREEN EDUCATION FOUNDATION INC	REIMBURSEMENT TUP FEE / NSD	327499	2/21/17	237.00
GROSSMAN PSYCHOLOGICAL	PRE EMPLOYMENT PSYCHOLOGICAL EVALUATIONS	327500	2/21/17	600.00
HARRIS & ASSOCIATES	PARADISE CREEK PARK LOFTS PROJECT	327501	2/21/17	1,302.40
HUDSON SAFE T LITE RENTALS	ASPHALT IN CAN	327502	2/21/17	142.89
JERAULDS CAR CARE CENTER	MOP# 72449 AUTO SERVICE / PW	327503	2/21/17	85.00
JJJ ENTERPRISES	LABOR TECH	327504	2/21/17	340.00
KIMLEY HORN AND ASSOC INC	NC CITYWIDE SPEED PROJECT	327505	2/21/17	35,811.84
LOPEZ, T	INTERPRETATION SERVICES - 02-07-17 COUNCIL	327506	2/21/17	490.00
MEGLA MANUFACTURING INC	12TH AND D AVE PROJECT	327507	2/21/17	800.00
METRO AUTO PARTS DISTRIBUTOR	MOP# 75943 AUTO PARTS / PW	327508	2/21/17	51.44
MUNICIPAL MAINTENANCE EQUIP	AUTO SUPPLIES / PW	327509	2/21/17	144.57
O'REILLY AUTO PARTS	MOP#75943 AUTO SUPPLIES / PW	327510	2/21/17	257.38
PALMA, A	NATIONAL NOTARY ASSOCIATION REIMBURSEMENT	327511	2/21/17	645.94
PENSKE FORD	MOP#49078 AUTO SUPPLIES / PW	327512	2/21/17	197.32
PERRY FORD	MOP#45703 AUTO SUPPLIES / PW	327513	2/21/17	561.51
PHILLIPS JR, W	TRAINING MEAL REIM. CERT. GANG/PHILLIPS	327514	2/21/17	50.03
POWERSTRIDE BATTERY CO INC	MOP#67839 AUTO SUPPLIES / PW	327515	2/21/17	250.04
PRO BUILD	MOP#45707 SUPPLIES / PW	327516	2/21/17	1,192.18
PRUDENTIAL OVERALL SUPPLY	MOP#45742 LAUNDRY SERVICES / PW	327517	2/21/17	452.54
RANDALL LAMB ASSOCIATES INC	NC CORRECTIVE ACTION PHASE PROJECT	327518	2/21/17	1,050.00
RDO EQUIPMENT CO	SWITCH / PW	327519	2/21/17	52.32
RELY ENVIRONMENTAL	HAZARDOUS WASTE SERVICES	327520	2/21/17	1,133.00
SAN DIEGO FRICTION PRODUCTS	MOP#80333 AUTO SUPPLIES / PW	327521	2/21/17	242.52
SAN DIEGO UNION TRIBUNE	LEGAL NOTICES ADVERTISING SERVICES	327522	2/21/17	1,656.04
SCST INC	SEWER LINE REPLACE AND UPSIZING PROJECT	327523	2/21/17	11,483.50
SDG&E	FACILITIES DIVISION GAS & ELECTRIC UTILITIES	327524	2/21/17	765.72
SESAC INC	SESAC LICENSE FEE / CMO	327525	2/21/17	1,292.00
SMART & FINAL	MOP 45756. SNA	327526	2/21/17	208.98
SOUTHERN CALIF TRUCK STOP	MOP#45758 OIL	327527	2/21/17	210.06



WARRANT REGISTER #34
2/21/2017

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
STAPLES BUSINESS ADVANTAGE	MOP#45704 SUPPLIES / PW	327528	2/21/17	1,068.17
STC TRAFFIC INC	NVRS & LICENSE FOR CITY CAMERAS	327529	2/21/17	130,350.60
SUPERIOR READY MIX	TACK OIL, 3/8 SHEET AND COLD MIX	327530	2/21/17	1,298.39
SWEETWATER AUTHORITY	WASTEWATER DIVISION WATER BILL FY 2017	327531	2/21/17	441.14
T MAN TRAFFIC SUPPLY	MOP#76666 TRAFFIC SUPPLIES / PW	327532	2/21/17	474.42
TELLEZ, J	TRAINING REIMB / ACCOUNT USE OF FORCE / PD	327533	2/21/17	239.44
THE LIGHTHOUSE INC	MOP#45726 AUTO SUPPLIES / PW	327534	2/21/17	132.68
UNDERGROUND SERVICE ALERT	UNDERGROUND SERVICE ALERT FY 2017	327535	2/21/17	265.50
UNITED PARCEL SERVICE	UPS SERVICES PD	327536	2/21/17	488.57
UNITED ROTARY BRUSH CORP	MOP#62683 AUTO SUPPLIES / PW	327537	2/21/17	397.45
US BANK	CREDIT CARD EXPENSES / POLICE	327538	2/21/17	2,071.18
VALLEY POWER SYSTEMS INC	PR SENSOR / PW	327539	2/21/17	30.99
VULCAN MATERIALS COMPANY	3/4 IN CL BASE / PW	327540	2/21/17	550.92
WESTFLEX INDUSTRIAL	MOP#63850 SUPPLIES / PW	327541	2/21/17	1,160.12
WILLY'S ELECTRONIC SUPPLY	MOP 45763. ELECTRICAL SUPPLIES / FIRE DEPT	327542	2/21/17	169.61
ZUMAR INDUSTRIES INC	STREET NAME SIGNS	327543	2/21/17	124.45
ALDEMCO	FOOD / NUTRITION CENTER	327544	2/21/17	4,039.55
ALL FRESH PRODUCTS	FOOD / NUTRITION CENTER	327545	2/21/17	1,557.88
CULLIGAN	WATERSOFTNER / NUTRITION	327546	2/21/17	15.00
LASER SAVER INC	TONER CARTRIDGES HP PRINTER	327547	2/21/17	391.34
PADRE JANITORIAL SUPPLIES	JANITORIAL SUPPLIES / NUTRITION	327548	2/21/17	194.20
SEAPORT MEAT COMPANY	MEAT / NUTRITION CENTER	327549	2/21/17	250.14
SYSCO SAN DIEGO INC	FOOD / NUTRITION CENTER	327551	2/21/17	3,903.87
REGIONAL TRAINING CENTER	MINDFUL RESILIENCE COURSE / NSD	327552	2/21/17	350.00
REGIONAL TRAINING CENTER	CONFLICT RESOLUTION / NSD	327553	2/21/17	150.00
REGIONAL TRAINING CENTER	BUSINESS WRITING COURSE / NSD	327554	2/21/17	150.00
CA DEP OF PUBLIC HEALTH	RENEWAL OF LEAD INSPECTOR / HOUSING	327555	2/21/17	225.00
CAPPO INC	ANNUAL MEMBERSHIP / D. LUNT / PURCHASING	327556	2/21/17	130.00
CITY OF NATIONAL CITY	PETTY CASH REPLENISHMENT / NOV 2016	327557	2/21/17	914.75
COUNTY OF SAN DIEGO	RECORDS DOCUMENTS WITH THE SAN DIEGO	327558	2/21/17	10.00
COUNTY OF SAN DIEGO	CO OF SD PARKING CITATION REVENUE/JAN 20	327559	2/21/17	7,818.50
FEDEX	SHIPPING SERVICES	327560	2/21/17	424.83
GORMSEN APPLIANCE CO	CITY WIDE APPLIANCE PURCHASE / PW	327561	2/21/17	1,457.92
MORRISON, R	REIMB / COSTUME FOR STATE OF THE CITY	327562	2/21/17	337.93
NATIONAL CITY CHAMBER	NC TOURISM MARKETING DISTRICT FEE / DEC	327563	2/21/17	23,088.57
OLIVER PRODUCTS	PACKAGING FOR HOME DELIVERED MEALS	327564	2/21/17	1,664.00
PALMA, A	RE-EMBURSTMENT FOR POSTAL ANNEX NOTARY	327565	2/21/17	25.76
PARTS AUTHORITY METRO LLC	MOP#75943 AUTO SUPPLIES / PW	327566	2/21/17	80.05
PLANTERS UNLIMITED	22" HANGING BASKET / CSD	327567	2/21/17	2,934.12
PRO BUILD	MOP#45707. PAINT SUPPLIES / NSD	327568	2/21/17	184.44
PROFORCE LAW ENFORCEMENT	CLT LE M4 QUAD RAIL / POLICE	327569	2/21/17	7,528.68
PRUDENTIAL OVERALL SUPPLY	MOP# 45742. LAUNDRY SVC / NSD	327570	2/21/17	26.08
RELY ENVIRONMENTAL	HAZ MAT AND CONSULTING SERVICES / ENG	327571	2/21/17	4,683.00
SMART SOURCE OF CALIFORNIA LLC	MOP 63845 / SUPPLIES FOR FINANCE DEPT	327572	2/21/17	191.42
SOUTH BAY COMMUNITY SERVICES	HOME / TENANT BASED RENTAL ASSIST PROGRAM	327573	2/21/17	58,975.00
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES - COPY PAPER	327574	2/21/17	4,537.27
THE HOME DEPOT CREDIT SERVICES	SPECIAL EVENT SUPPLIES FOR A KIMBALL HOLIDAY	327575	2/21/17	788.09



WARRANT REGISTER #34
2/21/2017

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
UNITED PARCEL SERVICE	PD OUTBOUND SHIPPING DOCUMENTS	327576	2/21/17	488.57
				A/P Total
				446,632.55
WIRED PAYMENTS				
PAYCHEX BENEFIT TECHNOLOGIES	BENETRAC ESR SVCS BASE FEE FEB 2017	969947	2/17/17	507.00
SECTION 8 HAPS	Start Date	End Date		
	2/15/2017	2/21/2017		
				26,168.24
GRAND TOTAL				<u>\$ 473,307.79</u>

Certification

IN ACCORDANCE WITH SECTION 37202, 37208, 372059 OF THE GOVERNMENT CODE, WE HEREBY CERTIFY TO THE ACCURACY OF THE DEMANDS LISTED ABOVE AND TO THE AVAILABILITY OF FUNDS FOR THE PAYMENT THEREOF AND FURTHER THAT THE ABOVE CLAIMS AND DEMANDS HAVE BEEN AUDITED AS REQUIRED BY LAW.

MARK ROBERTS, FINANCE

LESLIE DEESE, CITY MANAGER

FINANCE COMMITTEE

RONALD J. MORRISON, MAYOR-CHAIRMAN

ALBERT MENDIVIL, VICE-MAYOR

ALEJANDRA SOTELO-SOLIS, MEMBER

MONA RIOS, MEMBER

JERRY CANO, MEMBER

I HEREBY CERTIFY THAT THE FOREGOING CLAIMS AND DEMANDS WERE APPROVED AND THE CITY TREASURER IS AUTHORIZED TO ISSUE SAID WARRANTS IN PAYMENT THEREOF BY THE CITY COUNCIL ON THE 4th OF APRIL, 2017.

AYES _____

NAYS _____

ABSENT _____

The following page(s) contain the backup material for Agenda Item: Public Hearing of the City Council of the City of National City to consider amending the previously adopted Transportation Development Impact Fee (TDIF) schedule and annual adjustment to the TDIF, pursuant to National City Municipal Code Section 4.52.100

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO.

ITEM TITLE:

Public Hearing of the City Council of the City of National City to consider amending the previously adopted Transportation Development Impact Fee (TDIF) schedule and annual adjustment to the TDIF, pursuant to National City Municipal Code Section 4.52.100 and consistent with Government Code Section 66017, proposing to increase the TDIF by 2%, as required by SANDAG, resulting in the fee adjusting from \$2,357 per new residential dwelling unit to \$2,405 per unit beginning July 1, 2017.

PREPARED BY: Stephen Manganiello

DEPARTMENT: Engineering & Public Works

PHONE: 619-336-4382

APPROVED BY: _____

EXPLANATION:

See attached.



FINANCIAL STATEMENT:

ACCOUNT NO.

N/A

APPROVED: _____

Finance

APPROVED: _____

MIS

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: INTRODUCTION: ☐ FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Hold public hearing to consider amending the previously adopted TDIF schedule and annual adjustment to the TDIF.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

1. Explanation
2. Transportation Impact Fee Program Report (on file at City Clerk's Office)

Explanation

On April 1, 2008, to satisfy the requirements of the *TransNet* Regional Transportation Congestion Improvement Program (RTCIP) for receipt and expenditure of *TransNet* funds, City Council adopted Ordinance No. 2008-2310 amending Title 4 of the National City Municipal Code by adding Chapter 4.52 "Establishing and Approving a Transportation Development Impact Fee for Capital Improvement Projects Necessary to Maintain Acceptable Levels of Traffic and Transportation Service Within the City".

The *TransNet* Extension Ordinance requires that the RTCIP transportation mitigation fee charged by local jurisdictions be adjusted every year on July 1 in order to maintain the purchasing power of the program for improvements to the Regional Arterial System. On February 24, 2017 the SANDAG Board of Directors approved a 2 percent adjustment to the RTCIP, raising the minimum fee from \$2,357 per new residential dwelling unit to \$2,405 per unit beginning July 1, 2017.

Per the RTCIP, local agencies are required to implement the annual fee adjustment set by SANDAG. Failure to do so will result in loss of *TransNet* funding for improvements to local streets. If adopted by City Council, the new fee would go into effect on July 1, 2017. A copy of the City's Transportation Impact Fee Program and fee schedule is available at the City Clerk's Office. Public notice was provided by the City Clerk's Office in accordance with Government Code Section 66017.

The following page(s) contain the backup material for Agenda Item: An Ordinance of the City Council of the City of National City amending Title 11 of the National City Municipal Code by amending Chapter 11.70 regulating taxicab and other for-hire vehicles through adoption of San Diego Metropolitan Transit System (MTS) co

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO. |

ITEM TITLE:

An Ordinance of the City Council of the City of National City amending Title 11 of the National City Municipal Code by amending Chapter 11.70 regulating taxicab and other for-hire vehicles through adoption of San Diego Metropolitan Transit System (MTS) codified Ordinance No. 11.

PREPARED BY: George H. Eiser, III

DEPARTMENT: City Attorney

PHONE: 336-4222

APPROVED BY: 

EXPLANATION:

Please see attached memorandum.

FINANCIAL STATEMENT:

APPROVED: _____ Finance

ACCOUNT NO. |

APPROVED: _____ MIS

N/A

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: INTRODUCTION: ☐ FINAL ADOPTION: ☒

STAFF RECOMMENDATION:

Adopt proposed Ordinance.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

Memorandum
Proposed Ordinance

Mayor
Ron Morrison

Council Members
Jerry Cano
Alejandra Sotelo-Solis
Mona Rios
Albert Mendivil



Interim City Attorney
George H. Eiser, III

Senior Assistant City Attorney
Nicole Pedone

Deputy City Attorney
Roberto M. Contreras

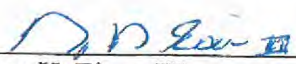
MEMORANDUM

TO: Mayor and City Council
DATE: March 21, 2017
FROM: Interim City Attorney
SUBJECT: Ordinance Amending Chapter 11.70 of the Municipal Code to Provide for Licensing and Regulation of Taxicabs and Other For-Hire Vehicles by the Metropolitan Transit System

Prior to July, 1991, the licensing and regulation of taxicabs and other for-hire vehicles operating within National City was performed by the National City Police Department. From July, 1991 through December, 2004, the Metropolitan Transit Development Board ("MTDB") performed the licensing and regulation functions pursuant to an Agreement between the City and MTDB. In December, 2004, the City Council enacted Ordinance No. 2004-2256, adding Chapter 11.70 to the National City Municipal Code, which authorized the licensing and regulation of taxicabs and other for-hire vehicles by the City. These functions have been performed by the City since that time.

The proposed ordinance would amend Chapter 11.70 of the Municipal Code to once again provide for the licensing and regulation of taxicabs by the Metropolitan Transit System, the successor entity to MTDB after the 2005 merger of MTDB, San Diego Transit, and the San Diego Trolley. The amended Chapter 10.70 would provide for the administration and enforcement by MTS of regulations, policies, and ordinances for taxicabs and other for-hire vehicles operating within National City, including the collection and administration of all regulatory fees, fines, and forfeitures. The licensing and regulation of taxicabs within the City would be governed by MTS Codified Ordinance No. 11. However, the amended Chapter 11.70 would specifically provide that licensing and regulation by MTS does not exempt the licensees from City business tax requirements and payment of fees pursuant to Chapter 6.04 of the Municipal Code.

A companion item on the agenda would authorize the Agreement between the City and MTS, wherein MTS agrees to provide the licensing and regulation of taxicabs and other for-hire vehicles for the City. An additional companion item would authorize a letter from the City to the San Diego Sheriff's Department, requesting that the Department perform checks to ensure operators seeking permits from MTS hold valid National City business licenses.


George H. Eiser, III
Interim City Attorney

Attachment

ORDINANCE NO. 2017 – 2434

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY
AMENDING TITLE 11 THE NATIONAL CITY MUNICIPAL CODE BY AMENDING
CHAPTER 11.70 REGULATING TAXICABS AND OTHER FOR-HIRE VEHICLES
THROUGH ADOPTION OF SAN DIEGO METROPOLITAN TRANSIT
SYSTEM (MTS) CODIFIED ORDINANCE NO. 11

BE IT ORDAINED by the City Council of the City of National City that Title 11 of the National City Municipal Code is amended by amending Chapter 11.70, to read as follows:

Chapter 11.70

Taxicabs and Other For-Hire Vehicles

Sections:

- 11.70.010 Purpose
- 11.70.020 Definitions
- 11.70.030 Regulatory Administration by contract with Metropolitan Transit System

11.70.10 Purpose. The purpose of this chapter is to provide for the regulation of taxicabs and other for-hire vehicles within the City of National City through adoption of San Diego Metropolitan Transit System ("MTS") Codified Ordinance No. 11, and to implement the provisions of Public Utilities Code Section 120266 by contract with MTS to license or regulate transportation services with the City of National City.

11.70.020 Definitions. The definitions set forth in Section 1.1 of San Diego Metropolitan Transit System Codified Ordinance No. 11 shall govern this Chapter.

11.70.030 Regulatory administration by contract with Metropolitan Transit System. Notwithstanding the City's right to regulate taxicabs and other for-hire vehicles within its jurisdiction, the city council, by resolution currently in effect or as may be adopted from time to time, has authorized a contract with San Diego Metropolitan Transit System ("MTS") for the administration and enforcement by MTS of regulations, policies and ordinances for taxicabs and other for-hire vehicles operated within the city, including collection and administration of all applicable regulatory fees, fines and forfeitures. While that contract is in effect, the applicable regulations, policies and ordinances of MTS, including MTS Codified Ordinance No. 11, as now in effect or as may be amended from time to time, shall govern the operation of taxicabs and other for-hire vehicles within the city. Licensing of a taxicab and other for-hire vehicle or the operator or owner by MTS does not exempt the licensee from city business tax license requirements and payment of fees pursuant to Chapter 6.04. A copy of MTS Codified Ordinance No. 11 is on file in the office of the City Clerk.

[Signature Page to Follow]

PASSED and ADOPTED this 4th day of April, 2017.

Ron Morrison, Mayor

ATTEST:

Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

George H. Eiser, III
Interim City Attorney

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City amending the previously adopted Transportation Development Impact Fee (TDIF) schedule and annual adjustment to the TDIF, pursuant to National City Municipal Code Section 4.52.100 and consistent w

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO.

ITEM TITLE:

A Resolution of the City Council of the City of National City amending the previously adopted Transportation Development Impact Fee (TDIF) schedule and annual adjustment to the TDIF, pursuant to National City Municipal Code Section 4.52.100 and consistent with Government Code section 66017, approving an increase in the TDIF by 2%, as required by SANDAG, resulting in the fee adjusting from \$2,357 per new residential dwelling unit to \$2,405 per unit beginning July 1, 2017.

PREPARED BY: Stephen Manganiello

DEPARTMENT: Engineering/Public Works

PHONE: 619-336-4382

APPROVED BY:

EXPLANATION:

See attached.



FINANCIAL STATEMENT:

APPROVED:  Finance

ACCOUNT NO. Transportation Impact Fee (TiF) Fund

APPROVED: MIS

Funds will be deposited into the following Revenue Accounts: 326-00000-3162 and 326-00000-3163

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: INTRODUCTION: ☐ FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Adopt the Resolution amending the previously adopted TDIF schedule and annual adjustment to the TDIF.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

1. Explanation
2. Resolution

Explanation

In November 2004, San Diego County voters approved local Proposition A extending the TransNet ½ cent sales tax to fund the region's transportation system for 40 years. As part of Proposition A and the *TransNet* Extension Ordinance, the Regional Transportation Congestion Improvement Program (RTCIP) was created to ensure that new development directly invests in the region's transportation system to offset the negative impacts of growth on congestion and mobility. One of the requirements of the RTCIP was that by July 1, 2008, each local agency must contribute \$2,000 from exactions imposed on the private sector for each new residence constructed within each jurisdiction. Failure to do so would result in an agency's loss of *TransNet* funding for improvement of local streets. Cities have the authority to impose impact fees under the *Mitigation Fee Act* contained in California Government Code sections 66000 through 66025.

Therefore, on April 1, 2008, to satisfy the requirements of the *TransNet* RTCIP for receipt and expenditure of *TransNet* funds, City Council adopted Ordinance No. 2008-2310 amending Title 4 of the National City Municipal Code by adding Chapter 4.52 "Establishing and Approving a Transportation Development Impact Fee for Capital Improvement Projects Necessary to Maintain Acceptable Levels of Traffic and Transportation Service Within the City".

The *TransNet* Extension Ordinance requires that the RTCIP transportation mitigation fee charged by local jurisdictions be adjusted every year on July 1 in order to maintain the purchasing power of the program for improvements to the Regional Arterial System. On February 24, 2017, the SANDAG Board of Directors approved a 2 percent adjustment to the RTCIP, raising the minimum fee from \$2,357 per new residential dwelling unit to \$2,405 per unit beginning July 1, 2017.

The following summarizes the adjusted Transportation Development Impact Fee (TDIF) schedule for new residential development, which will go into effect on July 1, 2017, if adopted by City Council. The TDIF shall be collected prior to the issuance of any building permit for new residential development in the City of National City. A copy of the City's Transportation Impact Fee Program and fee schedule is available at the City Clerk's Office.

<i>Residential Land Use</i>	<i>Fee</i>
<i>Single-family</i>	<i>\$ 2,405 per dwelling unit</i>
<i>Multi-family</i>	<i>\$ 2,405 per dwelling unit</i>

The following page(s) contain the backup material for Agenda Item: Temporary Use Permit – 9th Annual Rock the Bay Triathlon sponsored by GranFondo Cycling Tours on August 17, 2017 from 6:30 a.m. to 10:00 a.m. with no waiver of fees. (Neighborhood Services)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO. _____

ITEM TITLE:

Temporary Use Permit – 9th Annual Rock the Bay Triathlon sponsored by GranFondo Cycling Tours on August 17, 2017 from 6:30 a.m. to 10:00 a.m. with no waiver of fees.

PREPARED BY: Dionisia Trejo

DEPARTMENT: Neighborhood Services Department

PHONE: 619-336-4255

APPROVED BY: 

EXPLANATION:

This is a request from GranFondo Cycling Tours to conduct the 9th Annual Rock the Bay Triathlon through San Diego County on August 17, 2017. Rock the Bay Triathlon is an international event hosting many athletes from around the world. The ride starts/finishes in Downtown San Diego with sections of the course ride within National City.

OUTBOUND – The course begins at the Hilton San Diego Bayfront Hotel in Downtown at 6:30 a.m. heading south towards Harbor Dr. This bicycle ride will enter the City of National City at approximately 6:45 a.m. on Civic Center Drive, then proceeding south on Cleveland Avenue, turning left onto W 19th Street, left onto Tidelands, right on Quay Avenue, left onto W 28th St., right on Tidelands, left onto W 32nd St. followed by a left turn onto Marina Way. Riders will then make a U-turn following the same route back. Event course is mapped.

NOTE: This is the first year this organization has requested a Temporary Use Permit to conduct the 9th Annual Rock the Bay Triathlon through National City.

FINANCIAL STATEMENT:

ACCOUNT NO. _____

APPROVED: _____ **Finance**

APPROVED: _____ **MIS**

City fee of \$237.00 for processing the TUP through various City departments, plus \$11, 826.17 for Police Department.

Total fees: \$12, 063.17

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: INTRODUCTION: ☐

FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Approve the Application for a Temporary Use Permit subject to compliance with all conditions of approval with no waiver of fees or in accordance to City Council Policy 802.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

Application for a Temporary Use Permit with recommended approvals and conditions of approval.



City of National City ■ Neighborhood Services Department
1243 National City Boulevard ■ National City, CA 91950
(619) 336-4364 ■ fax (619) 336-4217
www.nationalcityca.gov

Special Event Application

Type of Event

- ☐ Fair/Festival ☐ Parade/March ☐ Walk or Run ☐ Concert/Performance
☐ TUP ☒ Sporting Event ☐ Other (specify) _____

Event Name & Location

Event Title 9th annual Rock The Bay Triathlon

Event Location (list all sites being requested) See attached



Event Times

Set-Up Starts
Date 9/17/17 Time 4:00 am Day of Week Sunday

Event Starts
Date 9/17/17 Time 6:30 am Day of Week Sunday

Event Ends
Date 9/17/17 Time 10:00 AM Day of Week Sunday

Breakdown Ends
Date 9/17/17 Time 10:30 AM Day of Week Sunday

Applicant Information

Applicant (Your name) Tobias Panek Sponsoring Organization GranFondo Cycling Tours

Event Coordinator (if different from applicant) _____

Mailing Address 9939 Hibert St #105, San Diego CA 92131

Day Phone 858268-1250 After Hours Phone _____ Cell _____ Fax _____

Public Information Phone same E-mail tobias@gftours.com

Applicant agrees to investigate, defend, indemnify and hold harmless the City, its officers, employees and agents from and against any and all loss, damage, liability, claims, demands, detriments, costs, charges, expense (including attorney's fees) and causes of action of any character which the City, its officers, employees and agents may incur, sustain or be subjected to on account of loss or damage to property or the loss of use thereof and for bodily injury to or death of any persons (including but not limited to the employees, subcontractors, agents and invitees of each party hereto) arising out of or in any way connected to the occupancy, enjoyment and use of any City premises under this agreement to the extent permitted by law.

Applicant understands this TUP/special event may implicate fees for City services, which will have to be paid in the City's Finance Department 48 hours prior to the event set-up. The undersigned also understands and accepts the City's refund policy for application processing and facility use and that fees and charges are adjusted annually and are subject to change.

Signature of Applicant: Tobias Panek Date 2-16-17

Special Event Application (continued)

Please complete the following sections with as much detail as possible since fees and requirements are based on the information you provide us.

Fees/Proceeds/Reporting

Is your organization a "Tax Exempt, nonprofit" organization? Yes ☐ No ☒

Are admission, entry, vendor or participant fees required? Yes ☒ No ☐

If YES, please explain the purpose and provide amount (s):

\$ 120,000 Estimated Gross Receipts including ticket, product and sponsorship sales from this event.

\$ 105,000 Estimated Expenses for this event.

\$ 15,000 What is the projected amount of revenue that the Nonprofit Organization will receive as a result of this event?

Description of Event

☒ First time event ☐ Returning Event ☐ include site map with application

Note that this description may be published in our City Public Special Events Calendar:

This is the 9th annual Triathlon event but this is the first year in National City. Rock The Bay Triathlon is an international event hosting many athletes from around the world.

Estimated Attendance

Anticipated # of Participants: 1100 Anticipated # of Spectators: 0

Traffic Control, Security, First Aid and Accessibility

Requesting to close street(s) to vehicular traffic? Yes ☒ No ☐

List any streets requiring closure as a result of the event (provide map): See attached list

Date and time of street closure: 4:00 AM Date and time of street reopening: 10:00 AM

☐ Other (explain) _____

Requesting to post "no parking" notices? Yes ☒ No ☐

☒ Requested "No Parking" on city streets and/or parking lots (list streets/parking lots) (provide map):
See attached

☐ Other (explain) _____

Security and Crowd Control

Depending on the number of participants, your event may require Police services.

Please describe your procedures for both Crowd Control and Internal Security: _____

We will use event staff, Police Support and traffic control companies to support and maintain required traffic control.

Have you hired Professional Security to handle security arrangements for this event?

Yes ☒ No ☐ If YES, name and address of Security Organization CSE

Security Director (Name): Steve Fink Phone: _____

If using the services of a professional security firm AND the event will occur on City property, please provide a copy of its insurance certificate, evidencing liability with limits of at least \$1 Million dollars per occurrence/\$2 Million dollars aggregate, as well as and additional insured endorsement naming the City of National City, its officers, employees, and agents as additional insureds. Evidence of insurance must be provided by the vendor or its insurer to the City's Risk Manager for review and approval prior to the event.

Is this a night event? Yes ☐ No ☒ If YES, please state how the event and surrounding area will be illuminated to ensure safety of the participants and spectators: _____

First Aid

Depending on the number of participants, your event may require specific First Aid services.

First aid station to be staffed by event staff? Yes ☒ No ☐ First aid/CPR certified? Yes ☒ No ☐

☒ First aid station to be staffed by professional company. ► Company Rural Metro

Accessibility

Please describe your Accessibility Plan for access at your event by individuals with disabilities:

Elements of your Event

Setting up a stage? Yes ☐ No ☒

☐ Requesting City's PA system

☐ Requesting City Stage; if yes, which size? ☐ Dimensions (13x28) ☐ Dimensions (20x28)

☐ Applicant providing own stage ► _____ (Dimensions)

Setting up canopies or tents?

_____ # of canopies size _____

_____ # of tents size _____

☒ No canopies/tents being set up

Setting up tables and chairs?

☐ Furnished by Applicant or Contractor

_____ # of tables ☒ No tables being set up

_____ # of chairs ☒ No chairs being set up

☐ (For City Use Only) Sponsored Events – Does not apply to co-sponsored events

_____ # of tables ☐ No tables being set up

_____ # of chairs ☐ No chairs being set up

Contractor Name _____

Contractor Contact Information _____
Address City/State Phone Number

Setting up other equipment?

☐ Sporting Equipment (explain) _____

☒ Other (explain) Traffic Control Equipment for Race Route

☐ Not setting up any equipment listed above at event

Having amplified sound and/or music? Yes ☐ No ☒

☐ PA System for announcements ☐ CD player or DJ music

☐ Live Music ▶ ☐ Small 4-5 piece live band ▶ ☐ Large 6+ piece live band

☐ Other (explain) _____

If using live music or a DJ. ▶ Contractor Name _____

▶ _____
Address City/State Phone Number

Using lighting equipment at your event? Yes ☐ No ☒

☐ Bringing in own lighting equipment

☐ Using professional lighting company ▶ Company Name _____

Address City/State Phone Number

Using electrical power? Yes ☐ No ☒

☐ Using on-site electricity ☐ For sound and/or lighting ☐ For food and/or refrigeration

☐ Bringing in generator(s) ☐ For sound and/or lighting ☐ For food and/or refrigeration

Vendor Information

PLEASE NOTE: You may be required to apply for a temporary health permit if food or beverages are sold or given away during your special event. Also see 'Permits and Compliance' on page 8 in the Special Event Guide. For additional information on obtaining a temporary health permit, please contact the County of San Diego Environmental Health at (619) 336-2363.

Having food and non-alcoholic beverages at your event? Yes ☐ No ☒

☐ Vendors preparing food on-site ▶ # _____ ▶ Business License # _____

If yes, please describe how food will be served and/or prepared: _____

If you intend to cook food in the event area please specify the method:
☐ GAS ☐ ELECTRIC ☐ CHARCOAL ☐ OTHER (Specify): _____

☐ Vendors bringing pre-packaged food ▶ # _____ ▶ Business License # _____

☐ Vendors bringing bottled, non-alcoholic beverages (i.e., bottled water, can soda, etc.) ▶ # _____

☐ Vendors selling food # _____ ▶ Business License #(s) _____

☐ Vendors selling merchandise # _____ ▶ Business License #(s) _____

- ☐ Food/beverages to be handled by organization; no outside vendors
- ☐ Vendors selling services # _____ ▶ Business License #(s) _____
- ▶ Explain services _____
- ☐ Vendors passing out information only (no business license needed) # _____
- ▶ Explain type(s) of information _____
- ☐ No selling or informational vendors at event

Having children activities? Yes ☐ No ☒

PLEASE NOTE: In the event inflatable jumps are provided at the event, The City of National City requires commercial liability insurance with limits of at least \$1 Million dollars per occurrence/\$2 Million dollars aggregate. In addition, the City of National City must be named as an Additional Insured pursuant to a separate endorsement, which shall be provided by the vendor or its insurer to the City's Risk Manager, along with the Certificate of Insurance, for approval prior to the event. The application should be filed out at least one week prior to the event. There is a \$25 fee to process the permit application. For questions or to obtain a copy of the "Facility Use Application", please contact the Engineering/Public Works Department at (619) 336-4580.

- ☐ Inflatable bouncer house # _____ ☐ Rock climbing wall Height _____
- ☐ Inflatable bouncer slide # _____ ☐ Arts & crafts (i.e., craft making, face painting, etc.)
- ☐ Other _____

Having fireworks or aerial display? Yes ☐ No ☒

- ☐ Vendor name and license # _____
- Dimensions _____ Duration _____
- Number of shells _____ Max. size _____

PLEASE NOTE: In the event fireworks or another aerial display is planned for your event, The City of National City requires commercial liability insurance with limits of at least \$2 Million dollars per occurrence/ \$4 Million dollars aggregate. In addition, the City of National City must be named as an Additional Insured pursuant to a separate endorsement, which shall be provided by the vendor or its insurer to the City's Risk Manager, along with the Certificate of Insurance, for approval prior to the event. Depending on the size and/or nature of the fireworks display, the City reserves the right to request higher liability limits. The vendor must also obtain a fireworks permit from the National City Fire Department and the cost is \$502.00

Arranging for media coverage? Yes ☐ No ☒

- ☐ Yes, but media will not require special set-up
- ☐ Yes, media will require special set-up. Describe _____

Event Signage

PLEASE NOTE: For City sponsored or co-sponsored events, banners publicizing the event may be placed on the existing poles on the 1800 block and 3100 block of National City Boulevard. The banners must be made to the City's specifications. Please refer to the City's Special Event Guidebook and Fee Schedule for additional information.

Are you planning to have signage at your event? Yes ☐ No ☒

☐ Yes, we will post signage # _____ Dimensions _____

☐ Yes, having inflatable signage # _____ ► (complete Inflatable Signage Request form)

☐ Yes, we will have banners # _____

☐ What will signs/banners say? _____

☐ How will signs/banners be anchored or mounted? _____

Waste Management

PLEASE NOTE: One toilet for every 250 people is required, unless the applicant can show that there are sufficient facilities in the immediate area available to the public during the event.

Are you planning to provide portable restrooms at the event? Yes ☐ No ☒

If yes, please identify the following:

► Total number of portable toilets: _____

► Total number of ADA accessible portable toilets: _____

☐ Contracting with portable toilet vendor. ► _____

► Load-in Day & Time _____ Company _____ Phone _____
► Load-out Day & Time _____

☐ Portable toilets to be serviced. ► Time _____

Set-up, Breakdown, Clean-up

Setting up the day before the event?

☐ Yes, will set up the day before the event. ► # of set-up day(s) _____

☒ No, set-up will occur on the event day

Requesting vehicle access onto the turf?

☐ Yes, requesting access onto turf for set-up and breakdown (complete attached Vehicle Access Request form)

☒ No, vehicles will load/unload from nearby street or parking lot.

NPDES-Litter Fence

- ☐ City to install litter fence
- ☐ Applicant to install litter fence
- ☒ N/A

Breaking down set-up the day after the event?

- ☐ Yes, breakdown will be the day after the event. ► # of breakdown day(s) _____
- ☒ No, breakdown will occur on the event day.

How are you handling clean-up?

- ☐ Using City crews
- ☒ Using volunteer clean-up crew during and after event.
- ☐ Using professional cleaning company during and after event.

Miscellaneous

Please list anything important about your event not already asked on this application:

**Please make a copy of this application for your records.
We do not provide copies.**



Special Events

Pre-Event Storm Water Compliance Checklist

I. Special Event Information

Name of Special Event:	<u>Rock The Bay Triathlon</u>		
Event Address:	<u>www.rockthebaytri.com</u>	Expected # of Attendees:	<u>1100</u>
Event Host/Coordinator:	<u>Tobias Panek</u>	Phone Number:	<u>858-268-1250</u>

II. Storm Water Best Management Practices (BMPs) Review

	YES	NO	N/A
Will enough trash cans provided for the event? Provide number of trash bins: _____			X
Will enough recycling bins provided for the event? Provide number of recycle bins: _____			X
Will all portable toilets have secondary containment trays? (exceptions for ADA compliant portable toilets)			X
Do all storm drains have screens to temporarily protect trash and debris from entering?			X
Are spill cleanup kits readily available at designated spots?			X

* A Post-Event Storm Water Compliance Checklist will be completed by City Staff.

City of National City

PUBLIC PROPERTY USE HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

Persons requesting use of City property, facilities or personnel are required to provide a minimum of \$1,000,000 combined single limit insurance for bodily injury and property damage which includes the City, its officials, agents and employees named as additional insured and to sign the Hold Harmless Agreement. Certificate of insurance must be attached to this permit. The insurance company issuing the insurance policy must have a A.M. Best's Guide Rating of A:VII and that the insurance company is a California admitted company; if not, then the insurance policy to the issuance of the permit for the event. The Certificate Holder must reflect:

City of National City
Risk Management Department
1243 National City Boulevard
National City, CA 91950

Organization: GranFondo Cycling Tours Inc

Person in Charge of Activity: Tobias Panek

Address: 9939 Hibert St #105, San Diego CA 92131

Telephone: 858-268-1250 Date(s) of Use: 9/17/17

HOLD HARMLESS AGREEMENT

As a condition of the issuance of a temporary use permit to conduct its activities on public or private property, the undersigned hereby agree(s) to defend, indemnify and hold harmless the City of National City and the Parking Authority and its officers, employees and agents from and against any and all claims, demands, costs, losses, liability or, for any personal injury, death or property damage, or both, or any litigation and other liability, including attorneys fees and the costs of litigation, arising out of or related to the use of public property or the activity taken under the permit by the permittee or its agents, employees or contractors.

Signature of Applicant: Tobias Panek

Official Title: President Date: 2/16/17

For Office Use Only

Certificate of Insurance Approved _____ Date _____



Feb 16, 2017

Dionisia Trejo
City of National City
619-336-4255
DTrejo@nationalcityca.gov

Dear Dionisia:

I have enclosed the permit application for the 9th annual Rock The Bay Triathlon scheduled for Sunday, September 17, 2017. Although this event has ran for many years this will be our 1st year in National City. The original course has been only in the City of San Diego. We will require road closures, no parking and police.

Again, on behalf of all the riders, we thank the City for its cooperation and support of this great event.

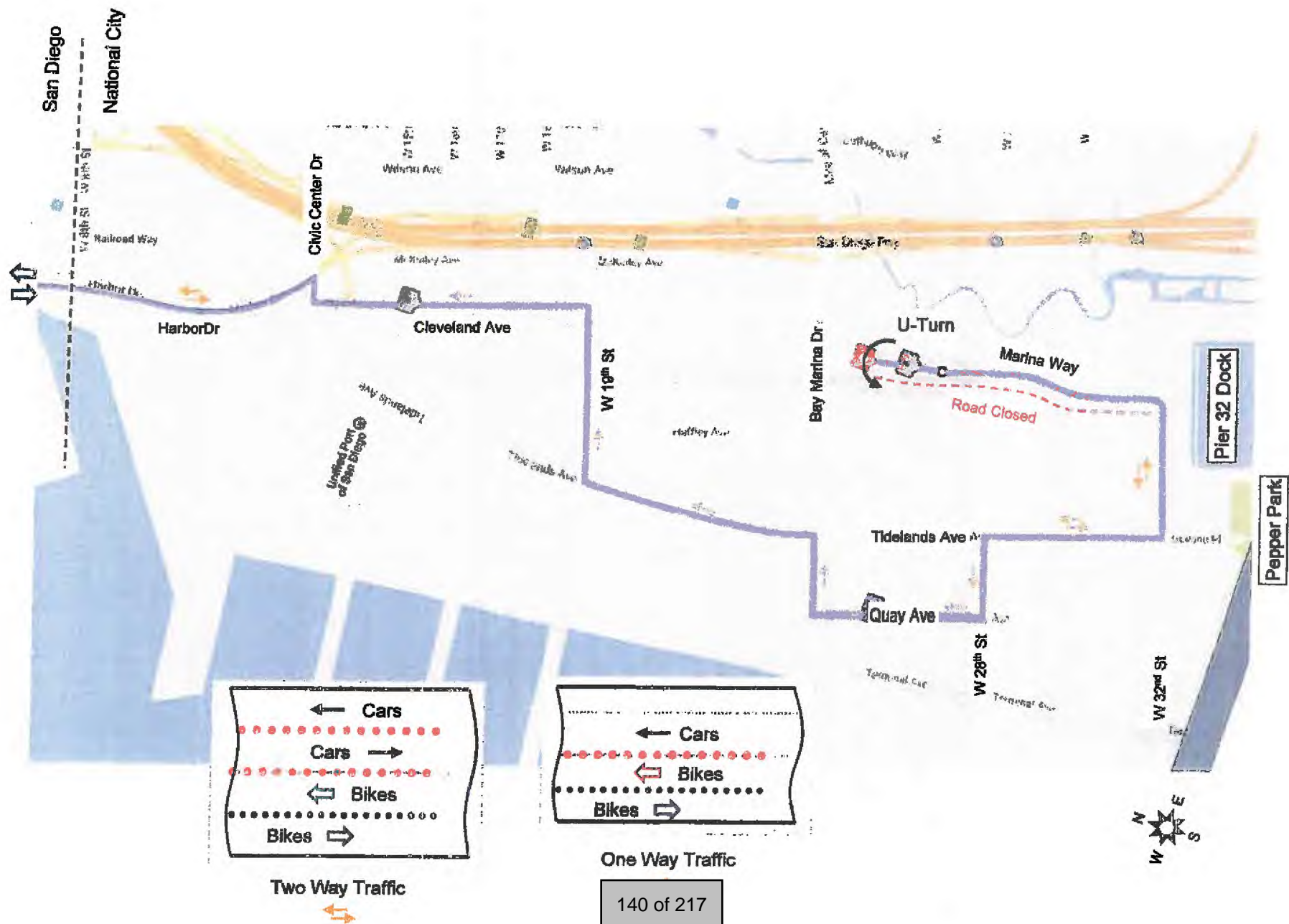
Respectfully,

Tobias Panek
Ride Director

Bike Route R1



Bike Route R1



ROCK THE BAY TRIATHLON

Course Narrative R1

Swim

In the water start. Athletes start at the dockside. Swim South West to the end of the Embarcadero Marina Park South. Head North West and return for a 1500 m swim for the Olympic Distance. Sprinters do a 500 m swim.

Bike course

Bikes exit the Hilton Hotel on Gull St and turn right. Turn Right on Harbor Dr. heading South East in the #2 lane. Returning Riders are in the #1 lane. Follow Harbor Dr to Civic Center Dr. turn right and immediate left onto Cleveland Ave. On Cleveland outbound riders are placed in the parking lane and returning riders in the vehicle lane. The North bound lane is open for vehicle traffic. Turn Right on W 19th st, left onto Tidelands, Right on Quay Ave, Left on W 28th St. Right on Tidelands. After the right turn two way traffic is placed on the North bound lane and parking lane allowing two way traffic to the Pier 32 dock and Pepper Park. Riders make a left onto W 32nd st followed by a left turn onto a closed road portion of Marina Way. Prior to Bay Marina Dr riders make a U-turn following the same route back. After the right turn onto Park Blvd riders pass Gull St to Convention way and U-turn prior to the entrance to the parking lot facility. Riders turn right on Gull st to the finish. Olympic distance riders continue straight for a second loop.

Run

Exit transition heading North on the boardwalk. Continue till Ruocco Park. Turn around heading South on Boardwalk. Turn right at the Embarcadero Marina Park North running around the outside. Right back onto the Boardwalk heading South. Turn Right at the Embarcadero Marina Park South and run around the perimeter of the park. Finish at the Hilton Bayfront Park . Olympic distance does two loops. Sprinters do 1 loop.

ROCK THE BAY TRIATHLON
Road Closures R2

Road Closures

<input type="checkbox"/> Cleveland Ave from Civic Center Dr to W 19 th St	South Bound	5:00 – 10:00 AM
<input type="checkbox"/> W 19 th St from Cleveland to Tidelands Ave	West Bound	5:00 – 10:00 AM
<input type="checkbox"/> Tidelands ave from W 19 st to Bay Marina Dr	South Bound	5:00 – 10:00 AM
<input type="checkbox"/> Bay Marina Dr from Quay Ave to Tidelands Ave	West Bound	5:00 – 10:00 AM
<input type="checkbox"/> Quay Ave from Bay Marina Dr to W 28 th St	South Bound	5:00 – 10:00 AM
<input type="checkbox"/> W 28 th st from Quay to Tidelands Ave	East Bound	5:00 – 10:00 AM
<input type="checkbox"/> Marina Way from Bay Marina Dr to W 32 nd St	Both Sides	5:00 – 10:00 AM

Two way Traffic Patterns

<input type="checkbox"/> Park Blvd from ACE parking lot to Harbor Dr (traffic in E/B lanes)	5:30 – 10:00 AM
<input type="checkbox"/> Harbor Dr. from Park Blvd to Civic Center Dr (traffic in N/B lane)	6:30 – 10:00 AM
<input type="checkbox"/> Tidelands Ave from W 28 th st to W 32 st	5:30 – 10:00 AM
<input type="checkbox"/> W 32 nd st from Tidelands Ave to Marina Way	5:30 – 10:00 AM

ROCK THE BAY TRIATHLON
No Park Locations

<u>Street</u>	<u>From – to</u>	<u>Side of Street</u>
Park Blvd	ACE parking lot to Harbor Dr	Both Sides
Harbor Dr	Park Blvd to Civic Center	West
Cleveland Ave	Civic Center Dr to W 19th St	West
W 19th St	Cleveland to Tidelands Ave	North
Tidelands ave	W 19 st to Bay Marina Dr	West
Bay Marina Dr	Quay Ave to Tidelands Ave	North
Quay Ave	Bay Marina Dr to W 28th St	Both Sides
W 28th st	Quay to Tidelands Ave	South
Tidelands Ave	W 28 th st to W 32 st	Both sides
W 32 st	Tidelands ave to Marina Way.	Both Sides
Marina Way	Bay Marina Dr to W 32nd St	Both Sides

**NO PARKING
TOW AWAY
SUNDAY
SUNDAY SEPT. 17
3 AM TO 11 AM
KOZ EVENTS
858-268-1250**

ROCK THE BAY TRIATHLON
Traffic Personnel Locations – National City

National City

Location	Org.	Qty	Time
Harbor Dr & 8 th st	NCPD	2	5:00 AM to 10:00 AM
Civic Center Dr & Harbor Dr	NCPD	2	5:00 AM to 10:00 AM
Tidelands ave & W 28 th St	NCPD	2	5:00 AM to 10:00 AM

All other intersections will be supported with events staff and volunteers

ROCK THE BAY TRIATHLON
National City Time Line

Sunday

4:00 AM	Course set-up starts Cars towed
6:00 AM	2 way traffic patterns in place All roads closed and staffed
6:30 AM	Race starts
9:45 AM	Last Bike on course
10:00 AM	Open roads

**CITY OF NATIONAL CITY
NEIGHBORHOOD SERVICES DEPARTMENT
APPLICATION FOR A TEMPORARY USE PERMIT
RECOMMENDATIONS AND CONDITIONS**

SPONSORING ORGANIZATION: GranFondo Cycling Tours
EVENT: 9th Annual Rock the Bay Triathlon
DATE OF EVENT: August 17, 2017 from 6:30am – 10:00am

APPROVALS:

DEVELOPMENT SERVICES	YES [x]	NO []	SEE CONDITIONS []
RISK MANAGER	YES [x]	NO []	SEE CONDITIONS [x]
PUBLIC WORKS	YES [x]	NO []	SEE CONDITIONS []
FINANCE	YES [x]	NO []	SEE CONDITIONS [x]
FIRE	YES [x]	NO []	SEE CONDITIONS [x]
POLICE	YES [x]	NO []	SEE CONDITIONS [x]
CITY ATTORNEY	YES [x]	NO []	SEE CONDITIONS [x]
COMMUNITY SERVICES	YES [x]	NO []	SEE CONDITIONS []
NEIGHBORHOOD SERVICES	YES [x]	NO []	SEE CONDITIONS [x]

CONDITIONS OF APPROVAL:

DEVELOPMENT SERVICES (619) 336-4318

No comments

CITY ATTORNEY

This application requires an indemnity and hold harmless agreement in favor of the City, and a certificate of liability insurance naming the City and its officials, agents, and employees as additional insureds, with limits of coverage approved by the Risk Manager.

NEIGHBORHOOD SERVICES

Neighborhood Notifications – Events are required to notify residents and/or businesses of the surrounding impacted areas by the event. The notice shall include the name of the event, name and phone number of the company/organization producing the event, the dates and times of the event (including set-up and breakdown) and a detailed description of how the residents and/or businesses may be affected, such as by street closures, “No Parking” signs being posted, music at the event, etc.

POLICE DEPARTMENT

The event organizer is requesting for some partial and full street closures for this race. In their security plan they listed they would hire event staff and a contract with a private traffic control company to assist with the street closures. However they are also requiring police services.

In addition, it is reasonable and prudent for the City to require the use of 1 NCPD Supervisor, 12 Police Officers, and (3) Parking Regulations Officers for the event. The officers will be assigned to key intersections in order to ensure the integrity of the race and control traffic. The Parking Regulations Officers will tow vehicles that are parked in the areas marked for "no parking." Parking Regulations Officers will also be assigned to control intersections during the race.

I spoke with the event organizer Mr. Tobias Panek regarding his request for police services. We agreed to meet at a later date to finalize the security component. The police department can support the triathlon. The tentative stipulations are as follows:

The cost for police services for 1 Police Sergeant, 7 hours, will be \$625.45. The breakdown is for (6 hours at the event and ½ hour total for donning and doffing). That would be for a total of 7 hours of overtime, at a pay rate of \$89.35 per hour.

The cost for police services for 12 Police Officers, 7 hours per officer, will be \$10, 557. 40. The breakdown is for (6 hours at the event and ½ hour total for donning and doffing). That would be for a total of 140 hours of overtime, at a pay rate of \$75.41 per hour.

The cost for parking and traffic enforcement for 3 Parking Regulation Officers, 6 hours per officer, will be \$643. 32. That would be for a total of 18 hours of overtime, at a pay rate of \$35.74 per hour.

The total cost of police services for this event is \$11,826.17.

These figures are tentative on the outcome of our meeting. We need more specific details on the number of support personnel the organizer is going to hire and their roles.

COMMUNITY SERVICES

No comments

FINANCE

GranFondo Cycling Tours will need to apply for a business license.

RISK MANAGER (619) 336-4370

I have reviewed the above captioned request for the issuance of a Temporary Use Permit. In order to satisfy the City's insurance requirements it will be necessary for the Applicant and the Security and Crowd Control Provider (CSE) to provide the following:

- A valid copy of the Certificate of Liability Insurance from the applicant and CSE.
- The applicant and CSE must each provide a separate additional insured endorsement wherein it notes as the additional insured as "The City of National City, its officials, agents, employees and volunteers"
- The insurance policy has a combined single limit of no less than \$1,000,000.00 (ONE MILLION DOLLARS) for each occurrence and \$2,000,000.00 (TWO MILLION DOLLARS) in aggregate that would cover the date and location of the event.
- The insurance company issuing the insurance policy has an A.M. Best's Guide Rating of A: VII and that the insurance company is a California admitted company.
- The Certificate Holder must reflect:
City of National City
c/o Risk Manager
1243 National City Boulevard
National City, CA. 91950-4397

PUBLIC WORKS (619)366-4580

No comments

FIRE (619) 336-4550

No fees for this event

Stipulations required by the Fire Department for this event are as follows:

- 1) Maintain Fire Department access at all times. Emergency services access shall be given to all emergency apparatus upon approach
- 2) Access for Fire Department shall be maintained at all times. At no time shall fire lanes, fire hydrants, fire protection systems of all types etc. be obstructed at any time. A minimum of 20 feet wide shall be maintained for the use of fire lanes
- 3) First Aid will be provided by organization

The following page(s) contain the backup material for Agenda Item: Temporary Use Permit – Halloween retail tent store hosted by Halloween Express at Westfield Plaza Bonita Mall from August 31, 2017 thru November 4, 2017 with no waiver of fees. (Neighborhood Services)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO. _____

ITEM TITLE:

Temporary Use Permit – Halloween retail tent store hosted by Halloween Express at Westfield Plaza Bonita Mall from August 31, 2017 thru November 4, 2017 with no waiver of fees.

PREPARED BY: Dionisia Trejo

PHONE: (619) 336-4255

DEPARTMENT: Neighborhood Services Department

APPROVED BY: 

EXPLANATION:

This is a request from Halloween Express to open a temporary outdoor Halloween retail tent store at Plaza Bonita Mall from August 31, 2017 thru November 4, 2017. Daily hours of operations will be from 10 a.m. to 9 p.m.

This 50 x 125sqft tent will be set-up on the westside parking lot of the mall adjacent to Ring Road within lot number location known as Lot #2. This outdoor tent will provide the community with a wide product selection of seasonal items such as Halloween costumes, decorations, and accessories. At the end of the season, starting November 1st, Halloween Express will have a three day 50 percent liquidation sale. If approved, this temporary structure may require additional permits and inspections from both the Building and Fire Department prior to opening for business. Westfield Plaza Bonita security and the applicant's staff will serve as security during the business and closed hours of operation.

Note: This applicant has been approved for this request with no waivers in 2015 & 2016.

FINANCIAL STATEMENT:

APPROVED: _____ **Finance**

ACCOUNT NO. _____

APPROVED: _____ **MIS**

City fee of \$237.00 for processing the TUP through various City departments, plus \$400 for Fire Department and \$118 for Building.

Total fees: \$755.00

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: INTRODUCTION: ☐

FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Approve the Application for a Temporary Use Permit subject to compliance with all conditions of approval with no waiver of fees or in accordance to City Council Policy 802.

BOARD / COMMISSION RECOMMENDATION:

ATTACHMENTS:

Application for a Temporary Use Permit with recommended approvals and conditions of approval.



City of National City ■ Neighborhood Services Department
1243 National City Boulevard ■ National City, CA 91950
(619) 336-4364 ■ fax (619) 336-4217
www.nationalcityca.gov

Special Event Application

Type of Event

- ☐ Fair/Festival ☐ Parade/March ☐ Walk or Run ☐ Concert/Performance
☐ TUP ☐ Sporting Event ☒ Other (specify) Retail Sales

RECEIVED

FEB 28 2017

Neighborhood Services Department
City of National City

Event Name & Location

Event Title Halloween Retail Tent

Event Location (list all sites being requested) Parking Lot 2 at Westfield Plaza Bonita Mall

Event Times

Set-Up Starts
Date 8/16/2017 Time 8:00 AM Day of Week Wednesday

Event Starts
Date August 31st Time 10:00 AM Day of Week Thursday

Event Ends
Date November 4th Time 9:00 PM Day of Week Saturday

Breakdown Ends
Date November 10th Time 6:00 PM Day of Week Friday

Applicant Information

Applicant (Your name) Halloween Tyme LLC Sponsoring Organization Halloween Express

Event Coordinator (if different from applicant) Mathew Fahr

Mailing Address 784 Avenida Codorniz, San Marcos, CA 92069

Day Phone 414-803-8989 After Hours Phone 414-803-8989 Cell 414-803-8989 Fax 866-568-6655

Public Information Phone _____ E-mail mmfahr@gmail.com

Applicant agrees to investigate, defend, indemnify and hold harmless the City, its officers, employees and agents from and against any and all loss, damage, liability, claims, demands, detriments, costs, charges, expense (including attorney's fees) and causes of action of any character which the City, its officers, employees and agents may incur, sustain or be subjected to on account of loss or damage to property or the loss of use thereof and for bodily injury to or death of any persons (including but not limited to the employees, subcontractors, agents and invitees of each party hereto) arising out of or in any way connected to the occupancy, enjoyment and use of any City premises under this agreement to the extent permitted by law.

Applicant understands this TUP/special event may implicate fees for City services, which will have to be paid in the City's Finance Department 48 hours prior to the event set-up. The undersigned also understands and accepts the City's refund policy for application processing and facility use and that fees and charges are adjusted annually and are subject to change.

Signature of Applicant: _____

Date 2/27/2017

Special Event Application (continued)

Please complete the following sections with as much detail as possible since fees and requirements are based on the information you provide us.

Fees/Proceeds/Reporting

Is your organization a "Tax Exempt, nonprofit" organization? Yes ☐ No ☒

Are admission, entry, vendor or participant fees required? Yes ☐ No ☒

If YES, please explain the purpose and provide amount (s):

\$ _____ Estimated Gross Receipts including ticket, product and sponsorship sales from this event.

\$ _____ Estimated Expenses for this event.

\$ _____ What is the projected amount of revenue that the Nonprofit Organization will receive as a result of this event?

Description of Event

☐ First time event ☒ Returning Event ☐ include site map with application

Note that this description may be published in our City Public Special Events Calendar:

See Attached Description

Estimated Attendance

Anticipated # of Participants: _____ Anticipated # of Spectators: _____

Traffic Control, Security, First Aid and Accessibility

Requesting to close street(s) to vehicular traffic? Yes ☐ No ☒

List any streets requiring closure as a result of the event (provide map): _____

Date and time of street closure: _____ Date and time of street reopening: _____

☐ Other (explain) _____

Requesting to post "no parking" notices? Yes ☒ No ☐

☐ Requested "No Parking" on city streets and/or parking lots (list streets/parking lots) (provide map): _____

☒ Other (explain) No parking within 20ft of the Tent.

Security and Crowd Control

Depending on the number of participants, your event may require Police services.

Please describe your procedures for both Crowd Control and Internal Security: Mall Security and Halloween Express Employees

Have you hired Professional Security to handle security arrangements for this event?

Yes ☐ No ☒ If YES, name and address of Security Organization _____

Security Director (Name): _____ Phone: _____

If using the services of a professional security firm AND the event will occur on City property, please provide a copy of its insurance certificate, evidencing liability with limits of at least \$1 Million dollars per occurrence/\$2 Million dollars aggregate, as well as and additional insured endorsement naming the City of National City, its officers, employees, and agents as additional insureds. Evidence of insurance must be provided by the vendor or its insurer to the City's Risk Manager for review and approval prior to the event.

Is this a night event? Yes ☒ No ☐ If YES, please state how the event and surrounding area will be illuminated to ensure safety of the participants and spectators: Halloween Express Hours are 9:00 am To 10:00 pm. We will use SDGE Electricity to have Standard Internal Lighting and will use parking lot lights as well as some Flood lights and Light tower to illuminate outside

First Aid

Depending on the number of participants, your event may require specific First Aid services.

First aid station to be staffed by event staff? Yes ☒ No ☐ First aid/CPR certified? Yes ☐ No ☐

☐ First aid station to be staffed by professional company. ► Company _____

Accessibility

Please describe your Accessibility Plan for access at your event by individuals with disabilities:

Attached please find a map of where the tent will be set up and Halloween Express will use Mall's

Existing Marked Parking spots and Disabled Parking.

Elements of your Event

Setting up a stage? Yes ☐ No ☒

☐ Requesting City's PA system

☐ Requesting City Stage; if yes, which size? ☐ Dimensions (13x28) ☐ Dimensions (20x28)

☐ Applicant providing own stage ► _____ (Dimensions)

Setting up canopies or tents?

_____ # of canopies size _____

one # of tents size 7500 sq ft

☐ No canopies/tents being set up

Setting up tables and chairs?

☐ Furnished by Applicant or Contractor

_____ # of tables ☒ No tables being set up

_____ # of chairs ☒ No chairs being set up

☐ (For City Use Only) Sponsored Events – Does not apply to co-sponsored events

_____ # of tables ☐ No tables being set up

_____ # of chairs ☐ No chairs being set up

Contractor Name _____

Contractor Contact Information _____
Address City/State Phone Number

Setting up other equipment?

☐ Sporting Equipment (explain) _____

☐ Other (explain) _____

☒ Not setting up any equipment listed above at event

Having amplified sound and/or music? Yes ☐ No ☒

☐ PA System for announcements ☐ CD player or DJ music

☐ Live Music ▶ ☐ Small 4-5 piece live band ▶ ☐ Large 6+ piece live band

☐ Other (explain) _____

If using live music or a DJ. ▶ Contractor Name _____

▶ _____
Address City/State Phone Number

Using lighting equipment at your event? Yes ☐ No ☐

☐ Bringing in own lighting equipment

☐ Using professional lighting company ▶ Company Name _____

Address City/State Phone Number

Using electrical power? Yes ☒ No ☐

☒ Using on-site electricity ☐ For sound and/or lighting ☐ For food and/or refrigeration

☐ Bringing in generator(s) ☐ For sound and/or lighting ☐ For food and/or refrigeration

Vendor Information

PLEASE NOTE: You may be required to apply for a temporary health permit if food or beverages are sold or given away during your special event. Also see 'Permits and Compliance' on page 8 in the Special Event Guide. For additional information on obtaining a temporary health permit, please contact the County of San Diego Environmental Health at (619) 338-2363.

Having food and non-alcoholic beverages at your event? Yes ☐ No ☒

☐ Vendors preparing food on-site ▶ # _____ ▶ Business License # _____

If yes, please describe how food will be served and/or prepared: _____

If you intend to cook food in the event area please specify the method:

☐ GAS ☐ ELECTRIC ☐ CHARCOAL ☐ OTHER (Specify): _____

☐ Vendors bringing pre-packaged food ▶ # _____ ▶ Business License # _____

☐ Vendors bringing bottled, non-alcoholic beverages (i.e., bottled water, can soda, etc.) ▶ # _____

☐ Vendors selling food # _____ ▶ Business License #(s) _____

☐ Vendors selling merchandise # _____ ▶ Business License #(s) _____

- ☐ Food/beverages to be handled by organization; no outside vendors
- ☐ Vendors selling services # _____ ▶ Business License #(s) _____
- ▶ Explain services _____
- ☐ Vendors passing out information only (no business license needed) # _____
- ▶ Explain type(s) of information _____
- ☐ No selling or informational vendors at event

Having children activities? Yes ☐ No ☒

PLEASE NOTE: In the event inflatable jumps are provided at the event, The City of National City requires commercial liability insurance with limits of at least \$1 Million dollars per occurrence/\$2 Million dollars aggregate. In addition, the City of National City must be named as an Additional Insured pursuant to a separate endorsement, which shall be provided by the vendor or its insurer to the City's Risk Manager, along with the Certificate of Insurance, for approval prior to the event. The application should be filed out at least one week prior to the event. There is a \$25 fee to process the permit application. For questions or to obtain a copy of the "Facility Use Application", please contact the Engineering/Public Works Department at (619) 336-4580.

- ☐ Inflatable bouncer house # _____ ☐ Rock climbing wall Height _____
- ☐ Inflatable bouncer slide # _____ ☐ Arts & crafts (i.e., craft making, face painting, etc.)
- ☐ Other _____

Having fireworks or aerial display? Yes ☐ No ☒

- ☐ Vendor name and license # _____
- Dimensions _____ Duration _____
- Number of shells _____ Max. size _____

PLEASE NOTE: In the event fireworks or another aerial display is planned for your event, The City of National City requires commercial liability insurance with limits of at least \$2 Million dollars per occurrence/ \$4 Million dollars aggregate. In addition, the City of National City must be named as an Additional Insured pursuant to a separate endorsement, which shall be provided by the vendor or its insurer to the City's Risk Manager, along with the Certificate of Insurance, for approval prior to the event. Depending on the size and/or nature of the fireworks display, the City reserves the right to request higher liability limits. The vendor must also obtain a fireworks permit from the National City Fire Department and the cost is \$502.00.

Arranging for media coverage? Yes ☐ No ☒

- ☐ Yes, but media will not require special set-up
- ☐ Yes, media will require special set-up. Describe _____

Event Signage

PLEASE NOTE: For City sponsored or co-sponsored events, banners publicizing the event may be placed on the existing poles on the 1800 block and 3100 block of National City Boulevard. The banners must be made to the City's specifications. Please refer to the City's Special Event Guidebook and Fee Schedule for additional information.

Are you planning to have signage at your event? Yes ☒ No ☐

☐ Yes, we will post signage # _____ Dimensions _____

☐ Yes, having inflatable signage # _____ ► (complete Inflatable Signage Request form)

☒ Yes, we will have banners # ⁴ _____

☐ What will signs/banners say? Halloween Express

☐ How will signs/banners be anchored or mounted? The banners will be fastened to the Tent with bolts

Waste Management

PLEASE NOTE: One toilet for every 250 people is required, unless the applicant can show that there are sufficient facilities in the immediate area available to the public during the event.

Are you planning to provide portable restrooms at the event? Yes ☒ No ☐

If yes, please identify the following:

► Total number of portable toilets: Two

► Total number of ADA accessible portable toilets: One

☐ Contracting with portable toilet vendor. ► Diamond Environmental Service
Company Phone

► Load-in Day & Time 8/31/17 Morning ► Load-out Day & Time 11/10/2017 Morning

☒ Portable toilets to be serviced. ► Time Twice A Week

Set-up, Breakdown, Clean-up

Setting up the day before the event?

☒ Yes, will set up the day before the event. ► # of set-up day(s) 14 days

☐ No, set-up will occur on the event day

Requesting vehicle access onto the turf?

☐ Yes, requesting access onto turf for set-up and breakdown (complete attached Vehicle Access Request form)

☒ No, vehicles will load/unload from nearby street or parking lot.

NPDES-Litter Fence

- ☐ City to install litter fence
- ☐ Applicant to install litter fence
- ☒ N/A

Breaking down set-up the day after the event?

- ☒ Yes, breakdown will be the day after the event. ▶ # of breakdown day(s) 6 days
- ☐ No, breakdown will occur on the event day.

How are you handling clean-up?

- ☐ Using City crews
- ☒ Using volunteer clean-up crew during and after event.
- ☐ Using professional cleaning company during and after event.

Miscellaneous

Please list anything important about your event not already asked on this application:

**Please make a copy of this application for your records.
We do not provide copies.**



Special Events

Pre-Event Storm Water Compliance Checklist

I. Special Event Information

Name of Special Event: <u>HALLOWEEN Tyme Ue dba HALLOWEEN EXPRESS</u>	
Event Address: <u>3030 plaza Bonita</u>	Expected # of Attendees: _____
Event Host/Coordinator: _____	Phone Number: _____

II. Storm Water Best Management Practices (BMPs) Review

	YES	NO	N/A
Will enough trash cans provided for the event? Provide number of trash bins: <u>1</u>	✓		
Will enough recycling bins provided for the event? Provide number of recycle bins: <u>1</u>	✓		
Will all portable toilets have secondary containment trays? (exceptions for ADA compliant portable toilets)	✓		
Do all storm drains have screens to temporarily protect trash and debris from entering?			✓
Are spill cleanup kits readily available at designated spots?			✓

* A Post-Event Storm Water Compliance Checklist will be completed by City Staff.

City of National City

PUBLIC PROPERTY USE HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

Persons requesting use of City property, facilities or personnel are required to provide a minimum of \$1,000,000 combined single limit insurance for bodily injury and property damage which includes the City, its officials, agents and employees named as additional insured and to sign the Hold Harmless Agreement. Certificate of insurance must be attached to this permit. The insurance company issuing the insurance policy must have a A.M. Best's Guide Rating of A:VII and that the insurance company is a California admitted company; if not, then the insurance policy to the issuance of the permit for the event. The Certificate Holder must reflect:

City of National City
Risk Management Department
1243 National City Boulevard
National City, CA 91950

Organization: HALLOWEEN Time LLC dba Halloween Express

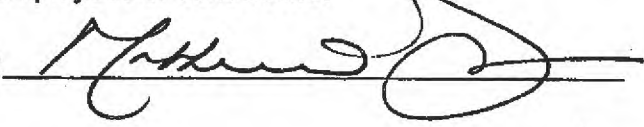
Person in Charge of Activity: Matthew Fair

Address: 784 AVENIDA CADREIZ, San Marcos, CA, 92069

Telephone: 414-803-8989 Date(s) of Use: August 15, 2017 - to - Nov 10th 2017

HOLD HARMLESS AGREEMENT

As a condition of the issuance of a temporary use permit to conduct its activities on public or private property, the undersigned hereby agree(s) to defend, indemnify and hold harmless the City of National City and the Parking Authority and its officers, employees and agents from and against any and all claims, demands, costs, losses, liability or, for any personal injury, death or property damage, or both, or any litigation and other liability, including attorneys fees and the costs of litigation, arising out of or related to the use of public property or the activity taken under the permit by the permittee or its agents, employees or contractors.

Signature of Applicant: 

Official Title: Member

Date: 9/27/2017

For Office Use Only

Certificate of Insurance Approved _____ Date _____

HALLOWEEN EXPRESS

Halloween Tyme LLC.
dba Halloween Express
784 Avenida Codorniz
San Marcos, CA 92069
T. 414-803-8989
F. 866-568-6655
Email. mmfahr@gmail.com

Date: February 14, 2017
To: City of National City
From: Halloween Tyme LLC
Subject: Halloween Express Plan of Operation

Halloween Express is excited to have the opportunity to enter into a tentative lease agreement with Westfield to set up a 50ft.by 125ft. tent at their Plaza Bonita Mall, in the City of National City. This agreement is contingent on permitting. We are requesting that the City of National City, grant us a temporary use permit to allow the tent to be set-up from August 15th to November 10th, 2017.

Halloween Express's initial set up is a two week process. It includes permitting and inspection, hiring and training, coordination with tent delivery & set up team, fixture building, product inventory set up and new inventory delivery. These steps are all subject to a domino effect that requires each part of the process to start and complete before the next steps can be taken. At the end of the season, starting November 1st, Halloween Express has a three day 50 percent liquidation sale as well as three days of product inventory, fixture tear down and clean up. The final step is a two day tent tear down, therefore it is a eight day closing process.

In order to ensure the tent is successful and presents a wonderful seasonal attraction to the community, Halloween Express is committed to have great product selection and great customer service. We employ about 20 to 25 part time and full time employees that will be working to complete and run the tent throughout the season. We will be open daily in September from 10:00 a.m. to 9:00 p.m. and in October from 9:00 a.m. to 10:00 p.m..

Halloween Express will have significant product cost, fix cost and set up expenses. In order to retrieve our costs and be competitive in the area, we will need to be open throughout September and October. We would appreciate for the city to consider our application for Temporary use permit to set up a tent from August 15th to Nov 10th 2017.

Sincerely Yours,



Mathew Fahr
Halloween Tyme LLC

Release and Hold Harmless Agreement

THE UNDERSIGNED HEREBY AGREES THAT:

In consideration for Temporary Use Permit to erect a retail Halloween Tent in the shopping center commonly known as Westfield Plaza Bonita at 3030 Plaza Bonita Road in National City California, the undersigned, on behalf of itself and its next of kin and anyone claiming through the undersigned, hereby releases, and forever indemnifies and hold harmless the City of National City and its officials, employees, agents and volunteers from any and all damages, losses, claims, demands, liabilities, obligations, actions and causes whatsoever, whether known or unknown, whether liability be direct or indirect, liquidated or unliquidated, whether absolute or contingent, foreseen or unforeseen, suspected or unsuspected, anticipated or unanticipated, disclosed or undisclosed, and whether or not heretofore asserted, upon or by reason or as a result of the use of or access to the Premises from and after the date hereof regardless of how such injury may arise, regardless of who is at fault or whose negligence caused such injury.

COMPANY: Halloween Tyme LLC, dba Halloween Express

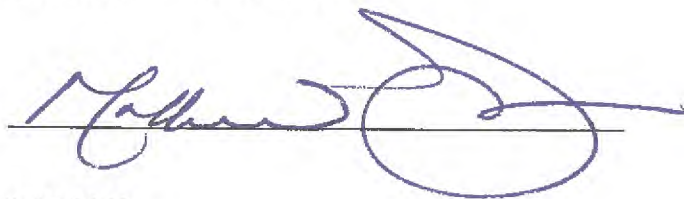
NAME: Mathew Fahr

TITLE: Member

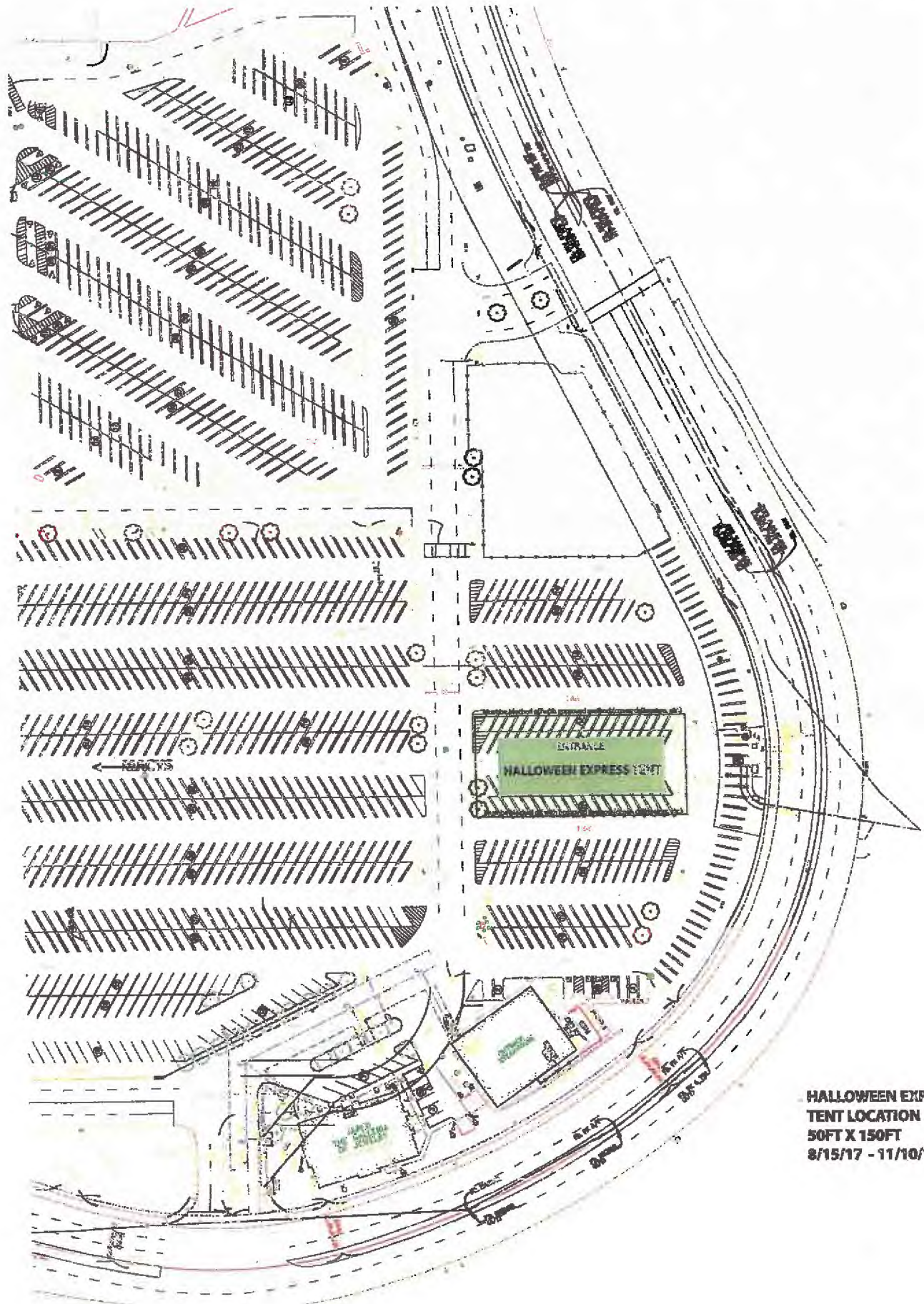
ADDRESS: 784 Avenida Codorniz, San Marcos, California, 92069

TELEPHONE NUMBER: 414-803-8989

SIGNATURE:

A handwritten signature in blue ink, appearing to read 'Mathew Fahr', written over a horizontal line.

DATE: 2-14-2017



**HALLOWEEN EXPRESS
TENT LOCATION
50FT X 150FT
8/15/17 - 11/10/17**



Google earth

feet
meters

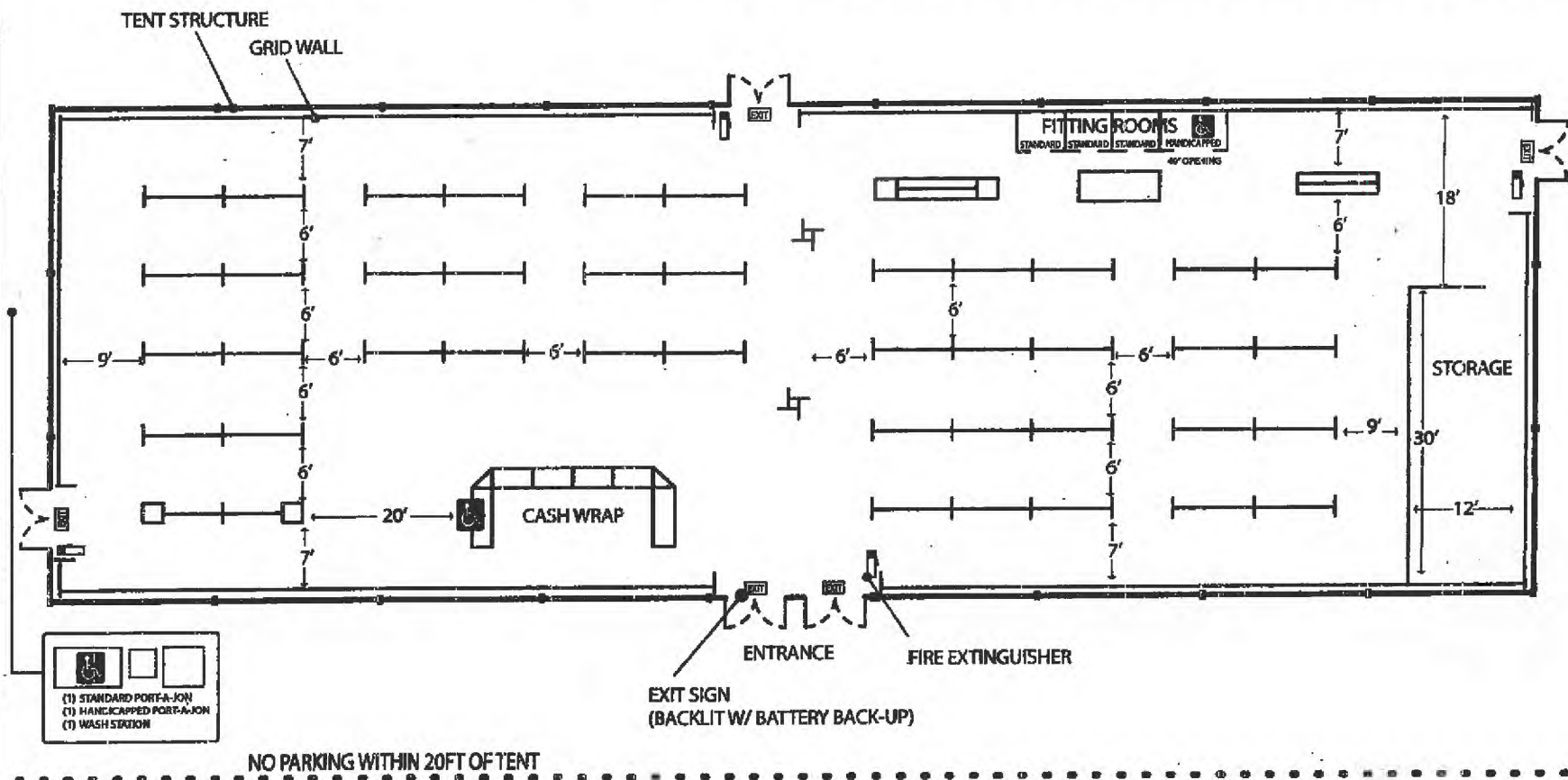
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**HALLOWEEN EXPRESS
TENT LOCATION**
50FT X 150FT
8/15/17 - 11/10/17

↑ OUTBACK STEAKHOUSE

→ MACYS

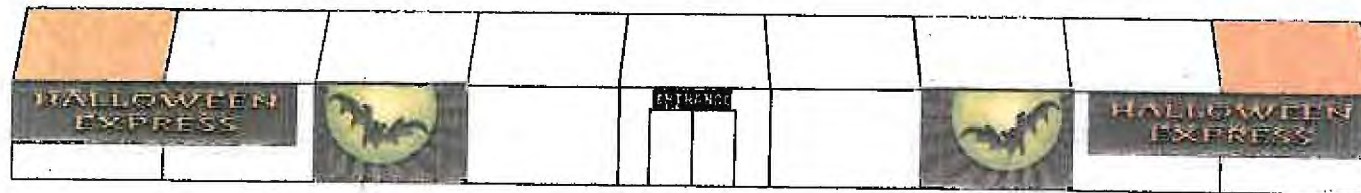
**HALLOWEEN EXPRESS**15M X 45M CLEARSPAN STRUCTURE
(ENTRANCE ON LONG SIDE)

PLAZA BONITA MALL TENT

DRAWN BY:
MMcDATE:
03-07-2017

HALLOWEEN EXPRES 373
PLAZA BONITA TENT - OUTSIDE LAYOUT

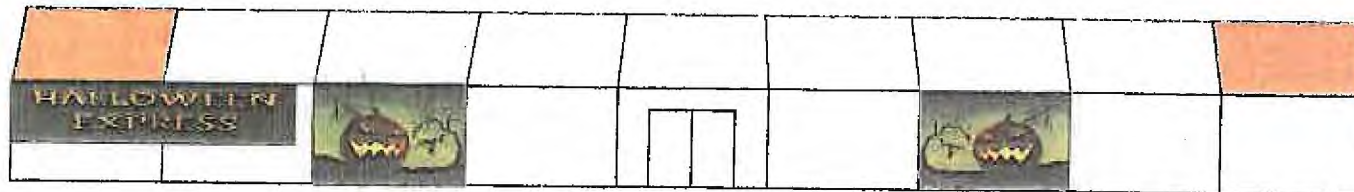
MACY'S / ENTRANCE side



OUTBACK side



ROAD side

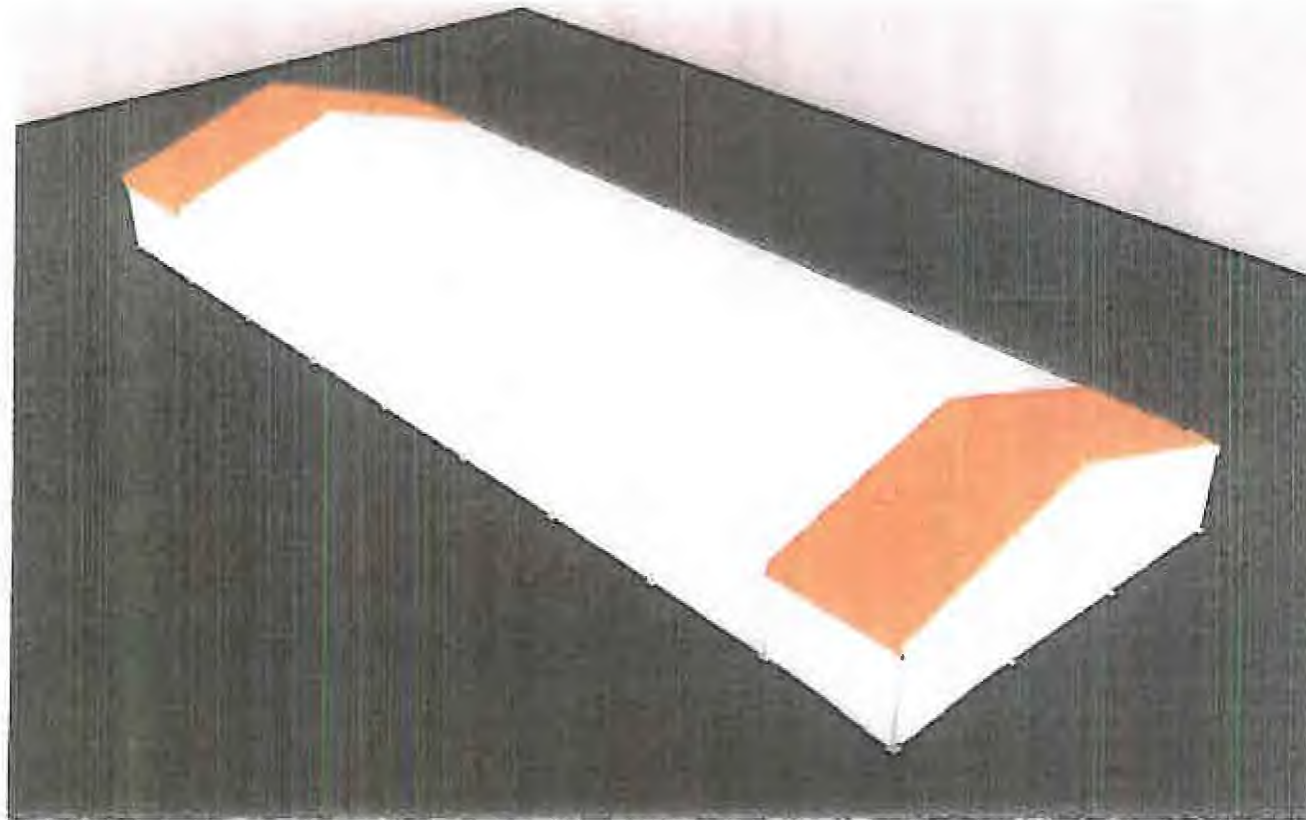


ROAD side



HALLOWEEN EXPRES 373
PLAZA BONITA - OUTSIDE LAYOUT

TOP OF TENT





Westfield Plaza Bonita
3030 Plaza Bonita Road
Suite 2075
San Diego, CA 91960
T (619) 267-2850
F (619) 472-5652

February 24, 2017

City of National City
Attention: Vianey Rivera
Neighborhood Services Division
1243 National City Boulevard
National City, California 91950-4301

Re: Temporary Use Permit
Halloween Express (Halloween Tyme) – Westfield Plaza Bonita

Dear Ms. Rivera

I hereby authorize Mathew Fahr, acting as representative of Halloween Tyme, LLC., to operator a business known as Halloween Express in parking lot #2 at Westfield Plaza Bonita during the dates of August 15, 2017 through November 10, 2017.

Mathew Fahr has permission to install temporary power to poles in parking lot #2 to provide power during the temporary use time if adequate power is not already in place.

Mathew Fahr will obtain all necessary permits from National City for occupancy at Westfield Plaza Bonita.

Please feel free to call me if you have any questions at 619.267.2850.

Sincerely,

Michael Bosco
General Manager
Westfield Plaza Bonita

cc: retailers file





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/27/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ISU Davidson Insurance Group P.O. Box 2702 Olathe KS 66063		CONTACT NAME: Gene T Brake PHONE (A/C No. Ext): (913) 909-5432 FAX (A/C No.): (913) 909-5432 E-MAIL ADDRESS: g.brake@davidsoninsurance.net	
INSURED Halloween Tyme, LLC dba Halloween Express		INSURER(S) AFFORDING COVERAGE INSURER A: COVINGTON SPECIALTY INSURANCE COMPANY INSURER B: HARTFORD ACCIDENT AND INDEMNITY CO. INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		VBA511357	01/01/2017	01/01/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	57WECZT9765	01/01/2017	01/01/2018	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of National City, it's officials, agents and employees are Additional Insureds as respects to the General Liability as per written contract. Waiver of Subrogation in favor of the City of National City where allowed by state law.

CERTIFICATE HOLDER**CANCELLATION**

City of National City Risk Management Department 1243 National City Blvd. National City CA 91950	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

**CITY OF NATIONAL CITY
NEIGHBORHOOD SERVICES DEPARTMENT
APPLICATION FOR A TEMPORARY USE PERMIT
RECOMMENDATIONS AND CONDITIONS**

SPONSORING ORGANIZATION: Halloween Express
EVENT: Halloween Retail Tent
DATE OF EVENT: August 31, 2017 to November 4, 2017

APPROVALS:

DEVELOPMENT SERVICES	YES [x]	NO []	SEE CONDITIONS [x]
RISK MANAGER	YES [x]	NO []	SEE CONDITIONS [x]
PUBLIC WORKS	YES [x]	NO []	SEE CONDITIONS []
FINANCE	YES [x]	NO []	SEE CONDITIONS [x]
FIRE	YES [x]	NO []	SEE CONDITIONS [x]
POLICE	YES [x]	NO []	SEE CONDITIONS []
CITY ATTORNEY	YES [x]	NO []	SEE CONDITIONS []
COMMUNITY SERVICES	YES [x]	NO []	SEE CONDITIONS []
NEIGHBORHOOD SERVICES	YES [x]	NO []	SEE CONDITIONS [x]

CONDITIONS OF APPROVAL:

DEVELOPMENT SERVICES (619) 336-4318

Building

Applicant will need to provide drawings at least 10 days prior to the event to show the layout of the cash-wrap and dressing rooms. We are looking to make sure that the two areas comply with accessibility requirements. We are also looking to see how they are obtaining electrical power to energize the tent area. In addition, have them provide the number of accessible portable toilets and hand wash sinks.
Fee: \$118.00

Planning

No comments

Engineering

No comments

POLICE DEPARTMENT

Police Dept. has no conditions or stipulations for this event.

CITY ATTORNEY

The City Attorney's office has no requirements for this application.

COMMUNITY SERVICES

No comments

NEIGHBORHOOD SERVICES

Neighborhood Notifications – Events are required to notify residents and/or businesses of the surrounding impacted areas by the event. The notice shall include the name of the event, name and phone number of the company/organization producing the event, the dates and times of the event (including set-up and breakdown) and a detailed description of how the residents and/or businesses may be affected, such as by street closures, "No Parking" signs being posted, music at the event, etc.

RISK MANAGER (619) 336-4370

I have reviewed the attached Special Event application, Certificate of Liability Insurance and supporting endorsement and have determined that the applicant has complied with the City's insurance requirements.

PUBLIC WORKS (619)366-4580

No comments

FINANCE

Halloween Express will need to renew the business license.

\$400.00 TENT FEE

Stipulations required by the Fire Department for this event are as follows:

- 1) Access to the area to be maintained at all times, entrances and emergency roadways
- 2) Fire Department access into and through event areas are to be maintained at all times. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet and an unobstructed vertical clearance of not less than 13 feet 6 inches
- 3) Fire Hydrants shall not be blocked or obstructed
- 4) Participants on foot are to move immediately to the sidewalk upon approach of emergency vehicle(s)
- 5) Vehicles in roadway are to move immediately to the right upon approach of emergency vehicle(s)
- 6) If tents or canopies are used, the following information shall apply:
 - Tents having an area from 0-200 square feet shall be \$200.00
 - Tents having an area more than 201 square feet shall be \$400.00
 - Canopies having an area from 0-400 square feet shall be no charge.
 - Canopies from 401-500 square feet shall be \$250.00.
 - Canopies from 501-600 square feet shall be \$300.00.
 - Canopies from \$601.00 or greater shall be \$400.00.
 - Multiple tents and or canopies placed together equaling or greater than the above stated information shall be charged accordingly.
 - Tents shall be flame-retardant treated with an approved State Fire Marshal seal attached. A permit from the Fire Department must be obtained. Fees can only be waived by the City Council.

A ten feet separation distance must be maintained between tents and canopies. A permit from the Fire Department must be obtained
- 7) A tent shall not be located within **20** feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure, tent or canopy
- 8) Provide a minimum of 2A:10BC fire extinguishers inside tent area. Extinguisher to be mounted in a visible location between 3½'to 5' from the floor to the top of the extinguisher (*See Attached*). Maximum travel distance from an extinguisher

shall not be more than 75 feet travel distance. A sign describing location of extinguisher (*Fire Extinguisher*) shall be placed immediately above the fire extinguisher

- 9) Exit openings from tents shall remain open and identified unless covered by a flame –resistant curtain. The curtain shall comply with the following:
 - Curtains shall be free sliding on a metal support. The support shall be a minimum of 80 inches above the floor level at the exit. Then curtains shall be so arranged that, when open, no part of the curtain obstructs the exit
 - Curtains shall be of a color, or colors, that contrast with the color of the tent
- 10) In public tent areas, smooth surfaced, unobstructed aisles having a minimum width of not less than 44 inches shall be provided from seating areas, and aisles shall be progressively increased in width to provide, at all points, not less than 1 foot of isles width for each 50 persons served by such aisles at the point
- 11) The arrangement of aisles shall be subject to approval by the fire code official and shall be maintained clear at all times during occupancy
- 12) All chairs used for seating inside tent shall be secured to one another using approved chair binding methods
- 13) Exits shall be clearly marked. Exit signs shall be installed at required exit doorways and where otherwise necessary to indicate clearly the direction of egress when the exit serves and occupant of 50 or more
- 14) Exit signs shall be **GREEN** in color and shall be of an approved self-lumination type or shall be internally or externally illuminated by luminaries supplied in the following manner:
 - Two separate circuits, one of which shall be separated from all other circuits, for occupant loads of 300 or less
- 15) Means of egress shall be illuminated with light (Bug Eyes) having an intensity of not less than 1 foot-candle at the floor level while the structure is occupied. Fixtures required for means of egress illumination shall be supplied from a separate circuit or source of power
- 16) Exits, aisles and passageways shall not be blocked, locked or otherwise obstructed, and shall have their minimum clear width available at all times
- 17) Any electrical power used is to be properly grounded and approved. Extension cords shall be used as "Temporary Wiring" only. Consult building official for requirements and inspection of electrical.

- 18) Vehicles shall be isolated from contact with the tents or canopies, Vehicles shall be at least **20** feet away from tents or canopies.
- 19) Every room or space, shall have the occupant load of the tent or space posted in a conspicuous place, near the main exit or exit access doorway from the room or space. Posted signs shall be of an approved legible permanent design and shall be maintained by the owner or authorized agent. The maximum occupant load of this space shall be based on room set-up and items placed inside tents or canopies. **The maximum occupancy load shall posted by the Building or Fire Official based on room configuration.** At no time shall the owner or agent allow the posted occupant load to be exceeded. Occupant load sign shall be clearly visible at all times
- 20) Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted
- 21) Spot or effect lighting shall only be by electricity, and all combustibles construction located within 6 feet of such equipment shall be protected with approved noncombustible insulation not less than 9.25 inches thick
- 22) There shall be a minimum clearance of at least 3 feet between the fabric envelope and all contents located inside the tent structure
- 23) The floor surface inside tents and canopy structures and grounds outside and within a 30-foot perimeter shall be kept clear of combustible waste. Such waste shall be stored in approved containers until removed from the premises. Combustible waste shall be removed from the structure as necessary and daily to meet code
- 24) **A fire safety inspection is to be conducted by the Fire Department prior to operations of the event**
- 25) **Please contact the National City Fire Department to arrange a time for inspection. Periodic inspections will be conducted by the Fire Department for this event**
- 26) Required inspections taking place, after hours, holidays, and weekends will be assessed a minimum of two hundred (\$200.00) dollars.

The following page(s) contain the backup material for Agenda Item: A Request to Initiate a Street Vacation of a portion of undeveloped "M" Avenue between East 16th Street and East 14th Street (Applicant: Ralph Gonzales) (Case File No. 2017-04 SC) (Planning)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO. |

ITEM TITLE:

A Request to Initiate a Street Vacation of a portion of undeveloped "M" Avenue between East 16th Street and East 14th Street. (Applicant: Ralph Gonzales) (Case File No. 2017-04 SC)

PREPARED BY: Martin Reeder, AICP 

DEPARTMENT: Planning 

PHONE: 336-4313

APPROVED BY: _____

EXPLANATION:

The applicant proposes to vacate approximately 451 feet of "M" Avenue north of East 16th Street. The 60-foot wide portion of the street abuts nine residential lots owned by the project developer to the west, and the offices of the National School District to the east. The applicant proposes to add the vacated street to their adjacent residential lots, ultimately to be developed with a future residential project.

The applicant has paid a fee and is requesting that the City Council initiate the street vacation. If initiated, the Planning Commission would subsequently hold a hearing to consider the conformity of the proposed vacation with the General Plan. The City Council would then hold a public hearing to consider the Planning Commission's determination of conformity along with staff's report and recommendation and any evidence offered by interested persons at the hearing. The street segment proposed to be vacated is an undeveloped ("paper") street and is not designated as a road or street in the Circulation Element of the General Plan.

FINANCIAL STATEMENT:

ACCOUNT NO. |

N/A

APPROVED: _____ **Finance**

APPROVED: _____ **MIS**

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: INTRODUCTION: ☐ FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Staff recommends that the City Council initiate the street vacation.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

1. Overhead
2. Roadway vacation plan
3. Concept site plan

2017-04 SC – 16th & “M” – Overhead



'M' AVE & 16TH ST PROJECT

CONCEPTUAL SITE DEVELOPMENT LAYOUT

NATIONAL CITY, CA

SCOPE OF WORK

LEGAL: [illegible]

PROJECT ADDRESS: [illegible]

APN: [illegible]

OWNER: [illegible]

PROJECT INFORMATION:

LAND USE: [illegible]

PROJECT DESCRIPTION: [illegible]

PROJECT AREA: [illegible]

PROJECT AREA: [illegible]

PROJECT AREA: [illegible]

PROJECT AREA: [illegible]

PROJECT AREA: [illegible]

PROJECT AREA: [illegible]

PROJECT AREA: [illegible]

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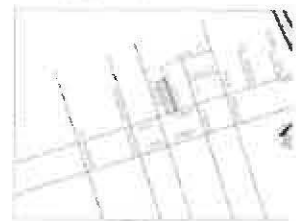
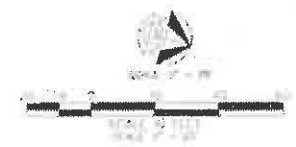
PROJECT AREA: [illegible]

PROJECT AREA: [illegible]

10111

10111

"M" AVENUE



VICINITY

SITE DEVELOPMENT PLAN

SCALE: 1" = 40'

75' ST
16TH ST
SITE

CONC
SITE I

The following page(s) contain the backup material for Agenda Item: Continued discussion on establishing a policy for selection of the Vice-Mayor. (City Manager)

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO. |

ITEM TITLE:

Continued discussion on establishing a policy for selection of the Vice-Mayor.

PREPARED BY: Stacey Stevenson

DEPARTMENT: City Manager

PHONE: 336-4308

APPROVED BY: 

EXPLANATION:

This item was docketed and properly noticed for the regularly scheduled City Council meeting of March 21, 2017. Due to the latest of the hour, the City Council voted 4-1 to continue this matter to a future agenda.

The explanation of the item and all supporting documentation are provided as an attachment in the form of the materials submitted for the March 21, 2017 agenda.

FINANCIAL STATEMENT:

APPROVED: _____ **Finance**

ACCOUNT NO.

APPROVED: _____ **MIS**

There is no fiscal impact associated with this item.

ENVIRONMENTAL REVIEW:

This is not a project and, therefore, is not subject to environmental review.

ORDINANCE: **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

STAFF RECOMMENDATION:

Provide direction to staff.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

March 21, 2017 agenda item: Continued discussion on establishing a policy for selection of the Vice-Mayor (including attachments).

CITY OF NATIONAL CITY, CALIFORNIA COUNCIL AGENDA STATEMENT

MEETING DATE: March 21, 2017

AGENDA ITEM NO. |

ITEM TITLE:

Continued discussion on establishing a policy for selection of the Vice-Mayor.

PREPARED BY: Stacey Stevenson

DEPARTMENT: City Manager

PHONE: 336-4308

APPROVED BY: 

EXPLANATION:

The regular City Council meeting of December 20, 2016 included a noticed action item to select a Vice-Mayor. During the discussion of the item and the associated process, Councilmember Rios requested that an item be placed on the February 7, 2017 Council agenda for the Council to discuss enacting a policy for the selection of the Vice-Mayor.

On February 7, 2017, the City Attorney and the City Manager brought forward the requested item and included the results of a county-wide survey of other cities' practices for the selection of a vice-mayor. After reviewing and discussing the information, it was requested that staff bring back a chart of examples, including how the models followed in La Mesa and Imperial Beach would work. In response, staff has developed four models (attached), each following the same scenario of councilmember seniority and election cycles to illustrate how the Vice Mayor selection process would unfold over a six year period.

FINANCIAL STATEMENT:

APPROVED: _____ **Finance**

ACCOUNT NO.

APPROVED: _____ **MIS**

There is no fiscal impact associated with this item.

ENVIRONMENTAL REVIEW:

This is not a project and, therefore, is not subject to environmental review.

ORDINANCE: **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

STAFF RECOMMENDATION:

Provide direction to staff.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

Vice-Mayor selection modeling
February 7, 2017 agenda item: Discussion of establishing a policy for selection of the Vice-Mayor.



Vice Mayor Selection Modeling March, 2017

“Imperial Beach”

Order of rotation:

- Current councilmember who has not served as Vice Mayor
- Councilmember elect with the most votes from the election
- Councilmember elect
- Current councilmember who just served as Vice Mayor
- After a councilmember serves one year as Vice Mayor, he/she will go to the bottom of the list and the others will move up one spot
- New elected/re-elected councilmembers will be placed on the list, after the current councilmember who has not served as Vice Mayor, in order of votes received

Scenario:

Councilmember A – Elected 2012, Re-elected 2016 Previously served as Vice Mayor in 2015
Councilmember B – Elected 2014 Current Vice Mayor (2016)
Councilmember C – Elected 2014
Councilmember D – Elected 2016

Year 2016 (election year):

Order (for 2017):

Councilmember C
Councilmember D
Councilmember A
Councilmember B

- Current councilmember who has not served as Vice Mayor
- Councilmember elect with the most votes from the election
- Councilmember elect
- Current councilmember who just served as Vice Mayor
- After a councilmember serves one year as Vice Mayor, he/she will go to the bottom of the list and the others will move up one spot
- New elected/re-elected councilmembers will be placed on the list, after the current councilmember who has not served as Vice Mayor, in order of votes received

Councilmember C will be Vice Mayor

Year 2017

Order (for 2018):
Councilmember D
Councilmember A
Councilmember B
Councilmember C

- **Current councilmember who has not served as Vice Mayor**
 - Councilmember elect with the most votes from the election
 - Councilmember elect
 - Current councilmember who just served as Vice Mayor
-
- After a councilmember serves one year as Vice Mayor, he/she will go to the bottom of the list and the others will move up one spot
 - New elected/re-elected councilmembers will be placed on the list, after the current councilmember who has not served as Vice Mayor, in order of votes received

Councilmember D will be Vice Mayor

Year 2018 (election year)

Councilmembers B and C were re-elected. Everyone has now served as Vice Mayor.
--

Order (for 2019):
Councilmember A
Councilmember B or C
Councilmember C or B
Councilmember D

<i>The order of Councilmembers B and C is dependent on the number of votes they received in the election</i>
--

- Current councilmember who has not served as Vice Mayor
 - Councilmember elect with the most votes from the election
 - Councilmember elect
 - Current councilmember who just served as Vice Mayor
-
- **After a councilmember serves one year as Vice Mayor, he/she will go to the bottom of the list and the others will move up one spot**
 - New elected/re-elected councilmembers will be placed on the list, after the current councilmember who has not served as Vice Mayor, in order of votes received

Councilmember A is next up in the rotation and will be Vice Mayor

Year 2019

Order (for 2020):

Councilmember B or C

Councilmember C or B

Councilmember D

Councilmember A

- Current councilmember who has not served as Vice Mayor
- Councilmember elect with the most votes from the election
- Councilmember elect
- Current councilmember who just served as Vice Mayor

Councilmember B or C will be the Vice Mayor: whichever received the higher vote count of the two in the 2018 election

Year 2020 (election year)

Councilmember A was unseated. There is a newly elected councilmember. Councilmember B was re-elected. Councilmembers B, C and D have all served as Vice Mayor.

Order (for 2021):

Councilmember B or C

Councilmember D

Councilmember A

Councilmember B or C

- Current councilmember who has not served as Vice Mayor
- Councilmember elect with the most votes from the election
- Councilmember elect
- Current councilmember who just served as Vice Mayor
- After a councilmember serves one year as Vice Mayor, he/she will go to the bottom of the list and the others will move up one spot
- New elected/re-elected councilmembers will be placed on the list, after the current councilmember who has not served as Vice Mayor, in order of votes received

Councilmember B or C will be the Vice Mayor, whichever one wasn't the Vice Mayor in 2020.

Table: "Imperial Beach" Model by Year

Year	Councilmember A	Councilmember B	Councilmember C	Councilmember D
2015		x		
2016			x	
2017				x
2018	x			
2019		x	x	
2020		x	x	

“La Mesa”

Order of Rotation:

- The councilmember with the most seniority who has not been Vice Mayor in the last three consecutive years.
- In the event two or more councilmembers have equal seniority and have not been Vice Mayor in the last three consecutive years, the councilmember with the most votes in their regular election shall serve as Vice Mayor.

Scenario:

Councilmember A – Elected 2012, Re-elected 2016 Previously served as Vice Mayor in 2015
Councilmember B – Elected 2014 Current Vice Mayor (2016)
Councilmember C – Elected 2014
Councilmember D – Elected 2016

Year 2016 (election year)

Order (for 2017):

Councilmember C
Councilmember D
Councilmember A
Councilmember B

Councilmember C will be Vice Mayor (Councilmember A has been Vice Mayor within the last 3 consecutive years. Councilmembers B and C are tied in seniority but Councilmember B is the current Vice Mayor)

Year 2017

Order (for 2018):

Councilmember D
Councilmember A
Councilmember B
Councilmember C

Councilmember D will be Vice Mayor

Year 2018 (election year)

Councilmembers B and C were re-elected.

Order (for 2019):
Councilmember A
Councilmember B
Councilmember C
Councilmember D

Councilmember A will be Vice Mayor (Councilmember A has seniority and has not been the Vice Mayor in the last three consecutive years)

Year 2019

Order (for 2020):
Councilmember B
Councilmember C
Councilmember D
Councilmember A

Councilmember B will be Vice Mayor

Year 2020 (election year)

Councilmember A was unseated. There is a newly elected councilmember. Councilmember B was re-elected.

Order (for 2021):
Councilmember C
Councilmember D
Councilmember A
Councilmember B

Councilmembers C and D have seniority over the newly elected councilmember A.
Councilmember C will be Vice Mayor as he/she has not been Vice Mayor in the last three consecutive years while D has.

Table: "La Mesa" Model by Year

Year	Councilmember A	Councilmember B	Councilmember C	Councilmember D
2015		x		
2016			x	
2017				x
2018	x			
2019		x		
2020			x	

“Seniority-based” – Version 1 (assumes any time already served by a currently seated councilmember will be factored into the rotation schedule)

- The councilmember with the most seniority who has not been the Vice Mayor in the last year.
- When seniority is tied, the councilmembers will be ranked in order by the number of votes, highest to lowest, from the election.
- After a councilmember serves one year as Vice Mayor, he/she will go to the bottom of the list and the others will move up one spot.
- A councilmember may not serve as Vice Mayor during his/her first year in office.

Scenario:

Councilmember A – Elected 2012, Re-elected 2016 Previously served as Vice Mayor in 2015
Councilmember B – Elected 2014 Current Vice Mayor (2016)
Councilmember C – Elected 2014
Councilmember D – Elected 2016

Year 2016 (election year)

Order (for 2017):

Councilmember C
Councilmember D
Councilmember A
Councilmember B

Councilmember C will be Vice Mayor (Councilmember A has the most seniority but has already served as Vice Mayor. Councilmembers B and C are tied in seniority but Councilmember B is the current VM)

Year 2017

Order (for 2018):

Councilmember D
Councilmember A
Councilmember B
Councilmember C

Councilmember D will be Vice Mayor

Year 2018 (election year)

Councilmembers B and C were re-elected.

Order (for 2019):
Councilmember A
Councilmember B
Councilmember C
Councilmember D

Councilmember A will be Vice Mayor (Councilmember A has seniority and has not been the Vice Mayor in the last year)

Year 2019

Order (for 2020):
Councilmember B
Councilmember C
Councilmember D
Councilmember A

Councilmember B will be Vice Mayor

Year 2020 (election year)

Councilmember A was unseated. There is a newly elected councilmember. Councilmember B was re-elected.

Order (for 2021):
Councilmember C
Councilmember D
Councilmember B
Councilmember A

Councilmember C will be Vice Mayor as he/she has the most seniority. As a newly elected Councilmember, Councilmember A is placed at the bottom of the seniority list and will be eligible for Vice Mayor in 2023 (his/her third year in office)

Table: "Seniority" Model –Version 1 by Year

Year	Councilmember A	Councilmember B	Councilmember C	Councilmember D
2015		x		
2016			x	
2017				x
2018	x			
2019		x		
2020			x	

“Seniority-based” – Version 2 (assumes the seniority rotation plan begins with the first Vice Mayor term following adoption of the policy regardless of any previous appointment to Vice Mayor of currently seated councilmembers)

- The councilmember with the most seniority who has not been the Vice Mayor in the last year.
- When seniority is tied, the councilmembers will be ranked in order by the number of votes, highest to lowest, from the election.
- A councilmember may not serve as Vice Mayor during his/her first year in office.
- After a councilmember serves one year as Vice Mayor, he/she will go to the bottom of the list and the others will move up one spot.

Scenario:

Councilmember A – Elected 2012, Re-elected 2016 Previously served as Vice Mayor in 2014

Councilmember B – Elected 2014 Current Vice Mayor (2015)*

Councilmember C – Elected 2014

Councilmember D – Elected 2016

* received more votes than councilmember C

Year 2016 (election year)

Order (for 2017):

Councilmember A

Councilmember B

Councilmember C

Councilmember D

Councilmember A will be Vice Mayor

Year 2017

Order (for 2018):

Councilmember B

Councilmember C

Councilmember D

Councilmember A

Councilmember B will be Vice Mayor

Year 2018 (election year)

Councilmembers B and C were re-elected.

Order (for 2019):
Councilmember C
Councilmember D
Councilmember A
Councilmember B

Councilmember C will be Vice Mayor

Year 2019

Order (for 2020):
Councilmember D
Councilmember A
Councilmember B
Councilmember C

Councilmember D will be Vice Mayor

Year 2020 (election year)

Councilmember A was unseated. There is a newly elected councilmember. Councilmember B was re-elected.

Order (for 2021):
Councilmember B
Councilmember C
Councilmember D
Councilmember A

Councilmember B will be Vice Mayor as he/she has the most seniority. As a newly elected Councilmember, Councilmember A is placed at the bottom of the seniority list and will be eligible for Vice Mayor in 2023 (his/her third year in office)

Table: "Seniority" Model –Version 2 by Year

Year	Councilmember A	Councilmember B	Councilmember C	Councilmember D
2015		x		
2016	x			
2017		x		
2018			x	
2019				x
2020		x		

COMPARISON OF TABLES BY MODEL

Table: “Imperial Beach” Model by Year

Year	Councilmember A	Councilmember B	Councilmember C	Councilmember D
2015		x		
2016			x	
2017				x
2018	x			
2019		x	x	
2020		x	x	

Table: “La Mesa” Model by Year

Year	Councilmember A	Councilmember B	Councilmember C	Councilmember D
2015		x		
2016			x	
2017				x
2018	x			
2019		x		
2020			x	

Table: “Seniority” Model –Version 1 by Year

Year	Councilmember A	Councilmember B	Councilmember C	Councilmember D
2015		x		
2016			x	
2017				x
2018	x			
2019		x		
2020			x	

Table: “Seniority” Model –Version 2 by Year

Year	Councilmember A	Councilmember B	Councilmember C	Councilmember D
2015		x		
2016	x			
2017		x		
2018			x	
2019				x
2020		x		

**CITY OF NATIONAL CITY, CALIFORNIA
COUNCIL AGENDA STATEMENT**

MEETING DATE: February 7, 2017

AGENDA ITEM NO. |

ITEM TITLE: Discussion of establishing a policy for selection of the Vice-Mayor.

PREPARED BY: Leslie Deese, City Manager
George H. Eiser, III, Interim City Attorney

DEPARTMENT: City Manager
City Attorney

PHONE: Ext. 4242
Ext. 4222

APPROVED BY: 

EXPLANATION:

APPROVED BY: 

Please see attached memorandum.

FINANCIAL STATEMENT:

APPROVED: _____ Finance

ACCOUNT NO.
N/A

APPROVED: _____ MIS

ENVIRONMENTAL REVIEW:

N/A

ORDINANCE: INTRODUCTION: ☐ FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Provide direction to staff.

BOARD / COMMISSION RECOMMENDATION:

N/A

ATTACHMENTS:

Memorandum
Survey of other cities' practices
Written policies from the Cities of Del Mar and Imperial Beach



MEMORANDUM

TO: Mayor and City Council

DATE: January 30, 2017

FROM: City Manager
Interim City Attorney

SUBJECT: Discussion of Establishing a Policy for Selection of the Vice-Mayor

At the December 20, 2016 City Council meeting, the Council acted to select a Vice-Mayor. At the meeting, Councilmember Rios requested that an item be placed on the February 7 City Council agenda for the Council to discuss enacting a policy for selection of the Vice-Mayor.

Because National City is a general law city, selection of the Vice-Mayor is governed by Sections 36801 and 34905 of the California Government Code.

Section 36801 provides:

The city council shall meet at the meeting at which the declaration of the election results for a general municipal election is made pursuant to Sections 10262 and 10263 of the Elections Code and, following the declaration of the election results and the installation of elected officials, choose one of its number as mayor, and one of its number as mayor pro tempore. [Referred to as the "vice-mayor" in National City.]

Because National City has a directly elected Mayor pursuant to Title 4, Division 2, Article 3 of the Government Code, the provisions of Section 36801 pertaining to the City Council selecting the Mayor do not apply; the Council selects only the Vice-Mayor.

Section 34905, located in those sections of the Government Code pertaining to directly elected mayors, provides:

A mayor pro tempore shall be chosen in the manner provided by Section 36801.

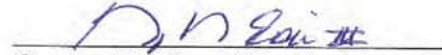
Government Code Section 36802 provides that the mayor shall preside at the meetings of the council; that if the mayor is absent or unable to act, the mayor pro tempore shall serve until the mayor returns or is able to act; and that the mayor pro tempore has all of the powers and duties of the mayor.

Section 36801 provides for the selection of a vice-mayor with the declaration of election results, i.e., at least every two years, but that section does not preclude a vice-mayor being selected more frequently.

To assist the City Council in its discussion, staff conducted a countywide survey of other cities' practices for the selection of a vice-mayor, variously referred to as "vice-mayor, "mayor pro tem", or "deputy mayor"; the responses of 12 cities are attached to this report. Two cities – Del Mar and Imperial Beach – have written policies, which are also attached.



Leslie Deese
City Manager



George H. Eiser, III
Interim City Attorney

Attachments

**County-wide Survey Results:
Selection of Vice Mayor
December, 2016**

City	Policy	Title	Comments
Carlsbad		Mayor Pro Tem	The City Council shall meet on the first Tuesday after the general municipal election and choose one of its members as Mayor Pro Tempore.
Coronado		Mayor Pro Tem	The City Council shall consider the selection of one of its members as Mayor Pro Tempore. The Mayor Pro Tempore shall serve a term of one year, or until a successor for the position is chosen. Three affirmative votes shall be required to choose or change the Mayor Pro Tempore. The above indicates the term is one year or until a successor for the position is chosen. Typically, the Mayor Pro Tempore is appointed when a new city council is seated and, since there is an election every two years, their term is generally two years.
Del Mar	X	Deputy Mayor	The Mayor and Deputy Mayor are selected by the council. It is the tradition to place the top two vote getters in any one election into a queue to rotate into the position of Mayor and Deputy Mayor.
El Cajon		Mayor Pro Tem	The Mayor Pro Tem is selected on the second Tuesday in December by a majority of the council. The Mayor Pro Tem shall serve at the will of the majority of the council or until the expiration of the normal term.
Escondido		Deputy Mayor	1. The city council shall meet on the first Wednesday following certification of the results of the general municipal election and select a Deputy Mayor by appointment from among the councilmembers; 2. Selection of the Deputy Mayor will be done on a rotating basis with priority given to the most senior councilmember who has never served as Deputy Mayor. If two (2) new councilmembers are elected at the same time, the one (1) with the highest votes shall have first preference in the selection. After all councilmembers serve one (1) term as deputy mayor, the selection shall revert to a normal rotation process; 3. The Deputy Mayor shall serve until a new appointment is made in accordance with this section.
Imperial Beach	X	Mayor Pro Tem	The Mayor Pro Tem shall serve on a rotating basis so that each Councilmember serves one year as as Mayor Pro Tem during his/her four year term. Order of rotation: current councilmember who has not served as Mayor Pro Tem; councilmember elect with the most votes from the election; councilmember elect; current councilmember who just served as Mayor Pro Tem.
La Mesa		Vice Mayor	The office of the Vice Mayor will be rotated among all the members of the city council. The term of each member shall be one year beginning the second Tuesday of August one year and ending on the Monday before the second Tuesday the next August. The Vice Mayor will be the councilmember with the most seniority who has not been Vice Mayor in the last three consecutive years. In the event two or more councilmembers have equal seniority and have not been Vice Mayor in the last three consecutive years, the councilmember with the most votes in their last regular election shall serve as Vice Mayor.
Lemon Grove		Vice Mayor	Rotated annually.
Oceanside		Deputy Mayor	Appointed by the Mayor and confirmed by the Council at the first regular meeting in December of each year.
San Marcos		Mayor Pro Tem	Per San Marcos Municipal Code (SMMC) 2.08.040 Designation of Mayor Pro Tem - In order to expedite the orderly procedure of the City Council meetings in the event the Mayor cannot be present, the City Council shall elect one member of the City Council who shall act as Mayor pro tem in the absence of the Mayor. The Council makes the appointment in January of each year. No term limits.
Santee		Vice Mayor	The position of Vice Mayor is a one year term. Eligibility: councilmembers are not eligible until they have served at least one year of current term; not eligible if they have already served as Vice Mayor during their current term in office. The eligible councilmember who had the most votes in the last election in which he/she was a candidate shall be elected Vice Mayor.
Vista		Deputy Mayor	One year term commencing on January 1 of each year. During year in which there is a General Election held to elect one or more councilmembers, the Council shall consider the appointment/reappointment of one of its members as Deputy Mayor. In all other years the Council shall consider the appointment or re-appointment for the following year at the first regular full meeting of the Council held in the month of December of the immediately preceding year.



CITY OF DEL MAR CITY COUNCIL POLICY BOOK

100

SELECTION OF MAYOR AND DEPUTY MAYOR

DATE REVISED:	12/15/14
BY RESOLUTION:	2014-92
PAGES:	1 OF 1

POLICY:

Del Mar Municipal Code, Section 2.20.020 A and B, addresses when the City Council shall meet to install newly elected Council members and states that its members shall choose one of its members as Mayor and one of its members as Deputy Mayor by motion of the Council and three affirmative votes. It further states that the Mayor and the Deputy Mayor shall serve a term of one year, or until a successor for each position is chosen.

1. The Mayor and Deputy Mayor are members of the City Council and are annually elected by majority vote of the City Council at the first regular meeting in December or, in the case of an election year, upon certification of the election results. As a member of the City Council, the Mayor and Deputy Mayor shall have all the powers of a member.
2. In choosing the Mayor and Deputy Mayor, it is the tradition of the Council to place the top two vote getters in any one election into a queue to rotate into the position of Mayor and Deputy Mayor. In each City Council election, the person with the most votes shall be placed first in the rotation of that group, the second highest vote getter will be placed second, and in the years when there is a third seat contest, the third highest vote getter will be placed third in that rotation. However, the Council member who received the third most votes in an election year filling three seats will not be in the queue for either Deputy Mayor or Mayor but would be in rotation should the Council member traditionally rotating into the Deputy Mayor or Mayor position be unavailable to serve in that role.
3. In case of appointment to the City Council to fill a vacancy, that person will occupy the last position in the current rotation. Each new election will determine the rotation only for the group in that election. Should any City Council member not be available to take their regular place in the established rotation, the next person in the rotation will be elevated to the Deputy Mayor's position and the rotation will continue as previously set.
4. In the event there are members of the City Council appointed in lieu of an election, the appointed City Council members will go into a Mayoral rotation based on tenure (seniority) on the City Council. The City Council member with the most tenure on the City Council will be placed first in the rotation of that group. If no seniority exists (e.g. members have the same tenure), then the appointed City Council members will be rotated based on a coin toss conducted at a publicly noticed meeting.

CITY OF IMPERIAL BEACH
COUNCIL POLICY

SUBJECT:	POLICY NUMBER	EFFECTIVE DATE	PAGE
Rotation of Mayor Pro Tempore Duties	112	3/4/92	1 of 1

ADOPTED BY: Resolution 92-4085 DATED: March 4, 1992

On March 4, 1992, the City Council resolved to establish the following policy:

1. The mayor pro tempore will be selected, and have the powers and duties, as specified in Section 2.10 of the Imperial Beach Municipal Code.
2. The mayor pro tempore will be seated at the first council meeting in January.
3. The mayor pro tempore shall serve on a rotating basis so that each councilmember serves one (1) year as mayor pro tempore during his/her four (4) year term.
4. The councilmember chosen to be mayor pro tempore each year will be the councilmember on the top of the rotation list, which will be established and maintained as follows:
 - a. After each election, the rotation list will be established as follows (in line to serve as mayor pro tempore from top to bottom):
 - (1) Current councilmember (One who has not served as mayor pro tempore).
 - (2) Councilmember Elect (One with most votes from previous election).
 - (3) Councilmember Elect.
 - (4) Current councilmember (One who just completed one (1) year as mayor pro tempore).
 - b. After a councilmember serves one (1) year as mayor pro tempore, he/she will go to the bottom of the list and the others will move up one (1) spot.
 - c. Newly elected/re-elected councilmembers will be placed on the list, after the current councilmember who has not served as mayor pro tempore, in order of votes received.

The following page(s) contain the backup material for Agenda Item: Public Hearing - Community Development Commission - Housing Authority of the City of National City (HACNC), Streamlined Annual Plan for Public Housing Agency (PHA) Plan for Fiscal Year 2017-2018, and authorizing submittal of the Plan to the U.S. Department

**CITY OF NATIONAL CITY, CALIFORNIA
COMMUNITY DEVELOPMENT COMMISSION-HOUSING AUTHORITY
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO. |

ITEM TITLE: PUBLIC HEARING: Community Development Commission - Housing Authority of the City of National City (HACNC), Streamlined Annual Plan for Public Housing Agency (PHA) Plan for Fiscal Year 2017 - 2018, and authorizing submittal of the Plan to the U.S. Department of Housing and Urban Development

PREPARED BY: Hermi Oliveria
Housing Programs Manager
PHONE: (619) 336-4259

DEPARTMENT: Housing & Economic Development

APPROVED BY: 

EXPLANATION:

See attached report

FINANCIAL STATEMENT:

APPROVED: _____ Finance

ACCOUNT NO. There will be no fiscal impact as a result of this action.

APPROVED: _____ MIS

ENVIRONMENTAL REVIEW:

Not applicable

ORDINANCE: INTRODUCTION: ☐

FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Conduct the Public Hearing

BOARD / COMMISSION RECOMMENDATION:

Not applicable

ATTACHMENTS:

1. Background report
2. Notice of Public Hearing.
3. Proof of Publication

NOTICE OF PUBLIC HEARING

Community Development Commission,
Housing Authority of the City of National City
Housing Choice Voucher Program
Streamlined Annual
Public Housing Agency Plan (PHA) for
Fiscal Year 2017 - 2018

NOTICE IS HEREBY GIVEN that the Board of Commissioners of the Community Development Commission (CDC), Housing Authority of the City of National City (HACNC), Housing Choice Voucher Program will hold a public hearing on April 4, 2017, at 6:00 p.m., in the National City Council Chambers located at 1243 National City Boulevard, National City, California. Public testimony can be heard on the proposed Streamlined Annual Public Housing Agency Plan for Fiscal Year 2017-2018. On or about February 19, 2017, the referenced plan and policies will be released for a 45-day public review and comment period.

The Public Housing Agency (PHA) Plan is a comprehensive guide to a public housing agency's policies, programs, operations, and strategies for meeting local housing needs and goals. The Annual Plan is submitted to the U.S. Department of Housing and Urban Development (HUD) every year.

The referenced document and supporting documents will be available for public review after February 19, 2017 at the following locations:

CDC, Housing Authority of the City
Of National City
Housing Choice Voucher Program
140 E. 12th Street, Suite B
National City CA 91950

City of National City – City Hall
City Clerk
1243 National City Blvd
National City CA 91950

City of National City
Main Library
1401 National City Blvd
National City CA 91950

Written comments may be submitted prior to the public hearing and during the 45-day comment period ending on or about April 4, 2017, to:

CDC, Housing Authority of the City of National City
Housing Choice Voucher Program
Attn: Hermi Oliveria
140 E. 12th Street, Suite B
National City CA 91950-3312
Phone: (619) 336-4254
Fax: (619) 477-3747

DATED: February 15, 2017

Leslie Deese
Executive Director

Date of Publication: February 19, 2017

The San Diego Union-Tribune

FEB 27 2017

Bill To:

CITY OF NATIONAL CITY COMM.DEV.COMM,SEC0-8RENT ASST - CU00465754
140 E 12th St, Ste B
National City, CA 91950-3323

**NOTICE OF PUBLIC
HEARING**

**Community Development Commission,
Housing Authority of the City of
National City
Housing Choice Voucher Program
Streamlined Annual
Public Housing
Agency Plan (PHA)
for
Fiscal Year 2017 - 2018**

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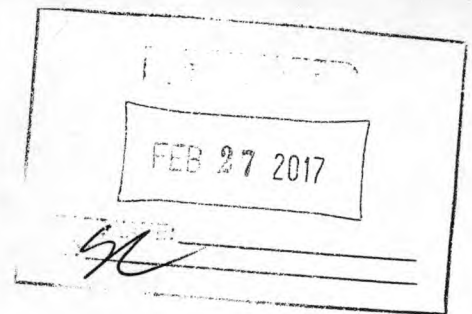
DATED: February 15, 2017

Leslie Deese
Executive Director

4787204

The San Diego Union-Tribune

PROOF of Publication



Bill To:

CITY OF NATIONAL CITY COMM.DEV.COMM,SEC0-8RENT ASST - CU00465754
140 E 12th St
Ste B
National City, CA 91950-3323

**STATE OF ILLINOIS
COUNTY OF Cook**

The Undersigned, declares under penalty of perjury under the laws of the State of California: That he/she is and at all times herein mentioned was a citizen of the United States, over the age of twenty-one years, and that he/she is not a party to, nor interested in the above entitled matter; that he/she is Chief Clerk for the publisher of

Proof of Publication of

See Attached

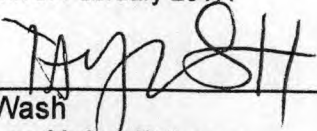
San Diego Union-Tribune

a newspaper of general circulation, printed and published daily in the City of San Diego, County of San Diego, and which newspaper is published for the dissemination of local news and intelligence of a general character, and which newspaper at all the times herein mentioned had and still has a bona fide subscription list of paying subscribers, and which newspaper has been established, printed and published at regular intervals in the said City of San Diego, County of San Diego, for a period exceeding one year next preceding the date of publication of the notice hereinafter referred to, and which newspaper is not devoted to nor published for the interests, entertainment or instruction of a particular class, profession, trade, calling, race, or denomination, or any number of same; that the notice of which the annexed is a printed copy, has been published in said newspaper in accordance with the instruction of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

February 19, 2017

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated in the City of Chicago, State of Illinois
on this 21st of February 2017.


Taylor Wash
San Diego Union-Tribune
Legal Advertising

4787204

The following page(s) contain the backup material for Agenda Item: Resolution of the Community Development Commission - Housing Authority of the City of National City (HACNC), approving the Streamlined Annual Public Housing Agency (PHA) Plan for Fiscal Year 2017-2018, and authorizing submittal of the Plan to the U.S. Dep

**CITY OF NATIONAL CITY, CALIFORNIA
COMMUNITY DEVELOPMENT COMMISSION-HOUSING AUTHORITY
COUNCIL AGENDA STATEMENT**


MEETING DATE: April 4, 2017

AGENDA ITEM NO. |

ITEM TITLE: Resolution of the Community Development Commission - Housing Authority of the City of National City (HACNC), approving the Streamlined Annual Public Housing Agency (PHA) Plan for Fiscal Year 2017 - 2018, and authorizing submittal of the Plan to the U.S. Department of Housing and Urban Development

PREPARED BY: Hermi Oliveria 
Housing Programs Manager
PHONE: (619) 336-4259

DEPARTMENT: Housing & Economic
Development

APPROVED BY: 

EXPLANATION:

See attached report

FINANCIAL STATEMENT:

APPROVED: _____ Finance

ACCOUNT NO. There will be no fiscal impact as a result of this action.

APPROVED: _____ MIS

ENVIRONMENTAL REVIEW:

Not applicable

ORDINANCE: INTRODUCTION: ☐

FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Adopt the resolution

BOARD / COMMISSION RECOMMENDATION:

Not applicable

ATTACHMENTS:

1. Background report
2. Resolution
3. Streamlined Annual PHA Plan for Fiscal Year 2017 – 2018 was distributed via e-mail in pdf format to Council on February 20, 2017, and is available on www.nationalcityca.gov and at: City Clerk's Office, National City Library and the HACNC Housing Choice Voucher Program office.

**Community Development Commission
Housing Authority Of The City Of National City
Housing Choice Voucher Program**

Agenda Statement Addendum

April 4, 2017

Background:

The U.S. Department of Housing and Urban Development (HUD), in response to the Quality Housing and Work Responsibility Act of 1998 (QHWRA), requires housing authorities to prepare a Section 8 Public Housing Agency (PHA) Plan. The PHA Plan concept is based on the consolidated planning process used for HUD's community and development programs. Like the Consolidated Plan that is required by HUD for jurisdictions using federal funds for housing and community development, the plan provides a planning mechanism by which the Housing Authority of the City of National City (HACNC), Housing Choice Voucher Program can examine its long-range needs and short term needs. Specifically, the Plan identifies the needs of the families that it serves and develops both long-term strategies (i.e. Five-Year Plan) and short-term strategies (i.e. Annual Plan) for addressing the needs.

The Streamlined Annual Plan provides details about the HACNC's immediate operations, program participants, programs and services. This Plan also identifies the HACNC's strategy for handling operation concerns, resident's concerns and needs, programs and services.

The Resident Advisory Board, comprising of all Section 8 participants, were given an opportunity to review and comment on the proposed plan. No recommendation and comment were received regarding the proposed plan.

The following page(s) contain the backup material for Agenda Item: Resolution of the Community Development Commission - Housing Authority of the City of National City (HACNC), approving the revisions to the Housing Choice Voucher Program's Administrative Plan, and authorizing submittal of the Plan to the U.S. Department

**CITY OF NATIONAL CITY, CALIFORNIA
COMMUNITY DEVELOPMENT COMMISSION-HOUSING AUTHORITY
COUNCIL AGENDA STATEMENT**

MEETING DATE: April 4, 2017

AGENDA ITEM NO. |

ITEM TITLE: Resolution of the Community Development Commission - Housing Authority of the City of National City (HACNC), approving the revisions to the Housing Choice Voucher Program's Administrative Plan, and authorizing submittal of the Plan to the U.S. Department of Housing and Urban Development

PREPARED BY: Hermi Oliveria 
Housing Programs Manager
PHONE: (619) 336-4259

DEPARTMENT: Housing & Economic
Development

APPROVED BY: 

EXPLANATION:

See attached report

FINANCIAL STATEMENT:

APPROVED: _____ Finance

ACCOUNT NO. There will be no fiscal impact as a result of this action.

APPROVED: _____ MIS

ENVIRONMENTAL REVIEW:

Not applicable

ORDINANCE: INTRODUCTION: ☐ FINAL ADOPTION: ☐

STAFF RECOMMENDATION:

Adopt the resolution

BOARD / COMMISSION RECOMMENDATION:

Not applicable

ATTACHMENTS:

1. Background report
2. Resolution
3. Housing Choice Voucher Program's Administrative Plan was distributed via e-mail in pdf format to Council on March 14, 2017, and is available on www.nationalcityca.gov.

**Community Development Commission
Housing Authority Of The City of National City**

Agenda Statement Addendum

April 4, 2017

Background:

The Housing Choice Voucher Program was enacted as part of the Housing and Community Development Act of 1974, which re-codified the U.S. Housing Act of 1937. The Act has been amended from time to time, most recently on October 21, 1998, with the passage of the Quality Housing and Work Responsibility Act (QHWRA.) The requirements of the Housing Act(s), as they apply to the Section 8 Tenant-Based Assistance Program and the Housing Choice Voucher Program, are described in and implemented through the Administrative Plan.

Administration of the Housing Choice Voucher Program and the functions and responsibilities of the Housing Department staff shall be in compliance with the Housing Department's Personnel Policy and the U.S. Department of Housing and Urban Development's (HUD) Section 8 Regulations as well as all Federal, State and local Fair Housing laws and regulations. The Housing Department will comply with any and all subsequent regulatory and statutory program changes.

The Administrative Plan is set forth to define the Housing Department's local policies for operation of the housing programs in the context of Federal laws and regulations. All issues related to Section 8 not addressed in this document are governed by such Federal regulations, HUD memos, notices and guidelines or other applicable law.

The revisions to the current Administrative Plan affect **Chapters 1, 2, 3, 4, 5, 7, 13 and 14** and will update the policies in accordance with the most recent published QHWRA requirements.

<u>CHAPTER 1</u> PAGE(S) 1 - 6	ADD LANGUAGE SELF-IMPLEMENTING PROVISIONS OF HOTMA (24 CFR982.505(c)(3)) The HACNC may establish, without HUD approval, a payment standard of up to 120 percent of the Fair Market Rent (FMR) as a reasonable accommodation for a person with a disability. The Streamlining Rule already provided this flexibility. This regulation requires the new decreased payment standard be applied to program participant families at their second regular reexamination is no longer applicable.
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**Community Development Commission
Housing Authority Of The City of National City**

Agenda Statement Addendum

April 4, 2017

<u>CHAPTER 2</u> PAGE(S) 2 – 1	ADD LANGUAGE <u>CATEGORY 1</u> (highest weight) Applicants who DO NOT LIVE OR WORK in the jurisdiction of the HACNC Housing Choice Voucher Program and is at least one of the following: <ul style="list-style-type: none">• Families with dependent children• Elderly families• Disabled families• Eligible Homeless applicants who have been referred by the San Diego County Continuum of Care or Coordinated Assessment and Housing Placement (CAHP) system who either meet the definition of homeless or who are exiting federally-assisted housing programs with no other permanent housing options.• Veterans are given priority within this category other than dishonorable discharge.
<u>CHAPTER 2</u> PAGE(S) 2 – 3	ADD LANGUAGE <u>SPECIAL ADMISSIONS</u> The HACNC may admit up to ten percent of its annual admissions as special admissions [24 CFR 982.54(d) (3), 982.203]. However, these special admissions must be funded by special HUD - targeted funding. Examples of this special funding follow: <ul style="list-style-type: none">• A family displaced because of demolition or disposition of a public housing project.• A family residing in a multifamily rental housing project when HUD sells forecloses or demolishes the project.• For housing covered under the Low Income Housing Preservation and Resident Homeownership Act of 1990 (41 U.S.C. 4101 et seq).• A non-purchasing family residing in a project subject to a homeownership program (under 24 CFR 248.173).• A family displaced because of mortgage prepayment or voluntary termination of a mortgage insurance contract (as

**Community Development Commission
Housing Authority Of The City of National City**

Agenda Statement Addendum

April 4, 2017

<u>CHAPTER 2</u>	provided in 24 CFR 248.165).
PAGE(S)	<ul style="list-style-type: none"> • A family residing in a project covered by a project-based Housing Choice Voucher HAP contract at or near the end of the HAP contract term. • A non-purchasing family residing in a HOPE 1 or HOPE 2 project. • Eligible homeless applicants who have been referred by the San Diego Continuum of Care or Coordinated Assessment and Housing Placement (CAHP) who either meet the definition of homeless or who are exiting federally-assisted housing programs with no other permanent housing placement options.
2 - 3 (CONTINUED)	
<u>CHAPTER 3</u>	ADD LANGUAGE
PAGE(S)	<u>PROJECT ONE FOR ALL IMPLEMENTATION PLAN</u>
3 - 8	Eligible homeless applicants who have been referred by the San Diego County Continuum of Care or Coordinated Assessment and Housing Placement (CAHP) system who either meet the definition of homeless or who are exiting federally-assisted housing programs with no other permanent housing placement options.
<u>CHAPTER 3</u>	ADD/REVISE LANGUAGE:
PAGE(S):	The HACNC may waive the requirement regarding denial or termination for drug-related, alcohol abuse, or violent criminal activities if:
3 - 12	<ul style="list-style-type: none"> • The circumstances leading to the violation no longer exist because the person who engaged in drug-related criminal activity is no longer in the household due to death or incarceration. • The person is unlikely to return to visit or live with the family; or where if violent criminal activity the applicant or participant is or has been a victim of domestic violence, dating violence, or stalking provides the HACNC with a completed

**Community Development Commission
Housing Authority Of The City of National City**

Agenda Statement Addendum

April 4, 2017

CHAPTER 3 PAGE(S): (CONTINUED) 3 – 11 TO 12	<p>Certification of Domestic Violence, Dating Violence, or Stalking form.</p> <ul style="list-style-type: none">• The evidence of the act occurred is weak, such as an arrest report that indicates the family member was detained and released. In this case, the HACNC may request additional evidence, such as a police report. <p>With the VAWA Reauthorization Act of 2013, once the HACNC receives a self-petition on the required forms (INS Form I-360, I-130, or INS form 797) Notice of Action, the HACNC will initiate verification in the SAVE (Systematic Alien Verification for Entitlement) system. The HACNC may not request any additional information from the VAWA self-petitioner other than what is required to complete the verification.</p> <p>In addition to expanding the applicability of VAWA protections to many HUD programs besides the Housing Choice Voucher and project based Section 8 and public housing program at Kimball Tower s, VAWA 2013 makes a number of other changes that will affect the VAWA regulations adopted by HUD in October 2010. <i>(Please read Chapter 13 page 13-8 to 13-10)</i></p>
CHAPTER 4 PAGE(S) 4 – 15	<p>ADD LANGUAGE:</p> <p><u>CHRONICALLY HOMELESS</u> (24 CFR parts 91 and 578)</p> <p>CHRONICALLY HOMELESS (1) A “homeless individual with a disability,” as defined in the McKinney-Vento Homeless Assistance Act, who:</p> <ul style="list-style-type: none">(i) Lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and(ii) Has been homeless and living, as described in the Glossary, Homeless Definition: (1)(i), continuously for at least 12 months or on at least 4 separate occasions in the last 3 years, as long as the combined occasions equal at least 12 months and each break in homelessness separating the

**Community Development Commission
Housing Authority Of The City of National City**

Agenda Statement Addendum

April 4, 2017

	<p>occasions included at least 7 consecutive nights of not living or staying in institutional care facilities for fewer than 90 days will not constitute as a break in homelessness, but rather such stays are included in the 12-month total, as long as the individual was living or residing in a place not meant for human habitation, a safe haven, or an emergency shelter immediately before entering the institutional care facility;</p> <p>(2) An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) of this definition, before entering that facility; or</p> <p>(3) A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) or (2) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.</p>
CHAPTER 4 PAGE(S) 4 - 20	<p>ADD LANGUAGE:</p> <p><u>ACCEPTABLE DOCUMENTS OF ELIGIBLE IMMIGRATION</u></p> <p>The regulations stipulate only the following documents are acceptable, unless changes are published in the Federal Register:</p> <ul style="list-style-type: none">▪ Receipt issued by the INS for issuance of replacement of any of the above documents that shows individual's entitlement has been verified.▪ A birth certificate is not an acceptable verification of status. All documents in connection with U.S. citizenship/eligible immigrant status must be kept five years.▪ The HACNC will verify the eligibility of a family member at any time such eligibility is in question, without regard to the position of the family on the waiting list.▪ Also acceptable is documentation from S.A.V.E., Systematic Alien Verification for Entitlement (see Reauthorization of VAWA 2013).

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CHAPTER 5 PAGE(S) 5 - 8	ADD/REVISE LANGUAGE: <u>ADMISSIONS TO THE HOUSEHOLD AND APPROVAL OF EXTRA BEDROOMS AFTER INITIAL VOUCHER ISSUANCE</u> [24 CFR 982.516] <u>3rd Row, 1st Column</u> Return of Minor or Disabled Child(ren) to the Family; or Return of Adult to the family (must have been a part of the family at one time) and 3rd Row, 4th Column Not unless family is overcrowded and then only to the point the family is no longer overcrowded; for returning adult, adult must show proof of employment for last twelve months.
<u>CHAPTER 7</u> PAGE(S) 7 - 1	ADD/REVISE LANGUAGE INITIAL ELIGIBILITY APPROVAL All preferences claimed on the pre-application, or while the family is on the waiting list, will be verified as follows: After the family is selected from the waiting list the families' preference should exist at the time the preference is claimed, and must exist at the time of selection from the waiting list, because the claim of a preference determines the families' placement on the waiting list. The families' preference, along with the date and time of the application will be determined at the time the full application is completed at the date and time of the Intake Eligibility interview, but the family must meet the preference at the date of selection from the waiting list.

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<u>CHAPTER 13</u>	ADD LANGUAGE
PAGE(S) 13 - 12	<p>NON-CITIZEN VAWA SELF-PETITIONER VERIFICATION PROCEDURES</p> <p>The HACNC must follow this procedure when an applicant, resident, or tenant re self-petitioner under the Violence Against Women Reauthorization requests admission or continued residency as a result of being an Act of 2013 (VAWA), focusing on non-citizen victims.</p> <p>Definition for VAWA Self-Petitioner: A non-citizen who claims to be a victim of "battery or extreme cruelty," i.e., victims of domestic violence, dating violence, sexual assault, or stalking; and completes petition through the SAVE (Systematic Alien Verification for Entitlement) system. Applicable to the Housing Choice Voucher, public housing, and Section 8 Mod Rehab programs, highlights of the notice include:</p> <ul style="list-style-type: none">• Under VAWA, non-citizen victims may qualify for assistance if they have been subjected to "extreme cruelty" by their spouse or parent, who is a citizen or lawful permanent resident (LPR).• Once the HACNC receives a self-petition on the required forms (INS Form I-360, I-130, or INS form 797) Notice of Action, the HACNC will file the initiates verification from the SAVE system with the Regular Waiting List applications. The HACNC may not request any additional information from the VAWA self-petitioner other than what is required to complete the verification.• After moving through the necessary steps in the SAVE system as detailed in the notice, the HACNC will receive a final determination from the SAVE system. If the VAWA self-petition is verified, the applicant is immediately eligible for housing and no evidence of battery or extreme cruelty is necessary. If only the I-130 is verified, the petitioner submitting a family-based visa petition must provide evidence of battery or extreme cruelty to the HACNC.

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<u>CHAPTER 13</u> <i>(CONTINUED)</i> PAGE(S) 13 - 12	<p>Housing assistance and all other VAWA protections must be granted to the self-petitioner until a final determination of LPR status is made. However, if the final determination is to deny the VAWA self-petition or LPR petition, the HACNC must alert the petitioner and take actions to terminate assistance or evict the petitioner according to existing requirements.</p>
<u>CHAPTER 14</u> PAGE(S) 14 - 12	<p>ADD LANGUAGE</p> <p>NON-CITIZEN VAWA SELF-PETITIONER VERIFICATION PROCEDURES</p> <p>The HACNC must follow this procedure when an applicant, resident, or tenant requests admission or continued residency as a result of being a self-petitioner under the Violence Against Women Reauthorization Act of 2013 (VAWA), focusing on non-citizen victims.</p> <p>Definition for VAWA Self-Petitioner: A non-citizen who claims to be a victim of "battery or extreme cruelty," i.e., victims of domestic violence, dating violence, sexual assault, or stalking; and completes petition through the SAVE (Systematic Alien Verification for Entitlement) system. Applicable to the Housing Choice Voucher, public housing, and Section 8 Mod Rehab programs, highlights of the notice include:</p> <ul style="list-style-type: none">• Under VAWA, non-citizen victims may qualify for assistance if they have been subjected to "extreme cruelty" by their spouse or parent, who is a citizen or lawful permanent resident (LPR).• Once the HACNC receives a self-petition on the required forms (INS Form I-360, I-130, or INS form 797) Notice of Action, the HACNC will file the initiates verification from the SAVE system with the Regular Waiting List applications. The HACNC may not request any additional information from the VAWA self-petitioner other than what is required to complete the verification.

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CHAPTER 14 <i>(CONTINUED)</i> PAGE(S) 14 - 12	<ul style="list-style-type: none">• After moving through the necessary steps in the SAVE system as detailed in the notice, the HACNC will receive a final determination from the SAVE system. If the VAWA self-petition is verified, the applicant is immediately eligible for housing and no evidence of battery or extreme cruelty is necessary. If only the I-130 is verified, the petitioner submitting a family-based visa petition must provide evidence of battery or extreme cruelty to the HACNC. <p>Housing assistance and all other VAWA protections must be granted to the self-petitioner until a final determination of LPR status is made. However, if the final determination is to deny the VAWA self-petition or LPR petition, the HACNC must alert the petitioner and take actions to terminate assistance or evict the petitioner according to existing requirements.</p>
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Staff recommends that the Community Development Commission - Housing Authority of the City of National City, Housing Choice Voucher Program Board consider the adoption of the attached Resolution approving the revisions to Chapters 1, 2, 3, 4, 5, 7, 13 and 14 of the Housing Choice Voucher Program's Administrative Plan; and authorizing the submittal of the plan to the U.S. Department of Housing and Urban Development.